LaKesha Small, Chairperson, Place 7
Felix Paiz, Vice Chair Place 4
Julie Leonard, Place 1
Prince John Chavis, Place 2
Cresandra Hardeman, Place 3
Celestine Sermo, Place 5
Cecil Meyer, Place 6

# Planning \& Zoning Commission Regular Meeting 

# Wednesday, September 13, 2023, at 6:30 PM <br> Manor City Hall, Council Chambers, 105 E. Eggleston St. <br> <br> AGENDA 

 <br> <br> AGENDA}

This meeting will be live streamed on Manor's YouTube Channel
You can access the meeting at https://www.youtube.com/@cityofmanorsocial/streams

## CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

## PUBLIC COMMENTS

Non-Agenda Item Public Comments (white card): Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person.

Agenda Item Public Comments (yellow card): Comments will be taken from the audience on non-agenda and agenda items combined for a length of time, not to exceed five (5) minutes total per person on all items, except for Public Hearings. Comments on Public Hearing items must be made when the item comes before the Board/Commission/Committee and, not to exceed two (2) minutes per person. No Action or Discussion May be Taken by the Board/Commission/Committee during Public Comments on Non-Agenda Items.

To address the Board/Commission/Committee, please complete the white or yellow card and present it to the city staff designee prior to the meeting.

## PUBLIC HEARING

1. Conduct a public hearing on amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached ( 2 units) and Single Family Attached ( 3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.
2. Conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.
Applicant: Kimley Horn and Associates, Inc
Owner: RHOF, LLC
3. Conduct a public hearing on a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.
Applicant: Sotol Ventures
Owner: Dalton Wallace
4. Conduct a public hearing on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop.
Applicant: Kimley Horn
Owner: SG Land Holdings, LLC
5. Conduct a public hearing on a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX.
Applicant: Trine Engineering, PLLC
Owner: Al Noor MCC

## CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Planning and Zoning Commission and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Chairperson or a Commission Member; in which event, the item will be removed from the consent agenda and considered separately.
6. Consideration, discussion, and possible action to approve the minutes of August 9, 2023, P\&Z Commission Regular Meeting.

## REGULAR AGENDA

7. Consideration, discussion, and possible action on amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.
8. Consideration, discussion, and possible action on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.
Applicant: Kimley Horn and Associates, Inc Owner: RHOF, LLC
9. Consideration, discussion, and possible action a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.
Applicant: Sotol Ventures
Owner: Dalton Wallace
10. Consideration, discussion, and possible action on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop.
Applicant: Kimley Horn
Owner: SG Land Holdings, LLC

# 11. Consideration, discussion, and possible action on a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX. <br> Applicant: Trine Engineering, PLLC <br> Owner: Al Noor MCC 

12. Consideration, discussion, and possible action on a Final Plat for the Shadowglen Subdivision, Phase 2 Section 18B, twenty (20) lots on 6.102 acre, more or less, and being located near the intersection of Arbor Hill Cove and Pinyon Way, Manor, TX.
Applicant: Kimley-Horn and Associates, Inc.
Owner: SG Land Holdings, LLC
13. Consideration, discussion, and possible action on a Final Plat for the Las Entradas-Gregg Manor Road Subdivision, being 2.663 acres of right-of-way dedicated to the city, and being located near the intersection of Gregg Manor Road and Tur Weg Lane, Manor, TX. Applicant: Sotol Ventures Owner: Okra Land Inc.
14. Consideration, discussion, and possible action on a Rezoning Application for two (2) lots on .297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB).
Applicant: Jiwon Jung Owner: Build Block

## ADJOURNMENT


#### Abstract

In addition to any executive session already listed above, the Planning \& Zoning Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).


## CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no Planning \& Zoning Commission member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the Planning \& Zoning Commission member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

## POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, September 8, 2023, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC<br>City Secretary for the City of Manor, Texas

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 10 days prior to this meeting. Please contact the City Secretary at 512.215.8285 or e-mail lalmaraz@manortx.gov

## AGENDA ITEM SUMMARY FORM

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PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
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## AGENDA ITEM DESCRIPTION:

Conduct a public hearing on amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached ( 2 units) and Single Family Attached (3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.
BACKGROUND/SUMMARY:

## Zoning Ordinance Amendments

Section 3: Adds two-family unit type as permitted in Townhome zoning.

- This was approved on first reading in the last Zoning Ordinance update, but the ordinance provided to the City Council for second reading was an earlier version that contained an error, so this corrects the previous ordinance.

Section 4: Related to section 3 in correcting an error from the last Ordinance.
Section 5: The City Council by Ordinance 713 approved on $8 / 2 / 23$ moved the development standards for Industrialized (modular) housing from Chapter 14 Zoning to Chapter 3 Building Codes. This update to the zoning ordinance removes those standards and references to them in the Building Code chapter.

Section 6: This amendment adds that commercial, office, and institutional buildings less than 1,000 sf are exempt from the horizontal and vertical articulation standards.

LEGAL REVIEW:
Yes, Veronica Rivera
FISCAL IMPACT:
NO
PRESENTATION:
NO
ATTACHMENTS:
YES

- Ordinance


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.
PLANNING \& ZONING COMMISSION: Recommend Approval Disapproval None

ORDINANCE NO.


#### Abstract

AN ORDINANCE OF THE CITY OF MANOR, TEXAS, AMENDING CHAPTER 14, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF MANOR, TEXAS, BY PROVIDING FOR AMENDMENTS TO THE RESIDENTIAL LAND USE TABLE; MOVING REGULATIONS FOR INDUSTRIALIZED HOUSING FROM CHAPTER 14, ZONING TO A STAND-ALONE SECTION OF THE CODE OF ORDINANCES; MODIFYING OFFICE, COMMERCIAL, AND INSTITUTIONAL ARCHITECTURAL STANDARDS; PROVIDING AN EFFECTIVE DATE, SAVINGS, SEVERABILITY, AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR RELATED MATTERS.


Whereas, the Planning \& Zoning Commission held a public hearing on the proposed amendments to the City's zoning ordinance, and forwarded its recommendation on the amendments to the City Council;

Whereas, after publishing notice of the public hearing at least fifteen days prior to the date of such hearing, the City Council at a public hearing has considered the proposed amendments to the City's Zoning Ordinance and finds that the amendments are reasonable and necessary to protect the health, safety, and welfare of the present and future residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

Section 1. Findings. The findings and recitations set out in the preamble of this Ordinance are found to be true and correct and that they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. Amendment of Code of Ordinances. The City Council hereby amends Chapter 14, Zoning of the Manor Code of Ordinances (the "Zoning Ordinance") to amend the residential land use table and architectural standards as provided for in Sections 3 through 6 of this Ordinance.

Section 3. Amendment of Section 14.02.005 Residential Land Use Table. Section 14.02.005(b) of the Zoning Ordinance is hereby amended to revise the Residential Land Uses in Residential Zoning Districts use "Single-Family Attached (2 units)" to read as follows:

|  | A | SF-E | SF-1 | SF-2 | TF | TH | MF-1 | MF-2 | MH-1 | MH-2 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Single- <br> Family <br> Attached <br> (2 units) |  |  |  |  | P | C |  |  |  |  |

Section 4. Amendment of Section 14.02.005 Residential Land Use Table. Section 14.02.005(b) of the Zoning Ordinance is hereby amended to revise the Residential Land Uses in Residential

Zoning Districts use "Single-Family Attached (3 or more units)" to read as follows:

|  | A | SF-E | SF-1 | SF-2 | TF | TH | MF-1 | MF-2 | MH-1 | MH-2 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Single- <br> Family |  |  |  |  |  |  |  |  |  |  |
| Attached <br> $\left(\begin{array}{l}3 \\ \text { more } \\ \text { units }\end{array}\right.$ |  |  |  |  |  | P | C | C |  |  |

Section 5. Amendment of Section 14.02.061 Industrialized Homes. Section 14.02.061(d) of the City of Manor Code of Ordinances is hereby amended in its entirety to read as follows:
(d) Industrialized homes.
(1) This subsection applies to industrialized or modular homes, as defined in this chapter, that are constructed in agricultural (A), single-family estate (SF-E), single-family suburban (SF-1), single-family standard (SF-2), and two-family (TF) districts.
(2) The industrialized home must meet the criteria set forth in Article 3.09 of the Code.

Section 6. Amendment of Section 14.02.065 Office, Commercial, Institutional. Section 14.02.065(b)(3)(D) of the City of Manor Code of Ordinances is hereby amended in its entirety to read as follows:
(D) Articulation standards. Any primary façade shall include projections or recesses and vertical variations in the roof line in accordance with the horizontal and vertical articulation requirements set forth below. Buildings less than 1,000 square feet are exempt from articulation standards.
(i) Horizontal articulation.
a. A building facade may not extend for a distance greater than three times its average height without a perpendicular offset of at least ten percent of such building height.
b. The total length of all facade walls in a single plane may not exceed 60 percent of the total facade length.
c. Regardless of facade length, all primary facades shall have at least one horizontal offset of the required percentage.
(ii) Vertical articulation.
a. A horizontal wall may not extend for a distance greater than three times its height without a change in elevation of at least 15 percent of such height.
b. The total length of all vertical elevation changes in the roofline shall be no less than 20 percent and no more than 40 percent of the total facade length.
c. Regardless of the facade length, all primary facades shall have at least one vertical elevation change.
d. Flat roofs with a parapet wall are permitted, provided the roofline meets the vertical articulation requirements.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage.
Section 8. Amendment of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this Ordinance are hereby amended to the extent of a conflict herewith. In the event of a conflict between another ordinance of the City and this Ordinance, this Ordinance shall control.

Section 9. Savings Clause. All rights and remedies of the City of Manor are expressly saved as to any and all violations of the provisions of any ordinances within the City which have accrued at the time of the effective date of this Ordinance affecting zoning; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 10. Severability. If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 11. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551of the Tex. Gov't. Code.

PASSED AND APPROVED on this $\qquad$ day of $\qquad$ , 2023.

ATTEST:

## THE CITY OF MANOR, TEXAS

## AGENDA ITEM SUMMARY FORM

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PROPOSED MEETING DATE: September 13,2023
PREPARED BY:
DEPARTMENT:
Scott Dunlop, Director
Development Services
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## AGENDA ITEM DESCRIPTION:

Conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.
Applicant: Kimley Horn and Associates, Inc
Owner: RHOF, LLC
BACKGROUND/SUMMARY:
This amendment:

1. Adds 9.41 acres of $\mathrm{C}-2$ commercial to a tract that fronts along Old Kimbro Road and connects to existing commercial along US 290. The area was left as undeveloped open space and not counted as parkland since there was a higher level of soil contamination from a prior use of property (gun range). The soil can be remediated to permit commercial uses, but not residential.
2. Updates the list of permitted uses in NB and C-2 to match current codes in regard to allowable uses, conditions on uses, specific use permits, and terminology/definitions.
3. Modifies tables to show increase in commercial acreages and decrease in open space acreages.
4. Updates architectural standards to provide for double-height garages, but limits the number to $20 \%$ of homes in sections 2-1A and 2-1B. Total of 32 houses.

LEGAL REVIEW:
FISCAL IMPACT:
Not Applicable

PRESENTATION: ,

ATTACHMENTS:

- Letter of intent
- Amended PUD
- Mailing Labels and Notice


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.

City of Manor
Attn: Scott Dunlop
105 E. Eggleston St.
Manor, Texas 78653

Re: Application for to amend the Manor Heights PUD to amend the base zoning on an approximately 9.41 acre portion of the PUD generally located at 13201 Old Kimbro Road (TCAD 236952)

To Whom It May Concern:
Please accept this Summary Letter for the above-referenced project. The Property to be rezoning is located at 13201 Old Kimbro Road in Manor, Travis County, Texas.

The proposed amendment intends to modify the base zoning of an approximately 9.41 -acre parcel within the PUD from Floodplain/Open Space designation to Highway Commercial (C-2). Also, proposed are updates to the permitted use table to match the current UDC and modify the table to allow mini-storage warehouse as a permitted use with certain conditions.


As part of the PUD amendment, the uses in the respective zoning districts were modified to remove certain uses, add certain uses, or update to add uses that would comply with the current zoning district. Below, a table outlines the uses in each zoning district and what changes were made.

## Modified C-2

| Land Use | Status |
| :--- | :--- |
| Adult Day Care new use | Updated to match current C-2 <br> zoning district |
| Alcoholic Beverage Establishment | Updated to match current C-2 <br> zoning district |
| Amusement (indoor) (C) | Updated to match current C-2 <br> zoning district |
| Amusement (outdoor) (C) | Updated to match current C-2 <br> zoning district |
| Untique Shop new use | Updated to match current C-2 <br> zoning district |
| Art Gallery | No change |
| Art Workshop | Conditional in current C-2 <br> zoning district |
| Auto rental (C) | Conditional in current C-2 <br> zoning district |
| Automobile repair minor (C) | Updated to match current C-2 <br> zoning district |
| Automobile repair, major (C) | Conditional in current C-2 <br> zoning district |
| Automobile sales (C) | Conditional in current C-2 <br> zoning district |
| Automobile washing (C) | Removed |
| Aviation services remove | Removed (included in an <br> updated land use category) |
| Bail bond remove - Included in Financial |  |
| Services, alternative | Updated to match current C-2 <br> zoning district |
| Brewery, micro new use | Updated to match current C-2 <br> zoning district |
| Brewpub new use | Updated to match current C-2 <br> zoning district |
| Business support services | Removed (included in an <br> updated land use category) |
| Building maintenance Services remove |  |
| Included in Business Support Services | Removed (included in an <br> updated land use category) |
| Business and trade schools remove -Removed <br> Included in School, business or trade |  |
| Camp remove | Removed |
| Campground remove | Removed |
| Carriage stable remove | Cemetery remove |


| Child Care Center | Updated to match current C-2 zoning district |
| :---: | :---: |
| Club or Lodge | No change |
| College or University remove - Included in School, college or university | Removed (included in an updated land use category) |
| Commercial Blood Plasma (C) remove | Removed |
| Commercial off Street parking remove | Removed |
| Commercial service facilities remove Included in Commercial Services or Facilities | Removed (included in an updated land use category) |
| Commercial services or facilities | Updated to match current C-2 zoning district |
| Communication Services remove | Removed |
| Community Events remove - Included in Event Center | Removed (included in an updated land use category) |
| Community Recreation remove Undefined term, included in Amusement Indoor, Event Center | Removed (included in an updated land use category) |
| Construction and equipment sales (minor) | Updated to match current C-2 zoning district |
| Construction Sales and Services remove <br> - Included in Construction and Equipment Sales (minor) | Removed (included in an updated land use category) |
| Consumer repair services | No change |
| Convenience Storage remove | Removed |
| Counseling Services remove | Removed |
| Day Care Services remove - Included in Child Care Center | Removed (included in an updated land use category) |
| Distillery, micro new use | Updated to match current C-2 zoning district |
| Employee Recreation remove - Undefined term, included in Amusement Indoor, Event Center | Removed (included in an updated land use category) |
| Event Center new use | Updated to match current C-2 zoning district |
| Financial Services (C) | Conditional in current C-2 zoning district |
| Financial Services, alternative (C) | Updated to match current C-2 zoning district |
| Florist (C) | Conditional in current C -2 zoning district |
| Food Court Establishment remove | Removed |
| Food preparation (C) | Conditional in current C-2 Zoning district |
| Food sales (C) | Conditional in current C-2 zoning district |
| Funeral services (C) | Conditional in current C-2 zoning district |


| Game Rooms (C/S) | $\mathrm{C} / \mathrm{S}$ in current $\mathrm{C}-2$ zoning district |
| :---: | :---: |
| Garden Center (C) | Updated to match current C-2 zoning district |
| Gasoline Station (limited) (C/S) | Updated to match current C-2 zoning district |
| General Retail sales (convenience) | Updated to match current C-2 zoning district |
| General Retail sales (general) | Updated to match current C-2 zoning district |
| Government Facilities | Updated to match current C-2 zoning district |
| Hotel \& motel remove - Included in Hotel | Removed (included in an updated land use category) |
| Hotel (C) | Updated to match current C-2 zoning district |
| Indoor entertainment remove - Included in Amusement (indoor) | Removed (included in an updated land use category) |
| Indoor sports and recreation remove Included in Amusement (indoor) | Removed (included in an updated land use category) |
| Kennels (C) | Conditional in current C-2 zoning district |
| Laundry Services | No change |
| Laundry Services (self) | Updated to match current C-2 zoning district |
| Liquor Sales | No change |
| Local utility services remove - Included in Utility Services, minor | Removed (included in an updated land use category) |
| Marina remove | Updated to match current C-2 zoning district |
| Mini-storage warehouse (C)* | Updated to match current C-2 zoning district |
| Monument retail sales remove - Included in General Retail Sales | Removed (included in an updated land use category) |
| Offices, government | Updated to match current C-2 zoning district |
| Off-site accessory parking | No change |
| Outdoor entertainment remove - Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Outdoor sports and recreation remove Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Park and recreation facilities remove Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Pawnshop (C) | No change |
| Personal Improvement Services | No change |
| Personal Services | No change |
| Pet Services remove - Included in Pet Store | Removed (included in an updated land use category) |


| Pet Store (C) | Updated to match current C-2 zoning district |
| :---: | :---: |
| Plant Nursery remove - Included in Garden Center | Removed (included in updated land use category) |
| Postal Facilities remove - Included in Government Facilities | Removed (included in updated land use category) |
| Printing and Publishing (C) | Conditional in current C-2 zoning district |
| Private primary and secondary education remove - Included in School, private or parochial | Removed (included in updated land use category) |
| Public primary and secondary education remove - Included in School, public | Removed (included in updated land use category) |
| Recreation equipment sales (C) | Conditional in current C -2 zoning district |
| Religious assembly | No change |
| Restaurant | No change |
| Restaurant drive-in or drive-through (C) | Conditional in current C-2 zoning district |
| Safety Services remove - Included in Government Facilities and Offices, government | Removed (included in updated land use category) |
| School, boarding new use | Updated to match current C-2 zoning district |
| School, business or trade | Updated to match current C-2 zoning district |
| School, college or university | Updated to match current C-2 zoning district |
| School, private or parochial | Updated to match current C-2 zoning district |
| School, public | Updated to match current C-2 zoning district |
| Semi-permanent food establishment (C) | Updated to match current C-2 zoning district |
| Service Station remove - Included Gas Station (limited) | Removed (included in updated land use category) |
| Smoke shop or tobacco store new use | Updated to match current C-2 zoning district |
| Theater | No change |
| Transportation terminal (C) | Updated to match current C-2 zoning district |
| Truck and trailer sales and rental (C) | Updated to match current C-2 zoning district |
| Transportation services remove | Removed |
| Utility Services, minor | Updated to match current C-2 zoning district |
| Veterinary Services, large (C) | Updated to match current C-2 zoning district |


| Veterinary Services, small (C) | Updated to match current C-2 <br> zoning district |
| :--- | :--- |
| Wireless Transmission Facility, attached <br> (C) new use | Updated to match current C-2 <br> zoning district |
| Wireless Transmission Facility, stealth (C) <br> new use | Updated to match current C-2 <br> zoning district |
| All other civic remove - Included in <br> Governmen Facilities and Offices, <br> government | Removed (included in updated <br> land use category) |

If you have any questions or comments regarding this request, please contact me at 512-617-8504.
Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Ethan Harwell
Project Manager

December 15, 2022
Ethan Harwell
Kimley-Horn and Associates, Inc.
10814 Jollyville Road, Campus IV, Suite 200
Austin, TX 78759
Re: Agent Authorization - Application to Amend an approximately 9.41 ac portion of the Manor Heights PUD generally located at 13201 Old Kimbro Road.

## Dear Mr. Harwell:

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on behalf of RHOF LLC for the purpose of preparing and submitting all required applications associated with the rezoning application for the approximately 9.41 acre tract within the Manor Heights PUD generally located at 13201 Old Kimbro Road.

Please contact Jordan Litwiniak at 716-675-1200 if additional information is required.





Front Facades are defined as residential elevations facing a street or park.
Facades adiacent to a park with a wall or fence between the feade Facades adjacent to a park with a wall or fence between the facade and park is
not a front facade. Both street facing facades on corner lots are considered front not a fron f acaade. Both street tacing facades on corner lots are considered front
facades and must be articulated; continue the siding material palette on both streetfacing facades and incorporate architectural elements. The percentage of
design elements, materials and detailing are not required to be consistent on both facades.
Streetscape Variety. The same elevation can be repeated no more than every fourth Lot The same elevation cannotion be claced bed on a Loted directly across the
street or diagonal from any other llan with the same e elevation. No elevations strect or diagonal from any other plan with the same e elevation. No elevations
may be repeated on a cul-de-sac having less than six (o) Lots. No color palette more than seven times on any block of more than 21 lots. Variety of facade articulation. Front elevations shall have at least two different
design features to break the wall plane. The following are examples of the types designg features to break the wall planu.) hent
of design features that meet this requirement:

- Horizortal offsets, recesses or projections, breezeways, porte-cocheres
canopies, ornamental cornices, orramental and bay windows, vertical canopies, ornamental cornices, ornamental and bay windows, vertical
"elevation" off-sests, peaked roof forms, arches, architectural details such as tile work or moldings integrated into the facade, integrated planters or wing walls, accent materials, varied roof heights, or similar design features

Front Facades should create visual interest through horizontal and vertical
articulation of the building elevation. A variety of textured suffaces and natural articulation of the building elevation. A variety of textured surfaces and natural
materials may be used, particularly at the pedestrian eye-level, with windows materials may be used, particularly at the pedestrian eye-level, with
and entrances that face the street. Blank walls should be minimized.

Front Facades


Garage doors fush with the street facing facade require design features on the facade that de-emphasizes the ne of the following is required on flush garage:

Integrated trim or banding around the garage door that matches the residential building

Garage door relief detailing; windows are a preferred element An overhead eave or porte-cocher extended above the face of the garage door in front of the garage Decorative hardware such hinges, handles, etc.

Front-loaded Garage - Flush with Facade


Garages projecting in front of the stree facing building facade may protrude in front of the building provided that desig features are provided on all exposed
garage facades to de-emphasize the garage facades to de-emphasize the
visual impact of the garage. A projecti garage may be side loaded (garage doors perpendicular to the street). Some on a projecting garage:
Extend and integrate the building siding materials on the garage facades Integrated trim or banding around the
garage door that matches the residential garage do
building

Garage door window

- Single garage doors

An architectural roof above the garage,
Front-loaded Garage - Projecting


Stain or paint colors for garage doors shall be compatible with the color palette of the building facade siding or trim of the home to deemphasize architectural building façade. Detailing and articulation of the garage doors is required.
General. Individual or two-car garag doors are permitted. The use of three garage doors is permitted provided at least one of the doors is offset two fee from the other doors. The driveway width at the curb line may be no
than 17' or the width of a 2-door garage.

Garage Door Articulation


Simple roof lines are encouraged and can be achieved by
including hips, gables, projections ( g dor including hips, gables, projections (e.g. dormers) and roof
form changes in keeping with a selected architectural style. On buildings with pitched roofs, the minimum main roof pitch is 5:12. Lower roof pitches are acceptable on porch elements, awnings or architectural feature elements.
Pitched roofs shall be clad in 25 -year minimum composition shingles or low reflectivity coated metal roofing materials. The
materials and colors of canopies, awnings and trellises should materials and colors of canopies, awnings and trellises sho
be compatible with the roof materials and complement and harmonize with the exterior design of the building.

An overhead eave or porte-cochere may extend above the face of the gavase overhed building setback line.

Roofs and Overhead Structures

Front-loaded Garage - Living Area Forward $\stackrel{5}{\operatorname{mom} 6}$


MEDIUM DENSITY RESIDENTIAL
All guidelines set forth in in these Design Guidelines apply to this housing type. In addition, the following
Residential buildings and site design:
Architectural style
A variety of quality
A variety of qualily and durable residential buildings within
a condominium lot or mall bot site must include a variety
architectural features and colors to establish an appealing streetscape
character.
$\underset{\text { Form and mass }}{\text { A single large bu }}$
A single, large build ing mass should be avoided. Building design
should incorporate evisually heavier and more massive elements, detail
 colors above the base. Groups of buildings must have
Four-flat and Mansion Home buildings are permitte.

Long walls and facades
Up to six attached dwellings may be attached in a single row as a groap.
Windows and transparency
must include windows or doors with glass, except as appropriate to ssure privacy for adjacent residents.

The PUD shall provide for a collection of privately owned, common open space lots set within the PUD and made available for residential use. Common open space will be designed to (i) serve the recreational needs of the residuns (i) prove places and opporturies for interaction within

All private open space and structures thereon shall be conveyed to and permanently owned and maintained by a Home Owner Association (HOA) or other responsible entity. The HOA may adopt rules and regulations regarding access, permitted uses, security (policing) and maintenance responsibilities for the open spaces.
Any lot designated as common open space shall consist of at least six thousand $(6,000)$ square feet. The area of the common open space lot shall be measured and calculated to the property line of the lot.

Parking for common open space uses within the PUD may be provided with adjacent on-street parking. Off-street parking may also be provided within a common open space lot, at the option of the Developer

Common Open Space

$$
5+2+2+2+2
$$

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A Master Homeowner Association shall be created and maintained for the community, mpowered to govern and establish design guidelines, review architectural and landscape will provide practical design direction which will create a special residential community environment that is consistent with these architectural design guidelines.

Each new residential unit in Manor Heights will be subject to design criteria that will be detailed in design guidelines as referenced in the Declaration of Covenants, Conditions, Review Comite (ARC) wid will bed

House plans submitted to The City shall be stamped or indicated by letter of transmittal (or similar language) that architectural review committee (ARC) has reviewed and approved the house plans as complying with the PUD Design Requirements for City Review

## Design Review and Enforcement



DOUBLE HEIGHT GARAGES (PHASE 2 ONLY) (SEE PUD NOTE 26)

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8/30/2023

## City of Manor Development Services

## Notification for a PUD Amendment

Project Name: Manor Heights PUD Amendment
Case Number: 2022-P-1500-ZO
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission and City Council will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision, one thousand three-hundred and ninety-five $(1,395)$ lots on 477.8 acres, more or less, and being located at 13201 Old Kimbro Rd., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Rd., Manor, TX.

## Applicant: Kimley Horn <br> Owner: RHOF LLC

The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

The Manor City Council will meet at 7:00 PM on September 20, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this PUD Amendment has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.

LOPEZ MARIA LUISA
14525 BOIS D ARC LN
MANOR, TX 78653-3812

DINH CHAU QUANG \& ANH KIM PHAM 1201 PORTERFIELD DR AUSTIN, TX 78753-1617
13105 FM 1100 LLC
5808 BALCONES DR, STE 200
AUSTIN, TX US 78731-4265

TANI INVESTMENTS LLC ETAL 608 PETERSON LANE LAKEWAY, TX US 78734-4108

KRANTZ PROPERTIES LLC 14807 US HIGHWAY 290 E MANOR, TX 78653-4513

FIVE STAR INVESTMENTS LLC 1611 WESTMEADOW TRL ROUND ROCK TX 78665-1258

REYES DAVID
14420 BOIS D ARC LN
MANOR, TX 78653-3802

PADILLA ANDRES \& MARIA E
14831 BOIS D ARC RD
MANOR, TX $78653-4039$

PORTILLO ZOILA 13342 OLD KIMBRO RD
AUSTIN, TX 78653-4511

JONSE KIRK J \& CATHY W 13326 OLD KIMBRO RD MANOR, TX 78653-4511

VU THUY TRANG NGOC \& THANH KIM NGUYEN 12609 DESSAU RD 195 AUSTIN, TX 78754-1820

NGUYEN THANH K \& THONG Q VU 14520 EAST US HWY 290 MANOR, TX 78653-4747

13105 FM 1100 LLC 5808 BALCONES DR, STE 200 AUSTIN, TX US 78731-4265

KLATT PROPERTIES LP 2001 PICADILLY DR ROUND ROCK, TX 78664-9511

> SUAREZ DOMINGO
> 14121 BOIS D ARC LN
> MANOR, TX 78653-3815

BLOMBERG JOHN E \& LISA KANETTE 14424 BOIS D ARC LN MANOR, TX 78653-3802

COFFEY JOSEPH MURPHY 14212 BOIS D ARC LN
MANOR, TX 78653-3448

LANFORD LAWRENCE LEE II \& 14405 KIMBRO WEST ROAD MANOR, TX US 78653-3807

JONSE JOHN \& RITA
PO BOX 21
MANOR, TX 78653-0021

BRANT MARGARET L
545 WASHINGTON BLVD
MARINA DEL REY, CA 90292-5420

TABAREZ YNACIO \& RQ Item 2. 1221 MEADGREEN DR AUSTIN, TX 78758-4712

TIMMERMANN PROPERTIES INC PO BOX 4784 AUSTIN, TX 78765-4784

AUSTIN, 21 LLC<br>117 FORT HOOD LN<br>GEORGETOWN, TX 78628-6007

MB \& MS ENTERPRISES INC PO BOX 82653
AUSTIN, TX 78708-2653

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14212 BOIS D ARC LN
MANOR, TX 78653-3448

GALVAN FELIPE VEGA
14604 BOIS D ARC LN
MANOR, TX 78653-3803

CHEN WENKAI
1132 NORTHWESTERN AVE UNIT A AUSTIN, TX US 78702

## SCHAFER DENNIS D 2616 BUTLER WAY ROUND ROCK TX 78665-3842

FAY WALTER F (VLB)
7405 CHISOS PASS
AUSTIN, TX 78724-3205

RUIZ GUADALUPE J
14775 BOIS D ARC LN
MANOR, TX 78653-3535

LOPEZ MARIA LUISA
14525 BOIS D ARC LN
MANOR, TX 78653-3812

GONZALEZ JOSE \& MARIBELLA CORTZ 14845 BOIS D ARC LN MANOR, TX 78653-3626

LY DWIGHT CHUAN ETAL PO BOX 1139
MANOR, TX US 78653-1139
NELSON LESTER C (LIFE ESTATE)
8813 LITTLE LAURA
AUSTIN, TX $78757-6863$

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BELLO BENIGNO JR \& SONIA 14401 BOIS D ARC LN MANOR, TX 78653-3810

MORALES RENIEL RODRIGUEZ \& GRISELDA GARCIANDIA MIRON

14421 BOIS D ARC LN MANOR, TX 78653-3810

CONTRERAS JUVENTINO \& EVA 14509 BOIS D ARC LN MANOR, TX 78653-3812

BELLO BENIGNO JR \& SONIA 14401 BOIS D ARC LN MANOR, TX 78653-3810

## PATRICK CASEY ROSE

14809 BOIS D ARC LN MANOR, TX 78653-4097

TIFFANY BRICK CO LP 300 E JOHN CARPENTER FRWY STE 1645 IRVING TX 75062-2772

PATRICK DAVID L 14805 BOIS D ARC LN MANOR, TX 78653-3626

KIMCAP LLC PO BOX 14171 AUSTIN, TX 78761-4171

MASON-DARNELL TODD \& KIM
14601 US HIGHWAY 290 E
APT D
MANOR, TX 78653-4568
JONSE JOHN A \& MARY 14311 BOIS D ARC LN MANOR, TX 78653-3811

SUAREZ ERNESTO 14121 BOIS D ARC LN
MANOR, TX 78653-3815

ARANDA LORENZO \& MARIA
20918 GALILEE CT
MANOR, TX 78653-2816

DUFFY PATRICK N \& TERRIE L 14215 BOIS D ARC LN
MANOR, TX 78653-3814

PATRICK JOSHUA DAVID
14809 BOIS D ARC LN
MANOR, TX $78653-4097$

PEREZ-FABELA OSWAL Item 2. 14605 BOIS D ARC LN MANOR, TX 78653-3804

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BMR LAND LLC ETAL 5260 N PALM AVE STE 400 FRESNO, CA US 93704-2217

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GALINDO THOMAS ELISIO III LIFE ESTATE
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MANOR, TX 78653-0343

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MANOR, TX 78653-3811

LANDEROS LETICIA C \& JOSE J REVOCABLE TRUST 14315 BOIS D ARC LN MANOR, TX 78653-3811

GEBAUER JOHN JR
13330 OLD KIMBRO RD
MANOR, TX $78653-4511$

PATRICK DAVID L 14805 BOIS D ARC LN MANOR, TX 78653-3626

SBS MANOR, I LLC 1350 E FLAMINGO RD STE 13B PMB 849
LAS VEGAS, NV 8911

DUQUE STATES LLC
2311 W HOWARD LN
AUSTIN, TX 78728-7618

AUSTIN, 21 LLC
117 FORT HOOD LN GEORGETOWN TX 78628-6007

LGI HOMES - TEXAS LLC 1450 LAKE ROBBINS DR STE 430 THE WOODLANDS, TX

AH4R PROPERTIES LLC 23975 PARK SORRENTO STE 300 CALABASAS. CA 91302-4012

CARBAJAL NICOLAS GERARDO 14014 FM 1100 RD MANOR, TX 78653-4187

NAYLOR JALEN \& ISAIAH PIPPEN 13621 MILLARD FILLMORE ST MANOR, TX USA 78653-2009

RUSS JONATHAN JR \& LILLIE 19712 ANDREW JACKSON ST MANOR, TX USA 78653-2143

L4S LLC
1101 W 34TH ST \#308 AUSTIN, TX 78705-1907

BRIONES JUAN RODRIGO MELENDEZ 19729 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

MOE RANDALL JAMES
1 COUNTY ROAD 473
THRALL, TX 76578-8797

HEART OF TEXAS METALWORKS LLC 14405 KIMBRO WEST RD MANOR, TX 78653-3807

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EARTC INVESTMENTS DOS LLC 14719 E U S HWY 290 STE 106 MANOR, TX 78653-4588

MULUKUNTLA SUNNY \& MOUNIKA GADDAM
19733 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

SON DAU TRUST \& RANDAL<br>Item 2.<br>MOE<br>5516 HWY 71 E RICHARD C KING C EDAR CREEK, TX 78612-3940

GONZALEZ JOSE \& MARIBELLA CORTZ 14845 BOIS D ARC LN MANOR, TX 78653-3626

CARBAJAL NICOLAS \& MARIA Y 14014 FM RD 1100 AUSTIN, TX 78653

BEHARRY NIGEL \& DEBORAHJ CANTU BEHARRY 20209 GROVER CLEVELAND WAY MANOR, TX 78653-2075

HERBERT BROCK L 20221 GROVER CLEVELAND WAY MANOR, TX 78653-2075

KEARNEY SHEILA CHRISTINE 13617 MILLARD FILLMORE ST MANOR, TX USA 78653-2009

WITTKE GLENN \& ANDELIA G ADAME 19716 ANDREW JACKSON ST MANOR, TX USA 78653-2143

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L4S LLC 1101 W 34TH ST \#308 AUSTIN, TX 78705-1907
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TADI SANDEEP 19725 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

QUONOEY LOGAN 19801 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

AKINTITAN ISAAC 19805 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

MARTINEZ GLORIA JAIMES 19724 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

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19901 ANN RICHARDS AVE
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VU DAVIS H \& HANH THI NGUYEN 13801 CHARLES E HUGHES ST MANOR, TX 78653-2468

SMITH JENNIFER MICHELLE \& BRYAN CHASE BARGSLEY 13813 CHARLES E HUGHES ST MANOR, TX 78653-2468

KHAN MUHAMMAD ADIL 19924 ANN RICHARDS AVE MANOR, TX 78653-2474

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SUN YAN \& WANG QIULAN 13909 ALLAN SHIVERS ST MANOR, TX 78653-2469

OLIVEIRA LUCIANO VALENTE DE 19809 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

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KARRER DUSTIN WILLIAM 19813 ANN RICHARDS AVE MANOR, TX 78653-2473

FOSTER MEGAN MARIE 19905 ANN RICHARDS AVE MANOR, TX 78653-2474

HERNANDEZ HUGO DANIEL \& BERENISE BATRES-ROMAN 19917 ANN RICHARDS AVE MANOR, TX 78653-2474

MORALES ALEX ANDRES 13805 CHARLES E HUGHES ST MANOR, TX 78653-2468

13817 CHARLES E HUGHES ST MANOR, TX 78653-2468 13817 CHARLES E HUGHES ST MANOR, TX 78653-2468

AVILA VICTORIA 19920 ANN RICHARDS AVE MANOR, TX 78653-2474

OSEGUERA CRHISTOFER B PINEDA \& ADRIANA ARELI LOPEZ SOTO 13901 ALLAN SHIVERS ST MANOR, TX 78653-2469

KULKARNI ANANT MANOHAR 13913 ALLAN SHIVERS ST MANOR, TX 78653-2469 12601 US 290-E APT E102 MANOR, TX 78653

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19909 ANN RICHARDS AVE MANOR, TX 78653-2474

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19921 ANN RICHARDS AVE MANOR, TX 78653-2474

GUTIERREZ DIONNYS ARGUELLES 13809 CHARLES E HUGHES ST MANOR, TX 78653-2468

NGUYEN VY NGOC \& ZHIMING XIE 19928 ANN RICHARDS AVE MANOR, TX 78653-2474

PENA YURISNEL TAMAYO \& YENEY GONZALEZ RODRIGUEZ 19916 ANN RICHARDS AVE MANOR, TX 78653-2474

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19720 CAROLINE HARRISON ST
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XAVIER FRANICS \& BINCY 19612 CAROLINE HARRISON ST

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JAIN PRASHANT
10102 TALLEYRAN DR
AUSTIN, TX 78750-3836

BUTLER KATHERINE NICOLE \& JEREMY GLEN DAVILA
14021 MAMIE EISENHOWER RD MANOR, TX 78653

PATEL VARUNKUMAR
15009 MAMIE EISENHOWER RD MANOR, TX 78653

MALDONADO RICARDO AVELAR \& MARIO ENRIQUE AVELAR MALDONADO 15000 MAMIE EISENHOWER RD MANOR, TX 78653

MCGINTY KAYLEY 19816 CAROLINE HARRISON ST MANOR, TX 78653-2480

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STARLING DARRIEN MARQUI \& PRECIOUS DESTINY RAYFIELD 19716 CAROLINE HARRISON ST MANOR, TX 78653-2479

> VARGAS-FLORES ALEJANDRO JOEL \& DIANA CAROLINA LOPEZ-GUERRA 19704 CAROLINE HARRISON ST MANOR, TX $78653-2479$

> ESCAMILLA MICHAEL \& CHRISTA M COOK
> 19620 CAROLINE HARRISON ST MANOR, TX 78653-2478

REYES-ESPARZA ALEJANDRO 19608 CAROLINE HARRISON ST

MANOR, TX 78653-2478

CONTINENTAL HOMES OF TEXAS LP 1070 PECAN PARK BLVD SUITE 400 AUSTIN, TX 78750

> PACHECO ANALYDIA 15001 MAMIE EISENHOWER RD MANOR, TX $78653-2477$

BRIONES DULCE MARIA SANCHEZ \& ELISEO HERNANDEZ 15013 MAMIE EISENHOWER RD MANOR, TX 78653

GEA ALBERT CHUARNSHIN \& YEUNJONG GEA
14020 MAMIE EISENHOWER RD MANOR, TX 78653

ALFANO KEITH MICHAEL 19800 CAROLINE HARRISON ST MANOR, TX 78653-2480

## CONTRERAS NICOLAS ACOSTA \& ALEXIS LABRA ANTUNEZ 19712 CAROLINE HARRISON ST MANOR, TX 78653-2479

THALAN MITCHELL TUAN-CONG 19700 CAROLINE HARRISON ST MANOR, TX 78653-2479

CHEPURI VARUN KUMAR 19616 CAROLINE HARRISON ST MANOR, TX 78653-2478

KITCHENS DEVIN BLAEC 19604 CAROLINE HARRISON ST MANOR, TX 78653-2478

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CONTINENTAL HOMES OF TEXAS LP 1070 PECAN PARK BLVD SUITE 400 AUSTIN, TX 78750
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ADKINS WALLACE H JR ETAL 15005 MAMIE EISENHOWER RD MANOR, TX 78653

PEDREGON JEREMY MARTIN 15004 MAMIE EISENHOWER RD MANOR, TX 78653

MARTINEZ HAZEL CONSUELO \& CARLOS ALBERTO
14016 MAMIE EISENHOWER RD MANOR, TX 78653

TO ANH THI HOANG 14012 MAMIE EISENHOWER RD MANOR, TX 78653

FILSINGER JANET SUSAN 14000 MAMIE EISENHOWER RD MANOR, TX US 78653

TAPIA JASIRIS 13908 MAMIE EISENHOWER RD MANOR, TX 78653-2475

HIPOLITO DAVID LUNA \& IRENE GONZALEZ SERRANO 19605 CAROLINE HARRISON ST MANOR, TX 78653-2478

ALCANTARA MARCO 19617 CAROLINE HARRISON ST

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HAOUI ALI 19701 CAROLINE HARRISON ST

MANOR, TX 78653-2479

OCHOA MEZZIE LEE 19713 CAROLINE HARRISON ST

MANOR, TX 78653-2479

DOMINGUEZ OMAR TORAL \& LEONILA HERNANDEZ CABRERA 19801 CAROLINE HARRISON ST MANOR, TX 78653-2480

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CITY OF MANOR TEXAS 105 E EGGLESTON ST MANOR, TX USA 78653-3463

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WORKMAN BRITTANY NICOLE
19705 CAROLINE HARRISON ST MANOR, TX 78653-2479

OTHMAN SAEB
19717 CAROLINE HARRISON ST MANOR, TX 78653-2479

ASFAW ESKEDAR \& BEGASHAW GEBRE 19805 CAROLINE HARRISON ST MANOR, TX 78653-2480

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GOULD CHERYL ANN Item 2. 14004 MAMIE EISENHOWER RD MANOR, TX 78653

FLORES JOSE ELEUTERIO \& MARTHA SAMANO RODRIQUEZ 13912 MAMIE EISENHOWER RD MANOR, TX 78653-2475<br>VALLE CORINA M 19601 CAROLINE HARRISON ST MANOR, TX 78653-2478

SHETH RUCHI CHANDRAKANT \& DARSHIT R 208 ROLLING FORK BND IRVING TX, 75039-3808

FARHAT HUMAYUN \& HAMIDA 19625 CAROLINE HARRISON ST MANOR, TX 78653-2478

RODRIGUEZ KATIE SUE \& JOHN THOMAS
19709 CAROLINE HARRISON ST MANOR, TX 78653-2479

TAYLOR RAYNARD SCOTT
19721 CAROLINE HARRISON ST MANOR, TX 78653-2479

PIEDRA JORGE LUIS SOSA 19809 CAROLINE HARRISON ST MANOR, TX 78653-2480

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SALKELD JAMES B \& AMERICA A 19704 ANN RICHARDS AVE MANOR, TX 78653-2472

BYRD RODNEY 19620 ANN RICHARDS AVE MANOR, TX 78653-2471

DURING OLUFUNMILAYO O 19608 ANN RICHARDS AVE MANOR, TX 78653-2471

FORESTAR REAL ESTATE GROUP INC
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STE 790
ARLINGTON, TX 76006-7458

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CORDOVA-PINOT REBECCA \& DANERY JOHEL PINOT MORAZAN 19812 ABIGAIL FILLMORE RD MANOR, TX 78653

TOVAR JOSE \& MARIEL JUDITH 19821 ABIGAIL FILLMORE RD MANOR, TX 78653

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KONGPACHIT JUSTIN THOM 19616 ANN RICHARDS AVE MANOR, TX 78653-2471

ECHELMEYER HENRY M 19604 ANN RICHARDS AVE MANOR, TX 78653-2471

GOVEA CESAR
20004 PRICE DANIEL DR MANOR, TX 78653

## WALSH CAITLYN \& CODY WALTHER 19912 ABIGAIL FILLMORE RD MANOR, TX 78653

BENITEZ JAILENE \& JUAN DAVID
DOMINGUEZ PACHECO
19820 ABIGAIL FILLMORE RD
MANOR, TX 78653

DAR MIKE
19813 ABIGAIL FILLMORE RD MANOR, TX 78653

HESTAND DANA ELAINE 19825 ABIGAIL FILLMORE RD MANOR, TX 78653

IRIGOLLEN CESAR \& CYNTHIA L PEREZ 20220 ANDREW JOHNSON DR MANOR, TX 78653

MARTINEZ ROGELIO BENITEZ \& JORGE ARCE CHAPARRO 19600 ANN RICHARDS AVE MANOR, TX 78653-2471

LE KHAN
20000 PRICE DANIEL DR MANOR, TX 78653

OFORI-NKWAGYIE FREDERICK \& MAVIS 19828 ABIGAIL FILLMORE RD MANOR, TX 78653

SMITH JORDAN S
19816 ABIGAIL FILLMORE RD MANOR, TX 78653

JAHANI NATASHA NUREZ \& AL-KARIM
JAHANI
19817 ABIGAIL FILLMORE RD
MANOR, TX 78653

WYNNE JARED D WYNNE \& ANNA 19829 ABIGAIL FILLMORE RD MANOR, TX 78653

MARLER ROBERT \& ALICIA
20216 ANDREW JOHNSON DR MANOR, TX 78653

GOMEZ FLORES JORGE L \& MARTHA GONZALEZ GONZALEZ \& JORGE L GOMEZ GONZALEZ 20212 ANDREW JOHNSON DR MANOR, TX 78653
LAKSHMINARAYANA VENKATESH PRABHANJAN 21017 PRICE DANIEL DR MANOR, TX 78653

VEERAMACHANENI RAVITEJ \& RAMYAPRATYUSHA TATIKONDA 21029 PRICE DANIEL DR MANOR, TX 78653 ALVAREZ MIGUEL JR 13605 REBECCA LATIMER RD MANOR, TX 78653

JIMENEZ DANIEL JONATHAN \& JAIME JIMENEZ MACEDONIO 13617 REBECCA LATIMER RD MANOR, TX 78653

FEROSE JULIA MICHELLE \& AJ ANTHONY-JOSEPH FINK 21000 ABIGAIL FILLMORE RD MANOR, TX 78653

BAWANI SHAMS ZULFIQAR 20020 ABIGAIL FILLMORE RD MANOR, TX 78653

WOOLBERT KENNAN \& LAURA 20008 ABIGAIL FILLMORE RD MANOR, TX 78653

BERRY NICHOLAS 19916 ABIGAIL FILLMORE RD MANOR, TX 78653

YIN FENGJIE \& MINJAE JUNG 20013 ABIGAIL FILLMORE RD MANOR, TX 78653
KNORI LAUREN \& DYLAN REED
20208 ANDREW JOHNSON DR
MANOR, TX 78653

HOLMES ASPEN JADE \& JARED SCOTT
ARAGON
21021 PRICE DANIEL DR
MANOR, TX 78653

GUERRERO SAMUEL 21031 PRICE DANIEL DR MANOR, TX 78653

GRANT DENIANN 13609 REBECCA LATIMER RD MANOR, TX 78653

NGUYEN LAM THANH
21008 ABIGAIL FILLMORE RD MANOR, TX 78653

KANNAN SRIPATI 20028 ABIGAIL FILLMORE RD MANOR, TX 78653

PANNELL CHRISTOPHER 20016 ABIGAIL FILLMORE RD MANOR, TX 78653

LUCEY MICHAEL C \& YAIZA E LARA 20004 ABIGAIL FILLMORE RD MANOR, TX 78653

HASANOVA SAFIYYA \& EMIL GARAYEV 20005 ABIGAIL FILLMORE RD MANOR, TX 78653

REDIN CATHY JANE \& KENNETH LEE 20017 ABIGAIL FILLMORE RD MANOR, TX 78653

LE QUANG TUYEN,THI KIM Item 2. PHAM, PHAM QUYNH TRAM LE \& THUY TO UYEN LE 20204 ANDREW JOHNSON DR MANOR, TX 78653 SANCHEZ BRANDON \& BRAYAN SANCHEZ CRUZ
21025 PRICE DANIEL DR MANOR, TX 78653

PEREZ GABRIEL LEONGUERRERO 13601 REBECCA LATIMER RD MANOR, TX 78653

KAMIKUBO HIKARU 13613 REBECCA LATIMER RD MANOR, TX 78653

HARRINGTON PRISCILLA \& BAMIDELE OGUNTUASE 21004 ABIGAIL FILLMORE RD MANOR, TX 78653

MARTINEZ MELANIE RENEE 20024 ABIGAIL FILLMORE RD MANOR, TX 78653

MARROQUIN JEFFREY \& LUCIA PINON 20012 ABIGAIL FILLMORE RD MANOR, TX 78653

RODRIGUEZ JULIO CESAR BRIZUELA \& NORMA ANGELICA DIAZ ACOSTA 20000 ABIGAIL FILLMORE RD MANOR, TX 78653

PENA JOSHUA CHARLES \& ROBERT
MAHOR JR
20009 ABIGAIL FILLMORE RD
MANOR, TX 78653

KHAN AVNER ANWAR 20021 ABIGAIL FILLMORE RD MANOR, TX 78653

TRUJILLO MARIA D MALDONADO \& ABRIL G RODRIGUEZ MALDONADO \& BEATRIZ MALDONADO 20025 ABIGAIL FILLMORE RD MANOR, TX 78653 HICKMOTT CYNTHIA LENAN 21017 ABIGAIL FILLMORE RD MANOR, TX 78653

ABDULMAJEED TARIQ 21029 ABIGAIL FILLMORE RD MANOR, TX 78653
RENFRO ROSS \& WONCHANOK
VISITSAK
21020 PRICE DANIEL DR
MANOR, TX 78653

> GUERRERO JOANA \& CEZAR 20028 PRICE DANIEL DR MANOR, TX 78653

NGUYEN KHOA THANH 20016 PRICE DANIEL DR MANOR, TX 78653

CONTINENTAL HOMES OF TEXAS L P 10700 PECAN PARK BLVD STE 400 AUSTIN, TX 78750

FORESTAR REAL ESTATE GROUP INC ATTN JOHN MABERRY
2221 E LAMAR BLVD STE 790 ARLINGTON, TX 76006

DOMINGUEZ CARMEN M 20029 ABIGAIL FILLMORE RD MANOR, TX 78653

SAHA SANDIPAN 21021 ABIGAIL FILLMORE RD MANOR, TX 78653

PATIL HEMANT JIVRAM 21028 PRICE DANIEL DR MANOR, TX 78653

AL-GBURI AHMED SABRI KHAZENDAR \&
MARYAM AL-GBURI
21016 PRICE DANIEL DR
MANOR, TX 78653

RAUT NIDHI
20024 PRICE DANIEL DR MANOR, TX 78653

GONZALEZ ANA MARIA ESPARZA \& FRANCISCO LUCIO 20012 PRICE DANIEL DR MANOR, TX 78653

NGUYEN NGHIA TRUNG
21012 ABIGAIL FILLMORE RD MANOR, TX US 78653

DUQUE STATES LLC
2311 W HOWARD LN
AUSTIN, TX 78728

REYES RICHARD \& ADOLFINA Item 2. 21001 ABIGAIL FILLMORE RD MANOR, TX 78653

AVILA RICARDO MANUEL \& YURIDIA
ESTELLA 21025 ABIGAIL FILLMORE RD MANOR, TX 78653

BLACK BRUCE FREDRICK JR \& JENNIFER WOLELY 21024 PRICE DANIEL DR MANOR, TX 78653

DICKEY ERIC ASHTON \& MARTA LORENA FONSECA 21012 PRICE DANIEL DR MANOR, TX 78653

SUAREZ JOSE A JIMENEZ 20020 PRICE DANIEL DR MANOR, TX 78653

KINCELL ALEX \& KRYSTAL ALANA KINCELL \& FRANK KINCELL 20008 PRICE DANIEL DR MANOR, TX 78653

LE MINH TAN
21005 ABIGAIL FILLMORE RD MANOR, TX 78653


## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE:<br>September 13, 2023<br>PREPARED BY:<br>DEPARTMENT:<br>Scott Dunlop, Director<br>Development Services

## AGENDA ITEM DESCRIPTION:

Conduct a public hearing on a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.
Applicant: Sotol Ventures
Owner: Dalton Wallace
BACKGROUND/SUMMARY:

## Updates from Preliminary PUD Site Plan:

The Preliminary PUD Site Plan was approved by P\&Z on $8 / 9 / 23$ and by the City Council on $8 / 16 / 23$. The Final PUD was updated to show an additional sidewalk trail connecting from a trail in Shadowglen to the entrance on the east side of the property as well as a painted crosswalk along the trail extending along the southern boundary where a minor road will cross the trail.

## Project Background:

This Final PUD allows up to 325 single family lots with up to $80 \%$ of the lots being $50^{\prime}$ and $20 \%$ being $60^{\prime}$ wide. The minimum lot size is $6,000\left(50^{\prime} \times 120^{\prime}\right)$ and the minimum dwelling unit size (heated/cooled area) is $1,700 \mathrm{sf}$.

There are 4.1 acres of C-2 Medium Commercial on FM 973 with certain uses prohibited.
The PUD is consistent with the land use designations in the Comprehensive Plan's Future Land Use Map with Commercial Corridor uses on FM 973 and Neighborhood uses between the commercial and Wilbarger Creek. The PUD is also consistent with the Trails Plan and Thoroughfare Plan in the Comprehensive Plan.

The PUD has 8.8 acres of non-floodplain, non-detention area parkland in three areas and connected by a trail system. The amount of parkland acreage exceeds code requirements by 3.88 acres. Within the parkland, they'll construct a 2-5 year old playground, 5-12 year old playground, minimum 20 stall parking lot, 10,000 sf dog park, minimum 20'x30' pavilion, and a basketball court. These are public amenities but maintained by the HOA.

Additionally, the owner is retaining the floodplain/open space but is dedicating an access easement for a regional trail that will be constructed with this PUD that connects to the Shadowglen trail(s) in the south and Monarch Ranch to the north, as well as internal trails that connect to the proposed Monarch Ranch internal trails. To provide a safe trail crossing across the collector road, a crosswalk with pedestrian-activated flashing lights will be installed.

The PUD also contains two unloaded collector roads that are $64{ }^{\prime}$ ROW, one of which is on our Thoroughfare Plan and would be a parallel north-south route to FM 973. This roadway, Silent Falls Way, would extend through Okra and Monarch Ranch, then cross Gregg Lane and extend north through the New Haven and Mustang Valley
subdivisions to Anderson Lane ending at Schmidt Lane. Similar to Mustang Valley, New Haven and Monarch Ranch, the collector roads will have a 10 ' landscaping buffer along them and upgraded subdivision fencing with masonry columns.

TXDOT has provided and the developer has agreed in-lieu of a TIA they will extend the center turn lane from Tinajero to the northern connection of Suncrest with it tapering off past Suncrest. A right turn lane on southbound FM 973 will also be added. No signal is planned. Travis County also waived a TIA as the County roads that are being connected to within Shadowglen are built-out and no further improvements would be required. No existing city roads are being connected to so the city is not requiring a TIA as TxDOT has worked out the necessary mitigations with the developer.

| LEGAL REVIEW: | Not Applicable |
| :--- | :--- |
| FISCAL IMPACT: | NO |
| PRESENTATION: | YES |
| ATTACHMENTS: | YES |

- Final PUD Site Plan
- Aerial Image
- FLUM
- Commercial Corridor Dashboard
- Neighborhood Dashboard
- Mailing Labels and Notice


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

PLANNING \& ZONING COMMISSION

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B. Applicability nad Base Zoning



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## PARK PLAN

PARK LAND DEDICATION
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\frac{4.9}{(\text { required park acreage })} \quad \frac{8.8}{\text { (proposed park acreage) }}
$$

This Final PUD Site Plan has been submitted to and considered by This Final PUD Site Plan has been submitted to and considered by
the Planning and Zoning Commission of the City of Manor, Texas, Dated this __ Day of ____ ${ }^{20}$ _


VICINITY MAP Scale: $1^{\prime \prime}=1 / 2$ Mile




## COMMERCIAL CORRIDOR

Commercial Corridors consist of nonresidential land uses that meet the needs of both local and regional residents. This includes big box stores and multi-tenant commercial or retail uses.

They are typically located along high volume roadways or at high volume intersections and generate large amounts of sales tax revenue.

Commercial corridors often consist of traditional and suburban commercial development with large surface parking lots that front a major roadway or highway.

While it is recognized these corridors rely upon automobile accessibility and exposure, development should seek opportunities to leverage different forms with elements of mixed-use within the non-residential use framework. This introduces walkability for people once they arrive, reducing the number of trips and increasing the area's appeal as a destination.

This district is especially appropriate for several needs that residents of Manor currently look elsewhere to provide, including

- Healthcare services, including hospitals.
- Retail and entertainment.
- Specialized facilities that support workforce and skills development, such as information technology, skilled trades and advanced manufacturing

Figure 3.6. Commercial Corridor Land Use Mix Dashboard


| DEVELOPMENT TYPE | APPROPRIATENESS | CONDITIONS |  |
| :--- | :--- | :--- | :--- |
| Single-Family Detached <br> (SFD) | OOO |  |  |
| SFD + ADU | Not considered appropriate, as the Commercial Corridors are generally oriented towards uses that rely on |  |  |\(\left|\begin{array}{lll}access and visibility to major roadways and highways and residential is not encouraged along the major <br>

roadways and highways for environmental justice and quality of life reasons. The activity and traffic gener- <br>
ated by Commercial Corridor uses is not compatible with residential housing.\end{array}\right|\)

## NEIGHBORHOODS

Residential one- and two-family/duplex homes make up the majority of this land use category. Some townhomes and lower density missing middle housing should be included to create diversity and housing choice and are good options to create transitions between neighborhoods and other land use areas. A mixture of housing types allows people to stay in the neighborhood even as their housing needs change, promoting long-term stability.

These housing types typically fall under the International Residential Code for one- and two-family dwellings, and can be financed via conventional Federally-backed mortgages.

While some neighborhood areas are currently adjacent to commercial centers, a more appropriate transition between the two would be the Mixed-Density Neighborhood land use categories.

Neighborhood lots are typically 5,000 square feet to 15,000 square feet for one- and twofamily homes, with townhome lots being between 2,000 square feet and 3,000 square feet. Given the density expectations, smaller lot sizes should be offset by open space with an emphasis on creating interconnected greenways that connect neighborhoods to one another and to jobs, services, and parks.

Figure 3.4. Neighborhoods Land Use Mix Dashboard


| DEVELOPMENT TYPE | APPROPRIATENESS | CONDITIONS |
| :---: | :---: | :---: |
| Single-Family Detached (SFD) | 0000 | Appropriate overall, but with this housing type being so prominent in the City currently, seek to integrate with other forms of housing to create diversity and housing choice. Encourage diversity of lot sizes. Encourage joint driveways, alley access and rear parking. |
| SFD + ADU | 000 | Lot and site design should accommodate an ADU to the side or rear; ADU should be clearly secondary to the primary residence. |
| SFA, Duplex |  | Similar in character and lot standards to single-family detached; Joint/shared driveways encouraged, as well as alleys and rear parking; ADUs can be included consistent with the above. |
| SFA, Townhomes and Detached Missing Middle | $\bigcirc \bigcirc$ | Townhouses and Bungalow Courts should include at least 4 units, Pocket Neighborhoods 8-12 units. Functions best at corner properties (excluding townhomes). Encouraged especially when retail/services are nearby. Encourage joint driveways, alley access and rear parking. ADUs consistent with above. |
| Apartment House (3-4 units) | 00 | Can be part of a diverse housing type palette within the Neighborhood category. Similar in character and lot standards to SFD; functions best at corner properties. Encouraged especially when retail/services are nearby. Encourage joint driveways, alley access and rear parking. |
| Small Multifamily (8-12 units) | $\bigcirc \bigcirc$ | Scale is not typically appropriate with neighborhood-scale, unless adjacent to Neighborhood Mixed Use. May be appropriate as a transitional use from land use categories containing nonresidential uses. |
| Large Multifamily (12+ units) | - $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered appropriate, but may occur in other future land use categories adjacent to Neighborhoods. |
| Mixed-Use Urban, Neighborhood Scale | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Mixed-Use Urban, Community Scale | $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered appropriate. |
| Shopping Center, Neighborhood Scale | $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered appropriate, but may occur in other future land use categories adjacent to Neighborhoods. |
| Shopping Center, Community Scale | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Light Industrial Flex Space | - ○○○○ | Not considered appropriate. |
| Manufacturing | - ○○○○ |  |
| Civic | $0 \bigcirc$ | Considered supportive to the function and livability of this future land use category; government buildings, schools and community facilities can serve as activity hubs within neighborhoods. |
| Parks and Open Space | 0000 | Generally considered appropriate or compatible within all Land Use Categories. |

8/30/2023

## City of Manor Development Services

## Notification for a Final PUD Site Plan

Project Name: Okra Tract Final PUD<br>Case Number: 2023-P-1570-ZO<br>Case Manager: Michael Burrell<br>Contact: mburrell@manortx.gov - 512-215-8158

The City of Manor Planning and Zoning Commission and City Council will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Subdivision Final Planned Use Development (PUD) for the Okra Tract Subdivision located at 14418 N. FM 973, Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.
Applicant: Sotol Ventures
Owner: Dalton Wallace
The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

City Council will meet at 7:00PM on September 20, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Final PUD Site Plan has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners and Council Members during the discussion of this item.

14420 Pernella Rd Intervivos Revocable Trust 14420 Pernella Rd Manor, TX 78653

BAJWA NAJM US SAQIB \& TAHIRA NAJM 139 HEARTLAND DR
Manor, TX 78653

CABRERA KEVIN E \& ISABEL S
14401 HEARTLAND DR
Manor, TX 78653

DAVIS ANISSA CHEREE \& ARTHUR JR 13925 HEARTLAND DR Manor, TX 78653

DIACONU MARIANA \& GERALD BRANDON TODD 14420 Heartland Dr
Manor, TX 78653

GHAFFAR AAMIR \& SOPHIA BAWANY 13933 HEARTLAND DR Manor, TX 78653

## GUZMAN MASON ANDREW 14208 HEARTLAND DR Manor, TX 78653

JACKSON NICOLETTE \& CARSON JAMES GOSSETT
14029 Heartland Dr
Manor, TX 78653

JOHN LIPIKA R \& SHERVIN AMBANATTU BABU 13901 Heartland Dr Manor, TX 78653

ANDERSSON CATHERINE \& DANIEL 13917 HEARTLAND DR Manor, TX 78653

BIREDDY ANVESH REDDY
14012 Heartland Dr Manor, TX 78653

CITY OF MANOR
105 E EGGLESTON ST
Manor, TX 78653

De Jesus-Martinez Ignacio ETAL 14405 FM 973 N
Manor, TX 78653

DICK GEOFFREY SCOTT \& ANIKA VAN BOOM
14316 HEARTLAND DR
Manor, TX 78653

Gliberto \& Maria Estrada
1411 FM 973 N
Manor, TX 78653

HAYNES BUCHANAN CAROL M 14200 HEARTLAND DR
Manor, TX 78653

JAIN KRITIKA \& ANAND BHAVANE JAYANTI
14032 Heartland Dr
Manor, TX 78653

Juan Chaparro
14408 Pernella Rd
Manor, TX 78653

KURIAN CLEMENT \& LIZ MANDAPATHIL 14004 Heartland Dr Manor, TX 78653

BRASSELL REBECCA \& PATRICK 14005 HEARTLAND DR Manor, TX 78653

CONROY KEVIN 13916 Heartland Dr Manor, TX 78653

## DEROCH MANDY BARBER 14108 HEARTLAND DR Manor, TX 78653

Enfield Partners LLC ETAL 2303 Camino Alto
Austin, TX 78746

GLORIA ALVARO F 13904 Heartland Dr Manor, TX 78653

Henrietta Velasquez 14315 Old Manor-Taylor Rd Manor, TX 78653

JEFF 1 LLC
5001 PLAZA ON THE LATE \#200
Austin, TX 78746

KALE MICHAEL \& LASHONDRA M 14013 HEARTLAND DR Manor, TX 78653

LAKE ELIJAH \& KANESHA 14301 HEARTLAND DR Manor, TX 78653

LEKCAM Communication LLC
16404 Marcello Dr
Pflugerville, TX 78660

Mary Clark
14404 Pernella Rd
Manor, TX 78653

Meritage Homes of Texas LLC
611 S Congress Ave, suite 510
Austin, TX 78704

PADILLA ELIAS JOSE
14308 HEARTLAND DR Manor, TX 78653

RUSSELL RACHEL R \& WILLIAM B WRIGHT 14421 HEARTLAND DR Manor, TX 78653

SANTIAGO JONA FATIMA P \& HONOFRE JOEY
14017 HEARTLAND DR
Manor, TX 78653

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SG LAND HOLDINGS LLC
2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612
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## SORATHIA BHARGAV

3472 Fitzsimmons Cmn
Fremont, CA 94538

STEVES DANIEL \& JANELLE 14400 HEARTLAND DR Manor, TX 78653

LEONARD SCOTT
13921 Heartland Dr
Manor, TX 78653

Masrur Reza, Mustafa Ali Reza Chowdhury, Fauzia Zaman 14412 Pernella Rd
Manor, TX 78653

Meritage Homes of Texas LLC 17101 Orinda Lane Pflugerville, TX 78660

PERRY HOMES LLC
PO BOX 34306
Houston, TX 77234

RUST CREEK LLC
9606 OLD MANOR RD \#1
Austin, TX 78724

SG LAND HOLDINGS LLC 2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612

## SNELL TYLER \& MATTIE <br> 13908 HEARTLAND DR <br> Manor, TX 78653

SRIHARI FNU \& PRIYANKA PUPPALA
14009 Heartland Dr
Manor, TX 78653

STEWART MARIANNE K \& LARRY N 14300 HEARTLAND DR
Manor, TX 78653

THOMPSON MATTHEW 14505 HEARTLAND DR Manor, TX 78653

MCCUE KEVIN \& BRITTANY BAMBERG 14033 Heartland Dr Manor, TX 78653

Monarch Ranch at Manor LLC 310 Enterprise Dr.
Oxford, MS 38655

Roy \& Frank Velasquez 14301 Old Manor-Taylor Rd Manor, TX 78653

SAMUELANCY \& SIJU THOMAS VARGHESE 14325 HEARTLAND DR
Manor, TX 78653

SG LAND HOLDINGS LLC 2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612

## SNYDER JACOB ADAM

 13913 HEARTLAND DR Manor, TX 78653Stanley \& Sandra Voelker 14401 FM 973 N Manor, TX 78653

STONE LEISA M \& ZACHARY P 14413 HEARTLAND DR Manor, TX 78653

Timmerman Commercial Investments LP 501 Vale ST
Austin, TX 78746

14205 HEARTLAND DR
Manor, TX 78653

WANG YILI \& YUNQING XIA
14001 HEARTLAND DR
Manor, TX 78653

YINGST ALEX BICERA
13920 Heartland Dr
Manor, TX 78653

UNAL BELGIN \& AYHAN
14320 HEARTLAND DR
Manor, TX 78653

WEISS KERMIT R \& EMMAGENE PO BOX 25
Manor, TX 78653

VALENZUELA MELINDA S \& MATTTLLVV 14204 HEARTLAND DR Manor, TX 78653

WILLIAMS LAURA
14305 HEARTLAND DR
Manor, TX 78653

## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

## AGENDA ITEM DESCRIPTION:

Conduct a public hearing on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop. Applicant: Kimley Horn
Owner: SG Land Holdings, LLC

## BACKGROUND/SUMMARY:

This plat has been approved by our engineers. Phase 3, Section 1 and 2 has 354 single family lots and 7 open space and drainage lots. Sections 1 and 2 of Phase 3 are along Rector Loop, just north of Gregg Manor Road.

| LEGAL REVIEW: | Not Applicable |  |
| :--- | :--- | :--- |
| FISCAL IMPACT: | NO |  |
| PRESENTATION: | NO |  |
| ATTACHMENTS: | YES |  |
| - Letter of Intent |  | - Acceptance Letter |
| - Plat | - Notice and Mailing Labels |  |
| - Engineer Comments |  |  |

## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop.

## Kimley»>Horn

October 25, 2018

City of Manor
Engineering Department
105 E. Eggleston Street
Manor, TX 78653
RE: Summary Letter - Shadowglen Phase 3-Section 1 \& 2

## Dear Engineering Department:

Kimley-Horn and Associates, Inc. has prepared the following Summary Letter to support the submittal of the Preliminary Plan for the above referenced project. The project entails 306 lots, which is comprised of 299 single-family lots, 7 open space/drainage lots, street and sidewalk improvements, storm, water, wastewater improvements, and detention/water quality improvements. The streets will be constructed to city of Manor standards and be surfaced with asphalt. Water quality improvements will be comprised of partial sedimentation / filtration ponds and vegetative filter strips, and detention ponds will be constructed to reduce peak runoff rates to less than or equal to existing conditions. The subdivision will be serviced by $12^{\prime \prime}$ and 8 " water mains and 12 "and 8 " wastewater mains (see Utility Demand Calculations Letter support document for utility demands). Per the approved PUD Document governing the overall Shadowglen development, no parkland dedication will be required as this criterion has already been met.

Sincerely,


Jason Reece, P.E. Project Manager TBPE F-928

## PRELIMINARY PLAN ONLY - NOT FOR RECORDATION

FOR

## SHADOWGLEN PHASE 3 SECTION 1 \& 2

CITY OF MANOR, TRAVIS COUNTY COUNTY, TEXAS

WaTERSHED STATUS:
THIS STE L L LOCATED INTH:
FLOODLAN INFORMATION:



LEGAL DESCRIPTION
BENG 10.328 ACRE TRACT OUT OF CALLED 39.79 ACRE TRACT 1
CONVEYED TO MERTAGE HOMES OF TEXAS, LIC.

SUMNER BACON SUVVEV NO 62 , ABSTRACT No. 63
CITY OF MANOR, TTAVIS COUNTT, TEAAS
ENGINEER
Kimley»)Horn

OWNER/DEVELOPER


| AUSTNN TEXSAS 7 P759 |
| :---: |
| TEL:51. 510.4316 |



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JANUARY 2023











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Date: Wednesday, November 14, 2018
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor, TX. 78653

Dear Jason Reece,
The first submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan (Preliminary Plan) submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 2477557 or by email at pgray@gbateam.com.

1. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(2)(iii), Significant Trees, within the boundaries of the subdivision and of 8 -inch caliper and larger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.
2. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(2)(vii), the locations, sizes and descriptions of all existing utilities, including but not limited to wastewater lines, lift stations, wastewater and storm sewer manholes, waterlines, water storage tanks, and wells within the subdivision, and/or adjacent
thereto should be shown on the preliminary plat.
3. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(iii), the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, nature preserves, open spaces, blocks, lots, reservations, easements, and rights-of-way; and areas within the subdivision, indicating the connection to or continuation of other improvements in adjacent subdivisions be shown on the preliminary plat.
4. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(vii), Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles on the preliminary plat.
5. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(viii), Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) 1:2 for Significant Trees eighteen (18) inches in caliper and larger, and
b) 1: 1 for Significant Trees between eight (8) and eighteen ( 18 ) in caliper.
c) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. The removal of Significant Trees larger than eighteen inches in caliper require Commission approval.
6. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(4)(iv), Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required. A scoping meeting must be conducted with City Staff prior to assembly of the TIA document.
7. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(vi), the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided.
8. Some of the drawings appear to be cut off. Adding matchlines where applicable may help to clarify where each section is located.
9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2.
10. Clearly differentiate between existing and proposed waterline and wastewater lines.
11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.
12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), $25 \%$ can be $5,000 \mathrm{sf}, 20 \%$ can be 5,500 sf, $20 \%$ can be 6,000 sf, $20 \%$ can be 6,500 sf, $7.5 \%$ can be 7,400 sf and $7.5 \%$ can be 8,000 sf. These are percentages for what has been already been constructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}, 20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}$, $20 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
iii. Is taken from the DA and is fine.
iv. Is taken from the DA and is fine.
v. Is taken from the DA and is fine.
vi. Is taken from the DA and is fine.
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizes and widths for Shadowglen overall?
viii. Clarify what was revoked.
ix. Would full construction plan sets be submitted for the pathways?
x. Is ok.
xi. Please provide documentation as to when the variance request was granted along with a copy of the approved request.
13. There appears to be now variance process in the DA so the only way to have any new variances approved would be through an amendment to the DA. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended.
14. It is highly unlikely that any waivers to deviate from the DA will be granted.
15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and 8.5 acre community park is required.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


11/14/2018 4:58:19 PM
Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan
2018-P-1154-PP
Page 4
Pauline Gray, P.E.
Lead AES
GBA

## Kimley»)Horn

February 18, 2019

## City of Manor

Pauline Gray, P.E.
105 E. Eggleston Street
Manor, TX 78653

RE: Preliminary Plan for Shadowglen Phase 3 (Permit No. 2018-P-1154-PP)
Section 1 \& 2
Manor, Texas 78653

Dear Ms. Gray:

Please accept this Comment Response Letter for the above reference project. This submittal is in response to the comments provided by the City of Manor on November 14, 2018. The original comments have also been included below, for reference.

Comment 1. Significant Trees, within the boundaries of the subdivision and of 8-inch caliper and larger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.

Response: A tree survey has been included with this submittal.
Comment 2. The locations, sizes and descriptions of all existing utilities, including but not limited to wastewater lines, lift stations, wastewater and storm sewer manholes, waterlines, water storage tanks, and wells within the subdivision, and/or adjacent thereto should be shown on the preliminary plat.

Response: All existing utilities have been shown and labeled.
Comment 3. The locations, dimensions, names and descriptions of all proposed streets, alleys, parks, nature preserves, open spaces, blocks, lots, reservations, easements, and rights-of-way; and areas within the subdivision, indicating the connection to or continuation of other improvements in adjacent subdivisions be shown on the preliminary plat

Response: Proposed street names, easements, right-of-way and dimensions have been shown on the Preliminary Plan.

Comment 4. Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles on the preliminary plat.

Response: All Significant Trees within the project limits to remain and/or removed have been shown with this submittal.

## Kimley»)Horn

Comment 5. The Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) 1:2 for Significant Trees eighteen (18) inches in caliper and larger, and
b) 1:1 for Significant Trees between eight (8) and eighteen (18) in caliper.
c) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. The removal of Significant Trees larger than eighteen inches in caliper require Commission approval

Response: The Development Agreement requires a minimum of 2-2" caliper trees to be planted for each residential lot.

Comment 6. A Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required. A scoping meeting must be conducted with City Staff prior to assembly of the TIA document.

Response: TIA Scope has been approved and will be submitted as soon as it has been completed.

Comment 7. Provide the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided

Response: Lengths are depicted for each proposed property line for all lots except for future lots on Sheet 3 \& 4. Area for every lot is provided in Sheet 5.

Comment 8. Some of the drawings appear to be cut off. Adding match lines where applicable may help to clarify where each section is located

Response: Match lines have been added. In addition, a Key Map is provided on each sheet where drawings are cut off.

Comment 9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2.

Response: The MUD that will serve the proposed project is Wilbarger Creek M.U.D. \#1 and is noted in Note 3 on Sheet 2.

Comment 10. Clearly differentiate between existing and proposed waterline and wastewater lines.
Response: All proposed utilities are shown in bold and existing utilities are thin.
Comment 11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.

Response: The proposed wastewater connection tie-in location is shown on Sheet EX-L and the proposed water tie-in locations are shown on Sheet EX-J.

Comment 12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), 25\% can be 5,000 sf, 20\% can be 5,500 sf, 20\% can be $6,000 \mathrm{sf}, 20 \%$ can be $6,500 \mathrm{sf}, 7.5 \%$ can be 7,400 sf and $7.5 \%$ can be

## Kimley»"Horn

$8,000 \mathrm{sf}$. These are percentages for what has been already been constructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.

> Response: This information was shown on the Cover Sheet (Sheet \#1) just under the Vicinity Map.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}$, $20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}, 20 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
Response: This information was shown on the Cover Sheet (Sheet \#1) just under the Vicinity Map.
iii. Is taken from the DA and is fine.

Response: Noted
iv. Is taken from the DA and is fine.

Response: Noted
v. Is taken from the DA and is fine.

Response: Noted
vi. Is taken from the DA and is fine.

Response: Noted
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizes and widths for Shadowglen overall?
Response: The report and development plan were submitted with the initial submittal of the Preliminary Plan review.
viii. Clarify what was revoked.

Response: This noted was copied from Phase 2 Preliminary Plan. This note has been removed.
ix. Would full construction plan sets be submitted for the pathways?

Response: Yes, a full separate construction plan set will be submitted for the pathways.
x. Is ok.

Response: Noted
xi. Please provide documentation as to when the variance request was granted along with a copy of the approved request.
Response: This noted was copied from Phase 2 Preliminary Plan. There are no new variance being requested. The variance as discussed in the general notes refers to the existing approved PUD variances.

Comment 13. There appears to be now variance process in the DA so the only way to have any new variances approved would be through an amendment to the DA. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended

## Kimley»Horn

Response: No additional waivers to deviate from the Development Agreement are being requested at this time.

Comment 14. It is highly unlikely that any waivers to deviate from the DA will be granted.
Response: No additional waivers to deviate from the Development Agreement are being requested at this time.

Comment 15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and 8.5 -acre community park isrequired.

Response: Lot 1 in Section 1 ( 7.7 acres) will be utilized for the amenity center and detention pond. The subsequent sections of Shadowglen Phase 3 will satisfy the remaining parkland requirements.

Please contact me at 512-551-1839 if additional information is required.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.


Jason Reece, P.E.
Project Manager

Date: Wednesday, March 27, 2019
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com

Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor 78653
Dear Jason Reece,
The subsequent submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Pauline Gray, P.E.. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 247-7557 or by email at pgray@gbateam.com.

1. Per City of Manor Code of Ordinances Chapter 10 , Section 10.02 Exhibit A Subdivision Ordinance-263B-Section 22(c)(2)(iii), Significant Trees, within the boundaries of the subdivision and of 8 inch caliper andlarger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.
Z. Per Gity of Manor Gode of Ordinances Ghapter 10, Section 10.02 Exhibit A Subdivision-Ordinance263B Section 22(c)(2)(vii), the locations, sizes and descriptions of all existing utilities, including but not limitedto wastewater lines, lift stations, wastewater and storm sewer manholes, waterlines, water storage tanks, and wells within the subdivision, and/or adjacent
thereto should be shown on the preliminary plat.
2. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(iii), the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, nature preserves, open spaces, blocks, lots, reservations, easements, and rights-of way; and areas within the subdivision, indicating the connection to or continuation of other improvements in adjacent subdivisions beshown on the preliminary plat.
3. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(vii), Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles onthe preliminary plat.
4. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(viiii), Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) $1: 2$ for Significant Trees eighteen (18) inches in caliper and larger, and
b) $1: 1$ for Significant Trees between eight (8) and eighteen (18) in caliper.
e) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. Theremoval of Significant Trees larger than eighteen inches in caliper require Commission approval.

## 6. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(4)(iv), Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required. A seoping meeting must be conducted with City Staff prior to assembly of the TIA document.

7. Per-Gity of Maner Gode of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(vi), the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided.
8. Some of the drawings appear to be cut off. Adding matchlines where applicable may help to clarify where each section is located.

## 9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2. (See upper left corner of sheet).

10. Clearly differentiate between existing and proposed waterline and wastewater lines.
11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.
12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), $25 \%$ can be 5,000 sf, $20 \%$ can be 5,500 sf, $20 \%$ can be 6,000 sf, $20 \%$ can be 6,500 sf, $7.5 \%$ can be 7,400 sf and $7.5 \%$ can be 8,000 sf. These are percentages for what has been already been constructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}, 20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}$, $z 0 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
iii. Is taken from the DA and is fine.
iv. Is taken from the DA and is fine.
v. Is taken from the $D A$ and is fine.
vi. Is taken from the DA and is fine.
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizesand widths for Shadowglen overall?
viii. Glarify what was revoked.
ix. Would full construction plan sets be submitted for the pathways?
x. Is ok.
xi. Please provide documentation as to when the variance request was granted along with a copy of theapproved request.
13. There appears to be a new variance process in the DA so the only way to have any new variances approved would be through an amendment to the $D A$. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended.
14. It is highly unlikely that any waivers to deviate from the DA will be granted.
15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and an 8.5 acre community park is required. The $\mathbf{8 . 5}$ acres is shown on the park plan as a contiguous tract that is 100\% non-floodplain and contains only approved "Parkland Infrastructure". Lot 1 in Section 1 is shown as open space on the park plan, which is separate from the required community park space, and the lot contains detention facilities which are not approved "Parkland Infrastructure" for a community park. Any lot proposed to meet the "Additional Land" requirement of the DA should be labeled as only "Additional Land" or "Upland Park" with separately defined acreage from any open space or drainage lots.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Pauline Gray, P.E.
Lead AES
GA

Date: Wednesday, September 9, 2020
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor, TX. 78653

Dear Jason Reece,
The first submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan (Preliminary Plan) submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 2477557 or by email at pgray@gbateam.com.

## THE FOLLOWING COMMENTS ARE FOR THE FIRST SUBMITTAL OF THE DETENTION WAIVER REQUEST:

## 1. The detention waiver request will need to be approved by TRAVIS COUNTY as well the City of Manor.

2. Clarify why the Areas for the curve numbers are different for existing vs proposed in Table 3.
3. Clarify which section of the City of Austin Drainage Criteria Manual you are requesting the Waiver Request for.
4. Per the City of Austin Drainage Criteria Manual Section 1.2.2(D), stormwater runoff peak flow rates shall not be increased at any point of discharge from a site for the two (2), ten (10), 25 and 100-year storm frequency events.
5. The waiver request states that minor changes in velocity occur within Wilbarger Creek and that the changes are minor. The report states that increases in peak flows during the 2 - and 25 -year storm events are less than $0.02 \%$ of their existing peak flows and will have no adverse impact on Wilbarger Creek and no additional adverse flooding will take place as a result of the proposed development. Please provide calculations showing that the increased velocities will not affect erosion.
6. Provide calculations showing that the developed intensity curve numbers include streets, sidewalks and any other impervious cover items in their calculations. The residential curve numbers appear low.

## 7. PROVIDE DOCUMENTATION THAT THE WAIVER REQUEST HAS BEEN APPROVED BY TRAVIS COUNTY.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Pauline Gray, P.E.
Lead AES
GB

André Betit, PE
Daniela Guthrie, PE
Travis County TNR Road and Bridge
Mailing Address: P.O. Box 1748; Austin, TX 78701-1748
Physical Address: 700 Lavaca Street; Austin, TX 78701

## Traffic Impact Analysis for Shadowglen Phase 3 TIA

Please accept this Comment Response Letter in reply to Travis County Completion Check review, dated December 14, 2020 regarding the referenced project. Original comments have been included for reference, while Kimley-Horn responses are listed in maroon.

## COMPLETION CHECK COMMENTS

1. Sight Distance Analysis: The TIA shall include horizontal and vertical sight distance analysis for both Stopping Sight Distance (SSD) and Intersection Sight Distance (ISD); however, only the horizontal intersection sight distance analysis was included in the report. Please include all exhibits as part of the update.
Response: Vertical sight distance figures have been included in this submittal in Appendix M along with the horizontal sight distance figures.
2. Section I.5.d requires a roadway sizing analysis for all connecting internal roadways. It appears the driveways/internal roadways weren't included in the report.
Response: A roadway sizing analysis has been included in the Phase 1 section of the report (Page 40-41) for the primary entrance roads to the Phase 1 development (2023) - called Driveway 1 and Driveway 2. The roadway sizing analysis for Driveway 3/Misty Grove Boulevard is included with the Phase 2 development (2025) of the report (Page 60).

The roadway classifications are noted on the overall site plan included as Figure 1, including notes for each classification used.
3. Section II. 1 (a): Annual growth rate. Please provide printouts or screen shots of the TxDOT count maps in the appendix of the report.
Response: Growth rate calculations and the relevant TxDOT historical data has been included in Appendix C.

The growth rate table included shows an average growth rate of 9\%; however, we are proposing a $3 \%$ growth rate as a more realistic growth rate to be sustainable over a 5 -year development schedule. A 3\% growth rate also aligns with the growth trends utilized in the background projects included in this TIA, as shown in the table below.

| Project | Growth <br> Rate |
| :---: | :---: |
| Wildhorse PUD | $*$ |
| Lagos | $1.00 \%$ |
| Equinox East | $3.00 \%$ |
| Shadowglen PUD | $2.00 \%$ |
| *Not induded in report <br> provided |  |

4. Please provide the electronic version of the NCHRP 457 spreadsheets. They appear to be missing.
Response: The Excel spreadsheets are included with this submittal.
Please contact me with questions or if additional information is required before January 4, 2021. I can be reached at 9793075030 or via email at allison.adams@kimley-horn.com. Sincerely,
Ollison ITM. Adams
Allison Adams, P.E.

For future communication, questions and comments may continue to be directed to Santiago Araque Rojas, P.E., the project manager, using the following information:

Santiago A. Araque Rojas, P.E.
Project Manager
santiago.araque@kimley-horn.com
(512) 418-4514

February 8, 2021
Mr. Santiago A. Araque Rojas, P.E.
Kimley-Horn and Associates, Inc.
10814 Jollyville Road
Campus IV, Suite 200
Austin, TX 78759
SUBJECT: Review Comments for Traffic Impact Analysis Report Shadowglen - Phase 3 (Manor, TX) ( $1^{\text {st }}$ Submittal)

As requested by the City of Manor, GBA's traffic and transportation engineers have completed a technical review of the above referenced Traffic Impact Analysis (TIA) report submitted by Kimley-Horn. This TIA report submittal was received by the City of Manor on January 8, 2021 and provided to GBA at that time. In addition, we have also reviewed your supplemental information provided in response to the Travis County Completion Check review, dated December 14, 2020.

We would offer the following comments and observations regarding both our independent review of the submitted TIA report, as well as the County's comments provided during their content review and Kimley-Horn's subsequent responses:

1. There are several minor mistakes within the report document's Table of Contents:

- It appears that there is a gap in the report page numbering, with Pages 12-19 missing.
- The "Trip Distribution and Assignment" description is actually provided on Page 10.
- In the Listing of Tables, Tables 9-10 (2023 AM/PM Queuing Summary) and Tables 16-17 (2025 AM/PM Queuing Summary) have been omitted, and items from Table 9 to Table 21 have been mislabeled as a result.

2. We find the submitted TIA report to be in general compliance with the Scope \& Study Area guidance provided by Travis County personnel, as depicted in Appendix A, but would offer these observations:

- We generally concur with the "factoring" of the existing traffic counts, including Kimley-Horn's COVID adjustment process and the use of some historical traffic growth factors to adjust 2019 traffic counts to current conditions (see further discussion of utilized traffic growth factors provided below in comment \#4).
- Please provide additional description, clarification and illustrations of the data collected for the purposes of calibrating the existing Synchro operational analyses.
- We noted that there was an increase of 6 dwelling units proposed within the development between the scoping stage and this report submittal, resulting in negligible increases in expected trip generation of 58 daily trips, 4 total AM trips, and 6 total PM trips.
- In Appendix B, the Exhibit B1 does not explicitly provide the trip generation estimates for each adjacent approved project individually as required, nor does Exhibit B2 allow for any tracking of site-generated trips from these adjacent projects on an individual basis with the way that these trips have been aggregated and summarized.
- While we did note that existing traffic signal timing sheets were included within the electronic submittal package, they were not included in the Appendix of the TIA as listed in Submittal Requirement \#5.

3. Please clarify the background traffic development volumes used for the purposes of this TIA. Good description is provided for the adjacent approved developments on Page 3 for the 2023
scenario. However, different (i.e., higher) assumptions for the background traffic from the adjacent approved developments may have been appropriate for the 2025 scenario.

- Was additional traffic beyond Phase 1 of the Lagos development included in the 2025 scenario, as this development progresses toward completion in 2030? If not, why?
- The Equinox East development is expected to be completed by 2027. Should additional traffic (up to 75\% if linear growth is assumed) from this development have been considered for the 2025 scenario?

4. We have independently reviewed the supplemental TxDOT historical data provided by Kimley-Horn and summarized in the attached Appendix C. We understand that a 3\% annual growth rate appears consistent with the growth trends utilized in the several background projects included in this TIA report, and why it is therefore recommended for use by Kimley-Horn. The TIA report also says that this $3 \%$ growth rate has previously received concurrence from both City and County staff.

However, our independent review of the TxDOT data in Appendix C indicates that annual growth rates in the range of $6 \%$ to $12 \%$ have been demonstrated over the five-year period from 2015 to 2019 at several of the nearby count stations, most notably those on US-290, Lexington Street south of US-290, and at the two locations on FM 0973 to the north of US-290. Therefore, more substantial background traffic growth has recently been demonstrated and sustained in the vicinity of this project site, and a more aggressive background growth rate may be advisable. We would note that any substantial increase in the background traffic volumes under the 2023 and 2025 development thresholds could result in additional mitigation countermeasures being required at the study intersections.
5. When reviewing the provided Trip Generation estimates in Table 4 and Appendix D, we confirmed that Kimley-Horn utilized the Average Rates from ITE for Land Use 210. In this case, we concur with the use of these Average Rates since doing so represents a "conservative" approach that actually generates additional daily, AM, and PM trips from the Shadowglen - Phase 3 development.
6. Please provide additional clarification and/or justification for the intermittent usage of both ICU and $\mathrm{HCM}-6^{\text {th }}$ Ed. overall intersection Levels of Service within Table 6. These appear to be used interchangeably at times, and in some cases the summarized LOS values do not correlate with the provided Synchro analysis for each respective intersection? We would suggest a thorough review to ensure the completeness and accuracy of this table.
7. Regarding the traffic signal warrants provided throughout the TIA report for both the 2023 and 2025 scenarios, please provide additional clarification for your recommendations about MUTCD Peak Hour Warrant 3. If the poor operations at several of the study intersections will not be improved using traffic signalization per Kimley-Horn's recommendations, what additional geometric and/or traffic control mitigation countermeasures should be considered, if any?
8. We have reviewed the Sight Distance Analysis provided within this TIA, both the prior horizontal measurements and the supplemental vertical analysis now included in Appendix M. Although the Intersection Sight Distance (ISD) condition looking west from Drive 1 onto Rector Loop is marginally deficient (i.e., by about 35 feet from the 400 feet required), in general we concur that no detrimental sight conditions are expected for egress drivers at the site access street connections onto either Rector Loop (Drives 1 and 2) or Fuchs Grove Road (Drive 3).
9. The roadway sizing analyses completed for Drives 1 and 2 during Phase 1 of this development, as well as for Drive 3 during Phase 2, appear to be complete and accurate. As noted by Kimley-Horn, the proposed roadway classifications are included on Figure 1 provided in the TIA report.
10. We have reviewed the Excel calculation spreadsheets provided by Kimley-Horn to perform evaluations for the mainline auxiliary turn lane warrants, as described by NCHRP 457. We have independently confirmed the results of these auxiliary turn lane warrant analyses, in particular those at the location of Drive 3 onto Fuchs Grove Road (see Pages 61-63 of the TIA report) that indicate both a southbound left-turn lane and a northbound right-turn lane are warranted. These recommended mainline turn lane improvements appear to have been properly accounted within the phased mitigation plans and "pro rata" cost estimates within the TIA, with the southbound left-turn lane being accommodated by the recommended roadway widening to provide a three-lane section with a two-way left-turn lane (TWLTL) on Fuchs Grove Road from Rector Loop to Gregg Lane and the northbound right-turn lane indicated as the last item in Table 21 on Page 75.
11. In Tables 11-12 and Tables 18-19, there are numerous instances where the lane group MOEs provided (i.e., v/c ratios and movement delays) do not directly correspond with the associated LOS colorations and are misrepresented. This is especially true for many of the shared mainline through/right-turn lane groups. It would be very helpful if the overall delay and LOS results for the signalized intersections was also depicted in these tables. For the AM conditions provided in Table 11, the comparative overall signalized data provided references the Existing PM Peak Hour results and should instead reference the Existing AM Peak Hour MOEs in our opinion.

Again, please provide additional clarification and/or justification for the intermittent usage of both ICU and HCM $-6{ }^{\text {th }}$ Ed. overall intersection Levels of Service within these tables. These appear to be used interchangeably at times, or in some cases the summarized LOS does not correlate with either LOS found in the provided Synchro analysis for each respective intersection? We would suggest a thorough review to ensure the completeness and accuracy of these MOE summary tables.
12. The adopted Austin Transportation Criteria Manual (TCM) considers an LOS "F" to be unacceptable. The TIA report must include proposed improvements that will raise the level of service to an acceptable level. Please confirm during your review of the reported MOEs in revised versions of Tables 11-12 and Tables 18-19 that these acceptable levels have been achieved at all study intersections.
13. Tables 16-17 appear to be mislabeled, as they are supposed to be indicating the " 2025 " AM and PM Queue and Storage Length summaries.
14. Comments from Travis County and TxDOT have not been included within this review letter.
15. Additional comments may be generated as the requested information is provided. A comment response letter, indicating how each comment has been addressed, must be submitted with the resubmittal. Review of this submittal does not constitute a verification of all data, information, and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not the City Engineers review the application for Ordinance compliance.
16. The phased mitigation cost estimates and "pro rata" cost sharing summaries may need to be reviewed pending the identification of any additional mitigation countermeasures at the study intersections.

Please feel free to contact us if you should have any questions regarding these independent review comments or need additional information.

Sincerely,

## GEORGE BUTLER ASSOCIATES, INC.



Eric Sierra-Ortega, P.E. Project Manager


David J. Mennenga, P.E., PTOE Traffic Engineer
cc: City of Manor, TX
Pauline M. Gray, P.E. (GBA)
file

# Kimley») Horn 

January 31st, 2022

City of Manor
Pauline Gray, P.E.
105 E. Eggleston Street
Manor, TX 78653

RE: Preliminary Plan for Shadowglen Phase 3 (Permit No. 2018-P-1154-PP)
Section 1 \& 2
Manor, Texas 78653

## Dear Pauline Gray:

Please accept this Comment Response Letter for the above reference project. This submittal is in response to the comments provided by the City of Manor on March $27^{\text {th }}, 2019$. The original comments have also been included below, for reference. A summary of changes made since the previous submittal has also been included with this submittal.

Comment 1. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(4)(iv), Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required.

Response: Noted. The TIA for this project has been submitted and is currently in the final stages of review/approval.

Comment 2. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2. (See upper left corner of sheet).

Response: Noted. The MUD number has been added to Sheet 2.
Comment 3. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and an 8.5 acre community park is required. The 8.5 acres is shown on the park plan as a contiguous tract that is $100 \%$ non-floodplain and contains only approved "Parkland Infrastructure". Lot 1 in Section 1 is shown as open space on the park plan, which is separate from the required community park space, and the lot contains detention facilities which are not approved "Parkland Infrastructure" for a community park. Any lot proposed to meet the "Additional Land" requirement of the DA should be labeled as only "Additional Land" or "Upland Park" with separately defined acreage from any open space or drainage lots.

Response: Noted.

## Kimley»"Horn

Please contact me at 512-551-1839 if additional information is required.
Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Jason Reece, P.E.
Project Manager

## Kimley»)Horn

12/19/2022
David Peyton
Travis County TNR
Mailing Address: P.O. Box 1748; Austin, TX 78701-1748
Physical Address: 700 Lavaca Street; Austin, TX 78701

Re: Project: APP-Sub 450
Shadowglen Ph 3 Sec 1 \& 2

Dear David Peyton,
Please accept this Comment Response Letter in reply to the Traffic Engineering Division review, dated March $10^{\text {th }}$, 2022, regarding the above-referenced project. Original comments have been included below for reference. All Kimley-Horn's responses are listed in Blue

## GENERAL

1. Add subdivision plat notes from 482.945 .

Response: Acknowledged. Subdivision plat notes have been added to page 4 of the plat.
2. Note: If applicable, add a note when the preliminary plan associated with this project was approved.
Response: We are currently resubmitting for our preliminary plan for this project.

## WATERWAY, CEF SETBACK AND TREE PRESERVATION

3. Provide a copy of the full environmental resource inventory more per the requirements found in 482.942.
Response: Acknowledged. A copy of the ERI has been attached with this submittal titled "Phase 3 ERI"
4. Any waterway and or critical environmental feature setback areas identified by the ERI must be shown as a protective, platted easement, and once the plat is approved by the County Executive, must be recorded by the owner in the Official Public Records of Travis County, Texas as stated in 482.914.
Response: Based on the ERI there are no CEFs or waterways within the property. See Figure 5 and 6 (sheet 17 and 18) of the ERI.

## Kimley»Horn



## Kimley»"Horn


5. An exception request would need to be approved by the Division Director under 482.941.j.7.for the waterway buffer encroachments noted.

Please submit your request for approval.
Response: As discussed in our previous comment response a buffer averaging is proposed for the residential lots and Pond B located within the 300' setback per COA ECM 1.5.2.D. The 4.61ac area of reduction shown on Exhibit $G$ will be averaged with three areas of expansion that account for a total of 4.9 acres. See exhibit $G$ below and on sheet 12 of the prelim plan.

## Kimley»>Horn



## PERMANENT WATER QUALITY BMPs

6. Provide a general description of any future improvements (permanent water quality controls (PWQC) or storm water plan) that are planned for the site as described in Sec 482.931.b.
Response: The proposed improvements include storm network, a wet pond and 2 partial sedimentation/filtration ponds for water quality and detention as shown in the Preliminary Engineering report attached with this submittal.

## Kimley»)Horn

## 7. NOTE

Clearly mark and label the location and dimensions of any easement for placement of a permanent water quality control.

A Protective Easement document has been must be submitted to postinspection@traviscountytx.gov for review and approval prior to notarizing it.

Once the easement document receives review approval, the document will be returned to be legally recorded with the County Clerk's Office. A digital recorded copy must be provided.
Response: Water Quality Easement Lots have been called out on plat and coordination has been started for easement documents. Recordation number will be provided when available.
8. Please add the following permanent water quality plat note:

As depicted on the plat, all water quality easement areas are subject to periodic inspection and monitoring by Travis County for the purpose of ensuring water quality compliance, as applicable, according to Sec. 16.014 of the Texas Water Code.
Response: Acknowledged. The note has been added to general notes as note \#21.

## **** PLEASE NOTE ****

1. Additional ENV comments may be issued and based on the answers and information provided to items listed above.
2. Include a response to comments memo.
3. When resubmitting information on mypermitnow.org please include an email to david.peyton@traviscountytx.gov indicating that new information has been added to the application. REEFERNCE YOUR APPLICATION \#

## End of Report

Please contact me at (512) 418-1771 if additional information is required.

## Kimley»Horn

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Jacob Kondo, P.E.
Project Manager

# Shadowglen Phase 3 Sections 1 And 2 - Formal Review <br> S-23-147 <br> City of Manor, Precinct 1 <br> July 20, 2023 Lauren Winek, P.E. 

## Engineering Review

Lauren Winek, P.E.

## General

1. Please submit a signed and sealed code compliance summary.

## R1: Cleared.

2. Please provide the subdivision checklist and ensure all applicable documents have been provided.
R1: Cleared.
3. Please provide updated documentation that LCRA has no objection to the roadways and drainage improvements in their easement. The acceptance letter LCRA provided has approval dates of plans from 2019. Plans from 2023 have been submitted to the County. Please show that LCRA has no objection to the current plans.

## R1: Cleared.

4. Please clarify if the note that indicates all existing easements will be vacated prior to plat recordation will apply to the existing electrical easements?
R1: Please update the note to accurately reflect the easements that will be vacated.

RESPONSE: Note has been updated to specify that the trail and water easement will be vacated within the ROW.

5. Please label the existing electric easements on all sheets.

R1: Cleared.
6. Please remove the duplicate numbering shown on the lots for clarity.

R1: Cleared.
7. Please show all line weights in the legend on all applicable sheets.

## R1: Cleared.

8. Please provide approval from the Fire Marshal.

R1: Cleared.
9. Please ensure and confirm the preliminary plan complies with all requirements of 482.203.

R1: Cleared.

## Transportation

10. Please show that you have the 50 -foot minimum tangent between curves including on Tollington Street. Please show all tangent measurements where required for curves.

## R1: Cleared.

11. Please provide information on what criteria are being met with the site distance exhibits in accordance with the COA TCM. Please ensure the building setback lines are clearly visible so we can ensure the sight distance easement is outside of the building envelope.

## R1: Cleared.

12. Confirm all sight-distance easements have been shown on the preliminary plan.

R1: Cleared.
13. Ensure and confirm your vision clearance conforms to the 30 mile per hour design speed.
R1: Cleared.
14. Per 482.203(b)19, are there any proposed clustered mailboxes and roadway pullouts with the subdivision? Please indicate the location on the preliminary plan and subsequent final plat and construction plans.
R1: Cleared.
15. Please confirm the classification of roadway that is assumed for Rector Loop and the minimum right-of-way that will be available from the center line with this preliminary plan. This is to confirm that the boundary street ROW per Chapter 482.202(G).

R1: Cleared.
16. Please include the dotted line indicator for sidewalk construction along Rector Loop.
R1: Cleared.
17. Per Chapter 482.202(Q), please include sidewalks along both sides of the street for all streets located internally in the subdivision including along Rothwell Road. Please also make sure the dotted line for sidewalk locations is visible where the phasing line is shown.

## R1: Cleared.

18. Please include a note indicating that a certification from a Registered Accessibility Specialist will be provided with the construction plans stating compliance with accessibility standards has been met per Chapter 482.202(Q).
R1: Cleared.
19. Ensure and confirm all cul-de-sacs and eyebrows comply with Chapter 482.202(J).

## R1: Cleared.

## Drainage

20. Confirm and ensure that all drainage analysis and calculations comply with Chapter 482 and the DCM.

## R1: Cleared.

21. The drainage report shows two different CN values pages 3 and 4 for existing conditions. Please clarify or correct the discrepancy in the two CN values stated in the report for on-site drainage (page 3) and water quality detention (page 4).
R1: Cleared.
22. Please show the FEMA 500-year and Atlas-14 fully developed conditions and show that the greater extents of these two floodplains is contained within a drainage easement or confirm you will be constructing under Alt Fiscal and processing a LOMR before you can record the plat, per chapter 482.207(e). Please provide all associated analysis and calculations for drainage conditions.

## R1: Cleared.

23. Please note a LOMR will need to be recorded prior to platting the lots containing floodplain that will significantly impact the buildable area.

## R1: Cleared.

24. Please note that right-of-way cannot be located in a floodplain drainage easement unless the roadway is intentionally crossing the floodplain. A LOMR will be required prior to recordation of FEMA 500-year floodplain in the right-ofway.

## R1: Cleared.

25. Please note the final plat cannot be recorded until all improvements for the subdivision have been removed from the floodplain including drainage pond improvements.
R1: Cleared.
26. Please confirm time of concentration calculations accurately reflect the conditions shown on sheet 6 and 7, in particular the segments that are shown as channel flow.
R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: TC path for EX BP A and EX BP D have TC lines that cross into another drainage area. Please revise. Channel flow for EX DA C does not make sense for the drainage area shown. Please review and revise all TC paths and calculations.
27. Please include a time of concentration calculation for each drainage area shown. There are more drainage areas than time of concentration calculations in the tables on sheet 7, including but not limited to, BP A-1.
R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: Please clarify if BP D is included in the analysis.
28. Please be sure all drainage areas are included in the analysis on sheet 7. There are more drainage areas on the plan than in the Pond Pack schematic for points of analysis.

R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: There are several points of analysis that show increased flows in the post-developed condition where flows leave the site. Please revise.
29. Please be sure all drainage areas have flow arrows, time of concentration paths, and TC paths that are contained within the drainage area boundary. At a minimum, OS-BP A and BP A-1 have TC paths that appear to cross drainage boundaries.

## R1: Cleared.

30. Please clarify the TC path for BP A-1 and why it starts in the middle of the drainage area and crosses drainage area boundaries.
R1: Cleared.
31. Please be sure all labels in the plan match the labels in the table. For example, BP A is shown in the table but is not shown in the plans on sheet 7 .
R1: Cleared.
32. Ensure that all lots can provide driveways that allow for a minimum transition of 10 feet from the inlet. For example, Block F, Lot 26 appears to have an inlet in the middle of the lot. Please ensure the transition can be met or relocated the inlet. Please note the minimum inlet size is 10 -feet.

## R1: Cleared.

## Advisory Comments

33. Please be advised every time a final plat is submitted a drainage report will need to demonstrate all proposed flows leaving the portion of the project area to be platted do not exceed the existing flows leaving the site.

Date: Monday, August 21, 2023
Alex Rubio
Kimley Horn
10814 Jollyville Road
Austin TX 78759
Alex.Rubio@Kimley-Horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor 78653
Dear Alex Rubio,
The submittal of the revised Shadowglen Phase 3 Section $1 \& 2$ Preliminary Plan Site Plans submitted by Kimley Horn and received by our office on 7/31/2023, has been reviewed for compliance with the City of Manor Zoning Ordinance 185. The Plans appear to be in general compliance with City Ordinance requirements and we therefore take no exception to their approval as presented.

Please submit a hard copy of the cover sheet to Scott Dunlop at the City of Manor for signatures. A copy of the signed cover sheet will be uploaded under project files on the my permit now website.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E.
Lead AES
GBA


8/30/2023

## City of Manor Development Services

# Notification for a Subdivision Preliminary Plat 

Project Name: Shadowglen Phase 3 Section $1 \& 2$ Preliminary Plan
Case Number: 2018-P-1154-PP
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Subdivision Preliminary Plat for Shadowglen located at the intersection of Rector Loop and Gregg Manor Rd., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located at 13301 E US Hwy 290, Manor, TX.
Applicant: Kimley Horn
Owner: SG Land Holdings, LLC
The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Subdivision Preliminary Plat has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.


| Juan Landeros 13700 Rector Loop Manor, TX 78653 | Francisco Reyes Ramirez Et AI | Joseph \& Carol Metca Item 4. |
| :---: | :---: | :---: |
|  |  | 13550 Carpenter Lane |
|  | 11109 Liberty Farms | Manchaca, TX 78652 |
|  | Austin, TX 78754 |  |
| Conrad Gonzales | Vidal Sandoval | Aus-Tex Parts Service Ltd |
| PO Box 35 | 13905 RECTOR LOOP | Javier Aguillon \& Monges Blanc |
| Manor, TX 78653 | Manor, TX 78653 | 13417 RECTOR LOOP |
|  |  | Manor, TX 78653 |
|  |  | Jorge, Ciro, \& Margarito Utrera |
| Michael Hawkins | Ignacio Grimaldo | 13718 RECTOR LOOP |
| 13606 RECTOR LOOP | 11800 Bastrop St | Manor, TX 78653 |
| Manor, TX 78653 | Manor, TX 78653 |  |
| Antonio Angel \& Maria Hernandez | Harry \& Sammy Garza | Jerry \& Marilyn Moellenberg |
| 13913 RECTOR LOOP | 13514 RECTOR LOOP | PO Box 156 |
| Manor, TX 78653 | Manor, TX 78653 | Manor, TX 78653 |
| Pablo \& Maria Flores |  | Cottonwood Holdings, Ltd c/o Dwyer |
| 13909 RECTOR LOOP | Jason Weiss | Realty Co |
| Manor, TX 78653 | 13918 Rector Loop | 9900 US Hwy 290 E |
|  | Manor, TX 78653 | Manor, TX 78653 |
| Shadowglen Golf LP | Theresa Zezulka |  |
| 12801 Lexington St | 13245 Gregg Manor Rd |  |
| Manor, TX 78653 | Manor, TX 78653 |  |



## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

## AGENDA ITEM DESCRIPTION:

Conduct a public hearing on a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX.
Applicant: Trine Engineering, PLLC
Owner: Al Noor MCC

## BACKGROUND/SUMMARY:

This plat has been approved by our engineers. It is combining two lots into one. A religious assembly use has filed a site development plan to construct on this lot.

| LEGAL REVIEW: | Not Applicable |  |
| :--- | :--- | :--- |
| FISCAL IMPACT: | NO |  |
| PRESENTATION: | NO |  |
| ATTACHMENTS: | YES |  |
| - Plat |  |  |
| - Engineer Comments |  |  |
| - Conformance Letter |  |  |

## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission conduct a public hearing on a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX.

KNow ALL MEN BY THESE PRESENTS:



## light grove

AND DO HEREBY DEDCATE TO THE PUBLC THE USE OF AL STREETS AND EASEMENT SHOWN
GERERON SUBUCCT TO ANY AND ALL EASEMENTS OR RESTRITTONS HERETOFORE GRANTED ANO NOT RELEASED.
al noor muslim community center of manor

## BY: $\operatorname{INAMULLA~M~YYOO~}$ goo LOW BRIM COVE

900 LOW BRM COVE
PFLUGERVLLE, TEXAS
STATE OF TEXAS
COUNTY OF TRAVIS $\$$

 UNDER MY HAND AND SEAL OF OFFICE, THIS THE ___-_ DAY OF
20___, AD.

NOTARY PUBLIC FOR THE STATE OF TEXAS
(name:
MY COMMISSION EXPRES
SURVEYOR'S CERTIFICATION:
THE STATE OF TEXAS
COUNTY OF TRAVS



## ABRAM C. DASHNE RPR NO 5901 S448 EHMT 290 <br> 6448 E. HW 290 SUITE B-105 AUSTIN, TEXAS 7872

this subingion plat is located wthin the city or manor corporate city lumits as of this DATE _-_-_ DAY OF _-_____-__ 20
accepted and authorized for record by the planning and zoning commission of the city

APPROVED: ATTEST

accepted and authorized for record by the city council of the city of manor, texas, on
THI THE _-_-_-_- DAY OF _--_-_-_-_-_-_ 20


AL NOOR MUSLIM COMMUNITY CENTER OF MANOR 9.OO LOW BRIM COVE
PFLUGERVILE, TEXAS
78660

PCREAEL SULVEE: JAMES MANOR SURVEY No. 40, ABSTRACT No. 546
PUMBER

NEW R.O.W. N/A
NUMERER OF LOTS BY TYPE: DEVELOPMENT:
 6448 E. HWY 2900
AUsTN
(512) $244-3895$ ENIINER: JAVER BARAAAS, P.E.



FINAL PLAT LIGHT ${ }^{\text {of }}$ GROVE

MILDRED CASIMNR O.347 ACRE
DOC. NO. 2020023833


FLOOOWAY
IN ZONE ${ }^{\text {AE }}$.
ACRES OUT OF THE JAMES MANOR SURVEY NO
ABSTRACT NO. 546, TRAVIS COUNTY, TEXAS


GENERAL NOTES
 2) ALL LOT CORNERS OF THIS SUBDVISIINN SHALL BE MONUMENTED WTH A $1 / 2$ - INCH IRON ROD
WITH ABE PAATTC CAP STAMPED "MANHARD CONSULTING" PRIOR TO ANY/ALL LOT SALES, UNLESS
 4) A 10 ' Publc U UTIUT AND
5) PUBLC SIDEWALKS BULT TO CITY OF MANor Standards, are reaured along all stretis
 OR UTLITY COMPANY.


8) NO LOT IN THIS SUBDVVIION SHALL BE OCCUPIED UNTLL CONNECTION IS MADE TO THE CITY OF
MANOR WATER AND WASTEWATER SYSTEM.

10) ALL STRETS, DRANAGE IMPROVEMENTS, SIIEWALKS, WATER AND WASTEWATER LINES, AND
ERSSONS CONTROLS SHALL BE CONSTRUCTED AND INSTALLED TO CITY OF MANOR STANDAROS.
 12) PRIOR TO CONSTRUCTIN, EXCEPT DETACHED SINGLE FAMLY ON ANY LI
SITE DEVELOPMENT PERMT MUST BE OBTANED FROM THE CITY OF MANOR.


14) THE LOTS IN THIS SUbodvision are intended to be used for commercial purposes.
15) Performance and malitenance guarantees as required by the citr.


LOCATION MAP

Date: Friday, June 23, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX, TX. 78653
Dear Javier Barajas, P.E.,
The first submittal of the Light Grove Short Form Final Plat (Short Form Final Plat) submitted by Trine Engineering, PLLC and received on August 03, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Dyana Limon-Mercado. The clerk's name was only updated in one of the two locations.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

Light Grove Short Form Final Plat 2023-P-1544-SF
Page 2
Sun ex
Tyler Shows
Staff Engineer
GA

Dear reviewer, below please find responses to your plat comments in red. Thank you.
Date: Friday, June 23, 2023

Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX, TX. 78653

Dear Javier Barajas, P.E.,
The first submittal of the Light Grove Short Form Final Plat (Short Form Final Plat) submitted by Trine Engineering, PLLC and received on May 24, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies. RESPONSE: We are not intending to dedicate ROW unless the city requires it. Ties have been added to show the width. The street is classified per city as an Urban Main Street.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners. RESPONSE: $X$ and $Y$ coordinates have been included as indicated.
iii. Provide a copy of the deed.

RESPONSE: Attached are unofficial copies of the deeds downloaded from the County Clerk's website.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by the City." RESPONSE: The note has been added as Note \#15.
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey. RESPONSE: The City of Manor Chairperson and Mayor have been corrected as indicated.
vi. The current Travis County clerk is Dyana Limon-Mercado. RESPONSE: The current Travis Clerk has been included as indicated.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Date: Tuesday, August 1, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
The subsequent submittal of the Light Grove Short Form Final Plat submitted by Trine Engineering, PLLC and received on August 03, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Tyler Shows. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Deana Limon-Mercado. The clerk's name was only updated in one of the two locations.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


8/1/2023 12:07:04 PM
Light Grove Short Form Final Plat 2023-P-1544-SF
Page 2
Pauline Gray, P.E.
Lead AES
GBA

Date: Tuesday, August 1, 2023

Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
The subsequent submittal of the Light Grove Short Form Final Plat submitted by Trine Engineering, PLLC and received on July 07, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Tyler Shows. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Deana Limon-Mercado. The clerk's name was only updated in one of the two locations. RESPONSE: The correction has been made, thanks.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


8/1/2023 12:07:04 PM
Light Grove Short Form Final Plat 2023-P-1544-SF
Page 2
Pauline Gray, P.E.
Lead AES
GBA

Date: Monday, August 7, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
We have conducted a review of the final plat for the above-referenced project, submitted by Javier Barajas, P.E. and received by our office on August 03, 2023, for conformance with City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A, Article II, Section 24. The Plat appears to be in general compliance with City Ordinance requirements and we, therefore, take no exception to their approval as presented. Please submit TWO (2) mylar copies of the final plat along with a current tax certificate and a check made out to Travis County for the filing fees to the City of Manor for signatures. One mylar is for City records and the other is for Travis County.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E. Lead AES
GB


8/30/2023

## City of Manor Development Services

# Notification for a Subdivision Short Form Final Plat 

Project Name: Light Grove Short Form Final Plat

Case Number: 2023-P-1544-SF
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission will be conducting a regularly scheduled meeting for the purpose of considering and acting upon on a Subdivision Short Form Final Plat, one (1) lot on 1.004 acres, more or less, and being located at $414 \& 416$ W. Parsons St., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Subdivision Short Form Final Plat located at 414 \& 416 W. Parsons St., Manor, TX.

Applicant: Trine Engineering, PLLC
Owner: Al Noor MCC

The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Subdivision Short Form Final Plat has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.
Manuel Torres \& J Miramontes
19337 W T Gallaway Street
Manor, TX 78653-3991
Jordan Jimenez
12206 Abernathy ST
Manor, TX 78653-5373


## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
AGENDA ITEM DESCRIPTION:
Consideration, discussion, and possible action to approve the minutes of August 9, 2023, P\&Z Commission Regular Meeting.

## BACKGROUND/SUMMARY:

| LEGAL REVIEW: | Not Applicable |
| :--- | :--- |
| FISCAL IMPACT: | No |
| PRESENTATION: | No |
| ATTACHMENTS: | Yes |

- August 9, 2023, P\&Z Commission Regular Session Minutes


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve the minutes of the August 9, 2023, P\&Z Commission Regular Meeting.


# PLANNING AND ZONING COMMISSION REGULAR SESSION MINUTES AUGUST 09, 2023 

This meeting was live-streamed on Manor's YouTube Channel
You can access the meeting at https://www.youtube.com/@cityofmanorsocial/streams

PRESENT:<br>COMMISSIONERS:<br>LaKesha Small, Chair Place 7<br>Felix Paiz, Vice Chair, Place 4<br>Julie Leonard, Chair, Place 1<br>Anthony Butler, Place 2<br>Cresandra Hardeman, Place 3<br>Celestine Sermo, Place 5<br>Cecil Meyer, Place 6<br>\section*{CITY STAFF:}<br>Michael Burrell, Planning Coordinator<br>Audrey Guthrie, City Attorney<br>Pauline Gray, City Engineer<br>Scott Jones, Director of Economic Development<br>Sonia Wallace, City Counsil<br>Mandy Miller, Development Services Supervisor<br>Michael Pachnick, IT Technician

## REGULAR SESSION: 6:30 P.M.

## CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Planning and Zoning (P\&Z) Commission present, the Regular Session of the Manor P\&Z Commission was called to order by Chair Small at 6:32 p.m. on Wednesday, August 9, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

## REGULAR AGENDA

21. Consideration, discussion, and possible action on Rezoning Application for five (5) lots on $\mathbf{2 3}$ acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF). Applicant: Saavy ATX Realty LLC. Owner: Wenkai Chen.

City Staff recommended that the P\&Z Commission pull from consideration the Rezoning Application for five (5) lots on .23 acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF).

Chair Small removed this item from the agenda. She reminded the Commissioners that this item was postponed multiple times. She informed the Commissioners that the applicant had submitted a new application therefore this item would not need to be reviewed.

## PUBLIC COMMENTS

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak during public comment regarding his concerns. He invited everyone to visit his Facebook page Manor Community Coalition. He spoke regarding Manor Code of Ordinance Section 1.05.035, Section 1.05.039(4), and the Manor Comprehensive Plan. Mr. Battaile spoke on Regular Agenda \#14 - Okra Tract. He expressed his displeasure with the use of the words Open Space, Park Land, and Parkland in the Preliminary Plan for this development.

## PUBLIC HEARING

1. Conduct a public hearing on a Rezoning Application for five (5) lots on $\mathbf{. 2 3}$ acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF). Applicant: Saavy ATX Realty LLC. Owner: Wenkai Chen.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Rezoning Application for five (5) lots on . 23 acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF).

Chair Small opened the public hearing.
Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak in opposition of this item. He stated that he would like to see a Tiny Home Community in this space to keep the development more in line with a Historical District appearance.

Katherine Chen with Savvy Realty, 100 Congress Ave., Suite 2000, Austin, Texas, submitted a speaker card to speak in support of this item. Ms. Chen s informed the Commission of the history of these lots. She explained the small size of the lots and the plans for building only 2 homes on the 5 lots. She answered questions regarding the differences between the original renderings for the houses verses the ones she is currently presenting. She addressed concerns regarding the visibility of the homes, and the accessibility of houses. She stated that use of the alley would play a role in the accessibility. Ms. Chen demonstrated on the maps how this would occur. She did confirm that fire has not seen or approved these plans. Planning Coordinator Burrell informed the Commissioners on when the Fire Department would review the plans.

Ms. Chen answered questions regarding pricing. She confirmed that price points have not been established yet. She stated the average cost for a 1200 square feet house in this area of Manor would sell for about $\$ 400,000.00$. She reiterated that she was trying to build more affordable housing with the focus on housing with more square footage for about the same price as the 1200 sq ft houses.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Vice Chair Paiz to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

2. Conduct a public hearing on a Rezoning Application for two (2) lots on .297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB). Applicant: Jiwon Jung. Owner: Build Block.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Rezoning Application for two (2) lots on .297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB).

Chair Small opened the public hearing.
Planning Coordinator Burrell gave background information on this item. He stated previously it was recommended to be denied due to the residential property located between the lots. This issue has been resolved and the applicant has also provided a conceptual layout for this site at the request of the Commission.

Junghoom Sohn with Build Block,107 W. Boyce Street, Manor, Texas, submitted a speaker card in support of this item. He did not wish to speak; however, was available for any questions.

Mr. Sohn responded to questions regarding the history of this item. He confirmed that he did purchase the residential lot next to his development. He stated the zoning request did not change after he acquired the new lot. Mr. Sohn gave details regarding the development of the property with Residential Space above Commercial Space on the ground level. He stated the neither the businesses nor the business types have been determined and he was open to suggestions from the Commissioners and the Community as a whole.

Director Jones introduced himself as the Director of Economic Development for the City of Manor. He stated that he has been working with Build Block for months. He was trying to put together incentives for them; however, this process was based on the approval of the zoning request. Mr. Jones stated that he would assist, if necessary, with the recommendation and tenant selection for this development. He did confirm that discussions have favored service type business like shops, retail businesses and food establishments.

Mr. Sohn responded to additional clarification questions. He stated his business with approximately 3 other business per building would make up the lower level. The number of residential spaces that would be available has not been determined. He stated this would be determined by the number of required parking spaces for the buildings; however, they were aiming for a 3-story building with about 8 residential units.

Director Jones stated the specifics for this development was still in the design phase.
Commissioners expressed their concerns regarding conflicting information already obtained regarding this project. They requested more information from Mr. Sohn's on his business and how many employees would be housed in the residential section of the development.

Director Jones stated Build Block was a developer. They would be constructing the buildings and overseeing the leasing of the buildings. Mr. Jones stated that parking would be in the final design by the developer.

Commissioner Leonard stated that she felt a more detailed conceptional drawing may be warranted to help everyone get a better visual idea on the plans for this development.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak in opposition of this item. Mr. Battaile stated this area was mostly residential neighborhoods in the Historical District of Manor and this was not the place for this type of development. He expressed his disagreement with allowing this type of development in downtown. He reiterated the importance of preserving our history by not approving this item.

MOTION: Upon a motion made by Vice Chair Paiz and seconded by Commissioner Meyer to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

3. Conduct a public hearing on a Rezoning Application for one (1) lot on $\mathbf{. 1 3 2}$ acres, more or less, and being located at 209 N. Lexington Street, Manor, TX from Single Family Suburban (SF-1) to Neighborhood Business (NB). Applicant: Marcos Chavez. Owner: Marcos Chavez.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Rezoning Application for one (1) lot on .132 acres, more or less, and being located at 209 N. Lexington St., Manor, TX from Single Family Suburban (SF-1) to Neighborhood Business (NB).

Chair Small opened the public hearing.
Planning Coordinator Burrell stated the applicant is requesting the rezoning from Single Family to Neighborhood Business, which is the City's most restrictive commercial zoning destination. He stated the owner plans to turn the residence into a hair salon. Mr. Burrell stated this did fall in line with the Comprehensive Plan.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak in support of this item. Mr. Battaile stated that he felt this item reflected exactly what the residents of Manor wanted in their downtown.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Commissioner Hardman to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

4. Conduct a public hearing on a Preliminary Planned Unit Development (PUD) Site Plan for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. Applicant: Sotol Ventures. Owner: Dalton Wallace.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Preliminary Planned Unit Development (PUD) Site Plan for the Okra Tract Development, three hundred and thirtyone (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

Chair Small opened the public hearing.
Anand Jayanti, 14032 Heartland Drive, Manor, Texas, submitted an email comment for this item. (See attached)

Tyler Sneed, 13908 Heartland Drive, Manor, Texas, submitted an email comment for this item. (See attached.)

Planning Coordinator Burrell briefly summarized the Okra Tract PUD citing details on the amount of park land, types of amenities and the connectivity to the neighboring subdivisions.

Rachel Shanks with Sotol Ventures, 9505 Johnny Morris Rd, Austin, Texas, submitted a speaker card to speak in support of this item. She gave a presentation on the Preliminary Planned Unit Development Site Plan for the Okra Tract Development. (See attached presentation.)

Ms. Shanks responded to questions regarding the park land, parking, lot size, number of units and the roadway system throughout the development. Ms. Shanks gave details on how these items would work cohesively with the Shadowglen and Monarch Ranch.

Discussion was held regarding the streets, connector roads, and roadway improvements. Ms. Shanks gave detailed information about the proposed turn lanes on FM 973.

Ms. Shanks answered questions regarding the history behind the naming of this development. Ms. Shanks spoke regarding the owner and his preference for the name Okra Tract.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak in opposition of this item. Mr. Battaile expressed his complaints regarding the way this property is being developed and with the dedication of the land.

Planning Coordinator Burrell informed the Commissioners that this item, due to the lack of quorums at the last few meetings, has already been sent to City Council. City Council has approved first reading and is only pending the recommendation of the P\&Z Commission to move forward with the Okra Tract Preliminary PUD.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Commissioner Leonard to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

5. Conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Shadowglen PUD and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX. Applicant: Marcus Equity. Owner: Cottonwood Holdings Limited, LLC.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Planned Unit Development (PUD) Amendment for the Shadowglen PUD and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX.

Chair Small opened the public hearing.

Planning Coordinator Burrell gave background information on this item. He stated the purpose of this item was to update the current map to reflect what already exists.

Dennis Young, 709 Clayton Lane, Taylor, Texas, submitted a speaker card. He did not wish to speak; however, was available for any questions.

Katherine Nicely with Metcalfe Wolff Stuart \& Williams, LLP, 221 W. 6 ${ }^{\text {th }}$ Street, Austin, Texas, submitted a speaker card in support of this item. She did not wish to speak; however, was available for any questions.

Cindy Leber, 16704 Christina Garza, Manor, Texas, submitted a speaker card to speak in opposition of this item. Ms. Leber voiced her opposition to the multi-family development shown on the map at the corner of Hwy 290 and Lexington Street. She stated that she had a lot of questions. She wanted to know if this was a done deal and if anything could be done regarding the zoning designation listed. She expressed her confusion on the already established items reflected that has not been developed out yet. She also expressed her concerns regarding the traffic in the area and wanted to know what kind of Traffic Studies had been done. She stated she wanted to reintegrate that she was opposed to any future development that resulted in more housing at the corner of Lexington and Hwy 290.

Planning Coordinator Burrell stated that the original Development Agreement has been amended any times over the years since it was first signed. The items listed in the backup for this item only reflect what already existed.

City Attorney Guthrie clarified the items being amendment to the Shadowglen PUD. She stated that this amendment does not affect the residential areas. This amendment will update the PUD to reflect what already exists for the commercial, golf course and open space areas. It is consistent with the Comprehensive Plan and the 2018 Plan. The amendment does not add any new residential. It does not affect the current residential areas. It does not change any current zonings or functional change the use of the land within the PUD. This step is only a technicality to update the map to be more consistent with all the other areas of the PUD.

City Attorney Guthrie addressed questions and concerns from the Commissioners regarding specific areas of the map. She explained the areas on the map that reflected the land located in the ETJ and pointed out the areas that would change like the green space and golf course.

Discussion was held regarding the public hearing notice and the confusion it created for the residents who received it. City Attorney Guthrie confirmed that the City could legally draft a more informative notice to send out to the residents; however, she could not direct the City to do so.

Katherine Nicely answered questions from the Commissioners regarding this amendment. She explained the this was originally passed with the PUD and Development Agreement in 1998. The amendments that changed the PUD were only done with the written Development Agreement but not in the Planned Utility Development Agreement. This amendment is simply updating the graphics.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Vice Chair Paiz to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

## Commissioner Sermo left the dais at 7:47 p.m.

6. Conduct a public hearing on a Short Form Final Plat for one (1) lot on .23 acres, more or less, and being located at 707 Bastrop St, Manor, TX with variances to allow for 40 ft lot width, 20 ft front setback, 5 ft side setbacks, and 10 ft rear setback, and a depth-to-width ratio of 6.25:1. Applicant: SAVVY ATX REALTY LLC. Owner: Wenkai Chen.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Short Form Final Plat for one (1) lot on .23 acres, more or less, and being located at 707 Bastrop St, Manor, TX with variances to allow for 40 ft lot width, 20 ft front setback, 5 ft side setbacks, and 10 ft rear setback, and a depth-to-width ratio of 6.25:1.

Chair Small opened the public hearing.
Planning Coordinator Burrell gave detailed information regarding the lot, it's size and ability to be developed. He stated it was in compliment to the rezoning application previously heard in the meeting for 707 Bastrop Street.

Katherine Chen with Savvy Realty, 100 Congress Ave., Suite 2000, Austin, Texas, submitted a speaker card to speak in support of this item. Ms. Chen gave details regarding the original layout of the lots involved.

Discussion was held regarding the lots involved.
Ms. Chen answered questions regarding the division and sale of the lots. She addressed questions regarding any existing structures on the lots.

MOTION: Upon a motion made by Vice Chair Paiz and seconded by Commissioner Meyer to close the public hearing.

There was no further discussion.

## Motion to Close carried 7-0

7. Conduct a public hearing on a Subdivision Short Form Final Plat for the Las Entradas North Subdivision, two (2) lots on 0.769 acres, more or less, and located at 13301 E US Hwy 290, Manor, TX and being filed with a variance from Manor Code of Ordinances, Chapter 10, Exhibit A, Article III, Section 45(6) and (7) relating to lot shape. Applicant: Estacado Interests. Owner: Llano Las Entradas I, LLC

City Staff recommended that the P\&Z Commission conduct the public hearing on a Subdivision Short Form Final Plat for the Las Entradas North Subdivision, two (2) lots on 0.769 acres, more or less, and located at 13301 E US Hwy 290, Manor, TX and being filed with a variance from Manor Code of Ordinances, Chapter 10, Exhibit A, Article III, Section 45(6) and (7) relating to lot shape.

Chair Small opened the public hearing.
Planning Coordinator Burrell gave a background information for this item. He gave details on the location of this site. He explained there is a waterline easement on the eastern property boundary that caused an irregular lot shape.

City Engineer Gray addressed questions regarding the Short Form Final Plat. She explained that the lots are not the typical shape as defined by City Ordinance.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Commissioner Hardeman to close the public hearing.

There was no further discussion.

## Motion to Close carried 6-0

8. Conduct a public hearing on a Subdivision Short Form Final Plat for the Manor ISD Senior High School, three (3) lots on 69.316 acres, more or less, and being located at 14832 N, FM 973, Manor, TX. Applicant: Claycomb Associates, Inc. Owner: Manor ISD.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Subdivision Short Form Final Plat for the Manor ISD Senior High School, three (3) lots on 69.316 acres, more or less, and being located at 14832 N, FM 973, Manor, TX.

Chair Small opened the public hearing.
Planning Coordinator Burrell gave details regarding the history of this item. He explained it was previously reviewed last year. There was issue with the way the roadway was shown and the number of lots listed. The Short Form Final Plat has been updated and reviewed by the City Engineers.

The Commissioners requested clarification on how the discrepancy was missed last year.
City Engineer Gray explained that new development in the area created a need to expand the right of way near the school. Manor ISD was accommodating to the City's need for additional right of way footage, therefore the Short Form Final Plat needed to be adjusted.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card to speak regarding of this item. Mr. Battaile requested that the Mayor recuse himself from this item and any other item involving Manor ISD whom he is employed by. He expressed his concerns regarding conflict of interest.

MOTION: Upon a motion made by Commissioner Chavis and seconded by Vice Chair Paiz to close the public hearing.

There was no further discussion.

## Motion to Close carried 6-0

9. Conduct a public hearing on a Specific Use Permit for a Medical Clinic located at the southwest corner of US Hwy 290 and Gregg Manor Road, Manor, TX. Applicant: StreetLevel Investments. Owner: SL Manor 290 LP.

City Staff recommended that the P\&Z Commission conduct the public hearing on a Specific Use Permit for a Medical Clinic located at the southwest corner of US Hwy 290 and Gregg Manor Road, Manor, TX. Applicant: StreetLevel Investments. Owner: SL Manor 290 LP.

Chair Small opened the public hearing.
Planning Coordinator Burrell gave details regarding the Specific Use Permit. The property is currently zones $\mathrm{C}-1$ (Light Commercial) which permits office and medical uses with the approval of a Specific Use Permit. He stated the applicant wants to open a medical clinic that offers 24 -Hour Emergency Services. If approved, they will be partnering with Travis County EMS to include a facility for their use.

Discussion was held regarding the site layout, possible facility uses, and roadway improvements.
MOTION: Upon a motion made by Commissioner Meyer and seconded by Vice Chair Paiz to close the public hearing.

There was no further discussion.

## Motion to Close carried 6-0

## CONSENT AGENDA

10. Consideration, discussion, and possible action to approve the P\&Z Commission minutes for:

- May 10, 2023, P\&Z Commission Regular Session,
- June 14, 2023, P\&Z Commission Regular Session; and
- July 12, 2023, Commission Regular Session.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Vice Chair Paiz to approve the consent agenda.

There was no further discussion.

## Motion to Approve carried 6-0

## REGULAR AGENDA

11. Consideration, discussion, and possible action on Rezoning Application for five (5) lots on . 23 acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF). Applicant: Saavy ATX Realty LLC. Owner: Wenkai Chen.

City Staff recommended that the P\&Z Commission approve the Rezoning Application for five (5) lots on .23 acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF).

Discussion was held regarding the location and size of the properties. Chair Small reminded the Commissioners that this item was strictly for the rezoning of the property. Consideration was given to the layout of the lots and the accessibility to the property specifically for emergency vehicles like a fire truck if there was a need to respond to these properties.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Vice Chair Paiz to deny the Rezoning Application for five (5) lots on .23 acres, more or less, out of the South 40 ft of Lots 6-10, Block 1, AE Lanes Addition, and being located at 707 Bastrop St, Manor, TX from Single-Family Suburban (SF-1) to Two-Family Residential (TF).

There was no further discussion.

## Motion to Deny carried 6-0

12. Consideration, discussion, and possible action on a Rezoning Application for two (2) lots on $\mathbf{2 9 7}$ acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB). Applicant: Jiwon Jung. Owner: Build Block.

City Staff recommended that the P\&Z Commission approve the Rezoning Application for two (2) lots on .297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF1) to Downtown Business (DB).

Discussion was held by the Commissioners regarding renderings of the potential development of the property.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Commissioner Hardeman to postpone Rezoning Application for two (2) lots on .297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB) until the September 13, 2023, P\&Z Commission Regular Session scheduled meeting to allow time for the applicant to provide renderings that show parking and structure layout.

There was no further discussion.

## Motion to Postpone carried 5-1; Commissioner Meyer opposed.

Director Jones requested clarification on the motion the Commissioners approved. He voiced his aggravation on the prior two meetings not having quorum followed by the Commissioners postponing this item to the next meeting. It was confirmed they wanted site layout and renderings of the potentially proposed buildings to be presented at the next meeting or emailed in advance of the next meeting for the Commissioners to make a more informed decision on the request.
13. Consideration, discussion, and possible action on a Rezoning Application for one (1) lot on . 132 acres, more or less, and being located at 209 N. Lexington Street, Manor, TX from Single Family Suburban (SF-1) to Neighborhood Business (NB). Applicant: Marcos Chavez. Owner: Marcos Chavez.

City Staff recommended that the P\&Z Commission approve the Rezoning Application for one (1) lot on .132 acres, more or less, and being located at 209 N. Lexington Street, Manor, TX from Single Family Suburban (SF-1) to Neighborhood Business (NB).

MOTION: Upon a motion made by Commissioner Meyer and seconded by Commissioner Hardeman to approve the Rezoning Application for one (1) lot on .132 acres, more or less, and being located at 209 N. Lexington Street, Manor, TX from Single Family Suburban (SF-1) to Neighborhood Business (NB).

There was no further discussion.

## Motion to Approve carried 6-0

## 14. Consideration, discussion, and possible action on a Preliminary Planned Unit Development (PUD) Site Plan for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. Applicant: Sotol Ventures. Owner: Dalton Wallace.

City Staff recommended that the P\&Z Commission that the P\&Z Commission approve the Preliminary Planned Unit Development (PUD) Site Plan for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX with one additional trail connection be made into Shadowglen from the sidewalk trail that extends from Allard Drive to the southern boundary of the Okra Tract.

Chair Small reminded the Commissioners that this item had been approved for the first reading by City Council.

Ms. Shanks addressed questions regarding the amenities. Ms. Shanks confirmed all amenities will be open to the public and not just available for the residentials of the Okra Tract Development.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Vice Chair Paiz to approve the Preliminary Planned Unit Development (PUD) Site Plan for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

There was no further discussion.

## Motion to Approve carried 6-0

## 15. Consideration, discussion, and possible action on a Planned Unit Development (PUD) Amendment for the Shadowglen PUD and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX. Applicant: Marcus Equity. Owner: Cottonwood Holdings Limited, LLC.

City Staff recommended that the P\&Z Commission approve the Planned Unit Development (PUD) Amendment for the Shadowglen PUD and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX.

Discussion was held the PUD Amendment. Chair Small requested information from the City Attorney regarding ramifications if they did not approve this item.

City Attorney Guthrie stated that denying this item would not change what already exists. By not approving this item, It would leave our zoning inconsistent with the Development Agreement and complicate future development.

City Attorney Guthrie addressed questions regarding the notification of residents. She confirmed sending out a subsequent notice could be added to the recommendation to City Council. She also confirmed the City of Manor could send a representative to the HOA meetings if needed to hold a Q\&A session to clear up confusion.

Concerns were expressed by the Committee regarding the zoning changes made that have not been developed out. Commissioners expressed their desire for the property owner to reconsider the current zoning and find an alternate solution to development other than multi-family development.

Katherine Nicely answered follow up questions from the Commissioners regarding the zoning shown on the map. Ms. Nicely explained the designations for the zoning are the ones already in place. No rezoning would need to occur to build out the non-developed commercial lots or the multifamily lot. She also confirmed that City Council would need a super-majority vote to approve the amendment if it was denied approval at the P\&Z Commission meeting.

Ms. Nicely demonstrated on the map which properties were in the City Limits and EJT. She pointed out the properties had been developed and the ones that had not. She explained the development agreement was the written description of the development that would occur over the next 30 years or so.

Ms. Nicely addressed questions about the information that would be present to P\&Z Commission, such as site plans, final plats etc. in relation to the undeveloped properties. She stated that she was not aware of any pending development plans for the undeveloped properties she pointed out.

Ms. Nicely stated that Manor is not the only jurisdiction with this issue.
Commissioners wanted to know if a breakdown or separation of developed and undeveloped zoning could be considered for this amendment and deal only with the already developed properties. Attorney Guthrie explained the options available. She detailed the action that would need to take place before consideration of the developed and undeveloped properties separately was an option.

MOTION: Upon a motion made by Vice Chair Paiz and seconded by Commissioner Leonard to approve the Planned Unit Development (PUD) Amendment for the Shadowglen PUD with the recommendation to include sending notifications to the residents that gave more specific details on the amendment and potentially send a representative from the City to the HOA meeting to answer questions that may be needed for clarification purposes.

There was no further discussion.

## Motion to Approve carried 6-0

16. Consideration, discussion, and possible action on a Short Form Final Plat for one (1) lot on $\mathbf{2 3}$ acres, more or less, and being located at 707 Bastrop St, Manor, TX with variances to allow for 40 ft lot width, 20 ft front setback, 5 ft side setbacks, and 10 ft rear setback, and a depth-towidth ratio of 6.25:1. Applicant: SAVVY ATX REALTY LLC. Owner: Wenkai Chen.

City Staff recommended that the P\&Z Commission approve the Short Form Final Plat for one (1) lot on .23 acres, more or less, and being located at 707 Bastrop St, Manor, TX with variances to allow for 40 ft lot width, 20 ft front setback, 5 ft side setbacks, and 10 ft rear setback, and a depth-to-width ratio of 6.25:1.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Commissioner Hardeman to deny the Short Form Final Plat for one (1) lot on .23 acres, more or less, and being located at 707 Bastrop St, Manor, TX with variances to allow for $40 \mathrm{ft} \mathrm{lot} \mathrm{width}$,20 ft front setback, 5 ft side setbacks, and 10 ft rear setback, and a depth-to-width ratio of 6.25:1.

There was no further discussion.

## Motion to Deny carried 6-0

17. Consideration, discussion, and possible action on a Subdivision Short Form Final Plat for the Las Entradas North Subdivision, two (2) lots on 0.769 acres, more or less, and located at 13301 E US Hwy 290, Manor, TX and being filed with a variance from Manor Code of Ordinances, Chapter 10, Exhibit A, Article III, Section 45(6) and (7) relating to lot shape. Applicant: Estacado Interests. Owner: Llano Las Entradas I, LLC.

City Staff recommended that the P\&Z Commission approve the Subdivision Short Form Final Plat for the Las Entradas North Subdivision, two (2) lots on 0.769 acres, more or less, and located at 13301 E US Hwy 290, Manor, TX and being filed with a variance from Manor Code of Ordinances, Chapter 10, Exhibit A, Article III, Section 45(6) and (7) relating to lot shape.

Commissioners requested to know if this item was discretionary or non-discretionary. Planning Coordinator Burrell confirmed that this was a Discretionary item.

MOTION: Upon a motion made by Commissioner Meyer and seconded by Vice Chair Paiz to approve the Subdivision Short Form Final Plat for the Las Entradas North Subdivision, two (2) lots on 0.769 acres, more or less, and located at 13301 E US Hwy 290, Manor, TX and being filed with a variance from Manor Code of Ordinances, Chapter 10, Exhibit A, Article III, Section 45(6) and (7) relating to lot shape.

There was no further discussion.

## Motion to Approve carried 6-0

18. Consideration, discussion, and possible action on a Subdivision Short Form Final Plat for the Manor ISD Senior High School, three (3) lots on 69.316 acres, more or less, and being located at 14832 N, FM 973, Manor, TX. Applicant: Claycomb Associates, Inc. Owner: Manor ISD.

City Staff recommended that the P\&Z Commission approve the Subdivision Short Form Final Plat for the Manor ISD Senior High School, three (3) lots on 69.316 acres, more or less, and being located at 14832 N, FM 973, Manor, TX.

The Commission wanted to know if there were recusal rules related to items on an agenda that involved a Council, Board, Committee Member's employer. City Attorney Guthrie explained when an individual would need to recuse themselves if the item was related to one's employer. She gave the definition and explained the difference between Conflict of Interest and nepotisms. She also explained that the Commission could send a message to recuse but could not make it a condition of the approval.

MOTION: Upon a motion made by Commissioner Leonard and seconded by Commissioner Chavis to approve the Subdivision Short Form Final Plat for the Manor ISD Senior High School, three (3) lots on 69.316 acres, more or less, and being located at 14832 N, FM 973, Manor, TX with a note requesting that if they have any situations where it could be seen as a conflict of interest, regardless if there is a Legal Conflict of Interest, to recuse themselves to avoid any appearance of impropriety.

There was no further discussion.

## Motion to Approve carried 6-0

19. Consideration, discussion, and possible action on a Specific Use Permit for a Medical Clinic located at the southwest corner of US Hwy 290 and Gregg Manor Road, Manor, TX. Applicant: StreetLevel Investments. Owner: SL Manor 290 LP.

City Staff recommended that the P\&Z Commission approve the Specific Use Permit for a Medical Clinic located at the southwest corner of US Hwy 290 and Gregg Manor Road, Manor, TX.

MOTION: Upon a motion made by Vice Chair Paiz and seconded by Commissioner Hardeman to approve the Specific Use Permit for a Medical Clinic located at the southwest corner of US Hwy 290 and Gregg Manor Road, Manor, TX.

There was no further discussion.

## Motion to Approve carried 6-0

20. Consideration, discussion, and possible action on a Final Plat for the Holley-Smith (Mustang Valley) Subdivision, one hundred and forty-five (145) lots on 60.416 acres, more or less, and being located near the intersection of N. FM 973 and Arnhamn Lane, Manor, TX. Applicant: Carlson, Brigance, \& Doering, Inc. Owner: KB Homes Lone Star, Inc.

City Staff recommended that the P\&Z Commission approve the Final Plat for the Holley-Smith (Mustang Valley) Subdivision, one hundred and forty-five (145) lots on 60.416 acres, more or less, and being located near the intersection of N. FM 973 and Arnhamn Lane, Manor, TX.

Planning Coordinator Burrell gave a detailed summary of this item.
MOTION: Upon a motion made by Commissioner Leonard and seconded by Vice Chair Paiz to approve the consent agenda.

Commissioners requested zoning information on the lots. Planning Coordinator Burrell confirmed the lots would single-family residents.

There was no further discussion.
Motion to Approve carried 6-0

## ADJOURNMENT

MOTION: Upon a motion made by Vice Chair Paiz and seconded by Commissioner Chavis to adjourn the regularly scheduled P\&Z Commission at 8:49 p.m. on Wednesday, August 9, 2023.

There was no further discussion.

## Motion to Adjourn carried 6-0

These minutes were approved by the Planning and Zoning Commission on the 13th day of September 2023. (Audio recording archived).

## APPROVED:

LaKesha Small
Chairperson

## ATTEST:

Mandy Miller<br>Development Services Supervisor

From: Anand Jayanti
Sent: Monday, June 12, 2023 7:59 PM
To: Michael Burrell [mburrell@manortx.gov](mailto:mburrell@manortx.gov)
Subject: Okra Tract Preliminary PUD

Hello Mr. Burrell,

Thank you for inviting a public forum on this topic of the construction in the Okra Tract area. My name is Anand Jayanti and I live with my wife Kritika Jain at 14032 Heartland Drive.

It is the opinion of several members of my community on Heartland Drive and surrounding streets that further development in the northern direction would bring noise and dust pollution, pest intrusion, as well as reduce some of the beauty of the land as it currently is. Furthermore, developing homes on this land would increase traffic on the main artery out of Manor and into Austin. There is already a great deal of congestion at these junctions, and accidents like the one that occured last week can double a half hour commute. Bringing development to this area without expanding the infrastructure out of the city would make the commute into Austin very difficult at particular times of the day. I work at the hospital in Mueller but often have to travel to downtown Austin, as well, which is true of many of our community members.

Manor has been our home for almost 1 year, and we are proud residents of our burgeoning community. The people of Manor have welcomed us with open arms with their hospitality. There are many here in Shadowglen who are slowly building up lives, families, and careers, and turning their new houses into homes. We would appreciate if you would consider our request to hold off on construction in the proposed plot.

Thank you,
Anand

## --

Anand Jayanti, MD
Child \& Adolescent Psychiatry Fellow | Writer | Illustrator
UT Dell Child \& Adolescent Psychiatry Fellowship, Austin, 2024
UT Health Science Center Residency Program, Tyler, 2022
Texas A\&M College of Medicine, 2018
The University of Texas at Austin, 2012

From: Tyler Snell
Sent: Wednesday, June 7, 2023 11:51 AM
To: Michael Burrell [mburrell@manortx.gov](mailto:mburrell@manortx.gov)
Subject: Okra Tract Preliminary PUD

Hello,

My name is Tyler Snell, and I live at 13908 Heartland Dr. Manor, TX 78653.

I received notification of the Preliminary PUD Site Plan and have a few comments.
The Commercial C-2 area of the property has several uses prohibited. I'd also like to propose adding gasoline station as a prohibited use. While it is great that we see Manor continue to grow there is already a gas station at FM 973 and ShadowGlen boulevard and I believe another one is planned to be across from it. I'd rather see other facilities such as shops or restaurants in that area instead of another gasoline station.

I think the planned trail system and recreational activities such as the playgrounds, dog park, etc are great. But I'd just like to express that we ensure the developer follows through with this plan and installs these features. Currently in the ShadowGlen neighborhood there are only 2 playgrounds. Adding two more to the Okra Tract will ensure there is plenty of space for recreation. Additionally, I'd like to express that the trail be made from concrete or material that is not mulch to make it easier for kids, elderly people and dogs to walk on.

Thanks,
Tyler Snell

Located off FM 973

## OKRA

- 113.415 acres
- Currently zoned C2
- Proposed mix-use development with commercial and residential




- 64' Silent Falls Way collector road from Shadowglen to New Haven
- 64' collector road entrance off FM 973



## EXTERNAL ROAD IMPROVEMENTS

- Extend the Center Lane that ends at Tinajero Way past Suncrest
- Add a Right Hand Turn Lane into OKRA


## COMMERCIAL - C2

- 4.1 acres commercial

The following uses shall be prohibited within the C-2 area of the PUD:

- Amusement (outdoor)
- Automobile Repair (minor)
- Automobile Repair (major)
- Commercial Off-Street Parking
- Contractor's Shop
- Financial Services (alternative)
- Funeral Services
- Kennel
- Laundry Services
- Mini-Storage Warehouse
- Off-Site Accessory Parking
- Pawnshop
- Recreational Vehicle Sales and Rental
- Truck and Trailer Sales and Rental
- Veterinary Service, Large



## RESIDENTIAL - SF2



- Mixture of 60' and 50' lots
- Lot depth 120 ft
- ~300 homes


## PARKLAND- INTERNAL

- Connected to Monarch Ranch's public parkland land through trails and a crosswalk
- 8.8 acres
- Detention is not included in the parkland calculation

Amenities:

- Two playgrounds
- Parking
- Dog park
- Basketball court
- Pavilion


11

LOT
(SF-2) RESIDENTIAL 31.4 AC

HASE 2
50's 109 UNITS 60's 20 UNITS Total: 129 UNITS

PHASE
 TT

1

CROSSWALK WITH
FLASHING LIGHTS LOT 7
(SF-2)
RESIDENTIAL
54.3 AC


## PARKLAND REGIONAL




- Regional Trail and Public Park on OKRA maintained by OKRA HOA


## Questions?



## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING
DATE:
PREPARED BY:
DEPARTMENT:

September 13, 2023

Scott Dunlop, Director
Development Services

## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.

## BACKGROUND/SUMMARY:

## Zoning Ordinance Amendments

Section 3: Adds two-family unit type as permitted in Townhome zoning.

- This was approved on first reading in the last Zoning Ordinance update, but the ordinance provided to the City Council for second reading was an earlier version that contained an error, so this corrects the previous ordinance.

Section 4: Related to section 3 in correcting an error from the last Ordinance.

Section 5: The City Council by Ordinance 713 approved on $8 / 2 / 23$ moved the development standards for Industrialized (modular) housing from Chapter 14 Zoning to Chapter 3 Building Codes. This update to the zoning ordinance removes those standards and references to them in the Building Code chapter.

Section 6: This amendment adds that commercial, office, and institutional buildings less than 1,000 sf are exempt from the horizontal and vertical articulation standards.

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LEGAL REVIEW: Yes, Veronica Rivera
FISCAL IMPACT: NO
PRESENTATION: NO
ATTACHMENTS: YES
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- Ordinance


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve amendments to Chapter 14 Zoning of the Manor code of ordinances to modify the provisions for the residential land use table relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); industrialized housing standards; and office, commercial, institutional architectural standards.
PLANNING \& ZONING Recommend Approval Disapproval None

COMMISSION:

ORDINANCE NO.


#### Abstract

AN ORDINANCE OF THE CITY OF MANOR, TEXAS, AMENDING CHAPTER 14, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF MANOR, TEXAS, BY PROVIDING FOR AMENDMENTS TO THE RESIDENTIAL LAND USE TABLE; MOVING REGULATIONS FOR INDUSTRIALIZED HOUSING FROM CHAPTER 14, ZONING TO A STAND-ALONE SECTION OF THE CODE OF ORDINANCES; MODIFYING OFFICE, COMMERCIAL, AND INSTITUTIONAL ARCHITECTURAL STANDARDS; PROVIDING AN EFFECTIVE DATE, SAVINGS, SEVERABILITY, AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR RELATED MATTERS.


Whereas, the Planning \& Zoning Commission held a public hearing on the proposed amendments to the City's zoning ordinance, and forwarded its recommendation on the amendments to the City Council;

Whereas, after publishing notice of the public hearing at least fifteen days prior to the date of such hearing, the City Council at a public hearing has considered the proposed amendments to the City's Zoning Ordinance and finds that the amendments are reasonable and necessary to protect the health, safety, and welfare of the present and future residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

Section 1. Findings. The findings and recitations set out in the preamble of this Ordinance are found to be true and correct and that they are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. Amendment of Code of Ordinances. The City Council hereby amends Chapter 14, Zoning of the Manor Code of Ordinances (the "Zoning Ordinance") to amend the residential land use table and architectural standards as provided for in Sections 3 through 6 of this Ordinance.

Section 3. Amendment of Section 14.02.005 Residential Land Use Table. Section 14.02.005(b) of the Zoning Ordinance is hereby amended to revise the Residential Land Uses in Residential Zoning Districts use "Single-Family Attached (2 units)" to read as follows:

|  | A | SF-E | SF-1 | SF-2 | TF | TH | MF-1 | MF-2 | MH-1 | MH-2 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Single- <br> Family <br> Attached <br> (2 units) |  |  |  |  | P | C |  |  |  |  |

Section 4. Amendment of Section 14.02.005 Residential Land Use Table. Section 14.02.005(b) of the Zoning Ordinance is hereby amended to revise the Residential Land Uses in Residential

Zoning Districts use "Single-Family Attached (3 or more units)" to read as follows:

|  | A | SF-E | SF-1 | SF-2 | TF | TH | MF-1 | MF-2 | MH-1 | MH-2 |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Single- <br> Family |  |  |  |  |  |  |  |  |  |  |
| Attached <br> $\left(\begin{array}{l}3 \\ \text { more } \\ \text { units }\end{array}\right.$ |  |  |  |  |  | P | C | C |  |  |

Section 5. Amendment of Section 14.02.061 Industrialized Homes. Section 14.02.061(d) of the City of Manor Code of Ordinances is hereby amended in its entirety to read as follows:
(d) Industrialized homes.
(1) This subsection applies to industrialized or modular homes, as defined in this chapter, that are constructed in agricultural (A), single-family estate (SF-E), single-family suburban (SF-1), single-family standard (SF-2), and two-family (TF) districts.
(2) The industrialized home must meet the criteria set forth in Article 3.09 of the Code.

Section 6. Amendment of Section 14.02.065 Office, Commercial, Institutional. Section 14.02.065(b)(3)(D) of the City of Manor Code of Ordinances is hereby amended in its entirety to read as follows:
(D) Articulation standards. Any primary façade shall include projections or recesses and vertical variations in the roof line in accordance with the horizontal and vertical articulation requirements set forth below. Buildings less than 1,000 square feet are exempt from articulation standards.
(i) Horizontal articulation.
a. A building facade may not extend for a distance greater than three times its average height without a perpendicular offset of at least ten percent of such building height.
b. The total length of all facade walls in a single plane may not exceed 60 percent of the total facade length.
c. Regardless of facade length, all primary facades shall have at least one horizontal offset of the required percentage.
(ii) Vertical articulation.
a. A horizontal wall may not extend for a distance greater than three times its height without a change in elevation of at least 15 percent of such height.
b. The total length of all vertical elevation changes in the roofline shall be no less than 20 percent and no more than 40 percent of the total facade length.
c. Regardless of the facade length, all primary facades shall have at least one vertical elevation change.
d. Flat roofs with a parapet wall are permitted, provided the roofline meets the vertical articulation requirements.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage.
Section 8. Amendment of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this Ordinance are hereby amended to the extent of a conflict herewith. In the event of a conflict between another ordinance of the City and this Ordinance, this Ordinance shall control.

Section 9. Savings Clause. All rights and remedies of the City of Manor are expressly saved as to any and all violations of the provisions of any ordinances within the City which have accrued at the time of the effective date of this Ordinance affecting zoning; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 10. Severability. If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 11. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551of the Tex. Gov't. Code.

PASSED AND APPROVED on this $\qquad$ day of $\qquad$ , 2023.

ATTEST:

## THE CITY OF MANOR, TEXAS

# AGENDA ITEM SUMMARY FORM 

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PROPOSED MEETING DATE: September 13,2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
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## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.
Applicant: Kimley Horn and Associates, Inc
Owner: RHOF, LLC
BACKGROUND/SUMMARY:
This amendment:

1. Adds 9.41 acres of $\mathrm{C}-2$ commercial to a tract that fronts along Old Kimbro Road and connects to existing commercial along US 290 . The area was left as undeveloped open space and not counted as parkland since there was a higher level of soil contamination from a prior use of property (gun range). The soil can be remediated to permit commercial uses, but not residential.
2. Updates the list of permitted uses in NB and C-2 to match current codes in regards to allowable uses, conditions on uses, specific use permits, and terminology/definitions.
3. Modifies tables to show increase in commercial acreages and decrease in open space acreages
4. Updates architectural standards to provide for double-height garages, but limits the number to $20 \%$ of homes in sections 2-1A and 2-1B. Total of 32 houses.
LEGAL REVIEW:
FISCAL IMPACT: Not Applicable

PRESENTATION: NO

ATTACHMENTS:

- Letter of intent
- Amended PUD
- Mailing Labels and Notice


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Road, Manor, TX.

City of Manor
Attn: Scott Dunlop
105 E. Eggleston St.
Manor, Texas 78653

Re: Application for to amend the Manor Heights PUD to amend the base zoning on an approximately 9.41 acre portion of the PUD generally located at 13201 Old Kimbro Road (TCAD 236952)

To Whom It May Concern:
Please accept this Summary Letter for the above-referenced project. The Property to be rezoning is located at 13201 Old Kimbro Road in Manor, Travis County, Texas.

The proposed amendment intends to modify the base zoning of an approximately 9.41 -acre parcel within the PUD from Floodplain/Open Space designation to Highway Commercial (C-2). Also, proposed are updates to the permitted use table to match the current UDC and modify the table to allow mini-storage warehouse as a permitted use with certain conditions.


As part of the PUD amendment, the uses in the respective zoning districts were modified to remove certain uses, add certain uses, or update to add uses that would comply with the current zoning district. Below, a table outlines the uses in each zoning district and what changes were made.

## Modified C-2

| Land Use | Status |
| :---: | :---: |
| Adult Day Care new use | Updated to match current C-2 zoning district |
| Alcoholic Beverage Establishment | Updated to match current C-2 zoning district |
| Amusement (indoor) (C) | Updated to match current C-2 zoning district |
| Amusement (outdoor) (C) | Updated to match current C-2 zoning district |
| Antique Shop new use | Updated to match current C-2 zoning district |
| Art Gallery | No change |
| Art Workshop | No change |
| Auto rental (C) | Conditional in current C-2 zoning district |
| Automobile repair minor (C) | Conditional in current C-2 zoning district |
| Automobile repair, major (C) | Updated to match current C-2 zoning district |
| Automobile sales (C) | Conditional in current C-2 zoning district |
| Automobile washing (C) | Conditional in current C-2 zoning district |
| Aviation services remove | Removed |
| Bail bond remove - Included in Financial Services, alternative | Removed (included in an updated land use category) |
| Brewery, micro new use | Updated to match current C-2 zoning district |
| Brewpub new use | Updated to match current C-2 zoning district |
| Business support services | Updated to match current C-2 zoning district |
| Building maintenance Services remove Included in Business Support Services | Removed (included in an updated land use category) |
| Business and trade schools remove Included in School, business or trade | Removed (included in an updated land use category) |
| Camp remove | Removed |
| Campground remove | Removed |
| Carriage stable remove | Removed |
| Cemetery remove | Removed |


| Child Care Center | Updated to match current C-2 zoning district |
| :---: | :---: |
| Club or Lodge | No change |
| College or University remove - Included in School, college or university | Removed (included in an updated land use category) |
| Commercial Blood Plasma (C) remove | Removed |
| Commercial off Street parking remove | Removed |
| Commercial service facilities remove Included in Commercial Services or Facilities | Removed (included in an updated land use category) |
| Commercial services or facilities | Updated to match current C-2 zoning district |
| Communication Services remove | Removed |
| Community Events remove - Included in Event Center | Removed (included in an updated land use category) |
| Community Recreation remove Undefined term, included in Amusement Indoor, Event Center | Removed (included in an updated land use category) |
| Construction and equipment sales (minor) | Updated to match current C-2 zoning district |
| Construction Sales and Services remove - Included in Construction and Equipment Sales (minor) | Removed (included in an updated land use category) |
| Consumer repair services | No change |
| Convenience Storage remove | Removed |
| Counseling Services remove | Removed |
| Day Care Services remove - Included in Child Care Center | Removed (included in an updated land use category) |
| Distillery, micro new use | Updated to match current C-2 zoning district |
| Employee Recreation remove - Undefined term, included in Amusement Indoor, Event Center | Removed (included in an updated land use category) |
| Event Center new use | Updated to match current C-2 zoning district |
| Financial Services (C) | Conditional in current C-2 zoning district |
| Financial Services, alternative (C) | Updated to match current C-2 zoning district |
| Florist (C) | Conditional in current C-2 zoning district |
| Food Court Establishment remove | Removed |
| Food preparation (C) | Conditional in current C-2 Zoning district |
| Food sales (C) | Conditional in current C-2 zoning district |
| Funeral services (C) | Conditional in current C-2 zoning district |


| Game Rooms (C/S) | $\mathrm{C} / \mathrm{S}$ in current $\mathrm{C}-2$ zoning district |
| :---: | :---: |
| Garden Center (C) | Updated to match current C-2 zoning district |
| Gasoline Station (limited) (C/S) | Updated to match current C-2 zoning district |
| General Retail sales (convenience) | Updated to match current C-2 zoning district |
| General Retail sales (general) | Updated to match current C-2 zoning district |
| Government Facilities | Updated to match current C-2 zoning district |
| Hotel \& motel remove - Included in Hotel | Removed (included in an updated land use category) |
| Hotel (C) | Updated to match current C-2 zoning district |
| Indoor entertainment remove - Included in Amusement (indoor) | Removed (included in an updated land use category) |
| Indoor sports and recreation remove Included in Amusement (indoor) | Removed (included in an updated land use category) |
| Kennels (C) | Conditional in current C-2 zoning district |
| Laundry Services | No change |
| Laundry Services (self) | Updated to match current C-2 zoning district |
| Liquor Sales | No change |
| Local utility services remove - Included in Utility Services, minor | Removed (included in an updated land use category) |
| Marina remove | Updated to match current C-2 zoning district |
| Mini-storage warehouse (C)* | Updated to match current C-2 zoning district |
| Monument retail sales remove - Included in General Retail Sales | Removed (included in an updated land use category) |
| Offices, government | Updated to match current C-2 zoning district |
| Off-site accessory parking | No change |
| Outdoor entertainment remove - Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Outdoor sports and recreation remove Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Park and recreation facilities remove Included in Amusement (outdoor) | Removed (included in an updated land use category) |
| Pawnshop (C) | No change |
| Personal Improvement Services | No change |
| Personal Services | No change |
| Pet Services remove - Included in Pet Store | Removed (included in an updated land use category) |


| Pet Store (C) | Updated to match current C-2 zoning district |
| :---: | :---: |
| Plant Nursery remove - Included in Garden Center | Removed (included in updated land use category) |
| Postal Facilities remove - Included in Government Facilities | Removed (included in updated land use category) |
| Printing and Publishing (C) | Conditional in current C-2 zoning district |
| Private primary and secondary education remove - Included in School, private or parochial | Removed (included in updated land use category) |
| Public primary and secondary education remove - Included in School, public | Removed (included in updated land use category) |
| Recreation equipment sales (C) | Conditional in current C -2 zoning district |
| Religious assembly | No change |
| Restaurant | No change |
| Restaurant drive-in or drive-through (C) | Conditional in current C-2 zoning district |
| Safety Services remove - Included in Government Facilities and Offices, government | Removed (included in updated land use category) |
| School, boarding new use | Updated to match current C-2 zoning district |
| School, business or trade | Updated to match current C-2 zoning district |
| School, college or university | Updated to match current C-2 zoning district |
| School, private or parochial | Updated to match current C-2 zoning district |
| School, public | Updated to match current C-2 zoning district |
| Semi-permanent food establishment (C) | Updated to match current C-2 zoning district |
| Service Station remove - Included Gas Station (limited) | Removed (included in updated land use category) |
| Smoke shop or tobacco store new use | Updated to match current C-2 zoning district |
| Theater | No change |
| Transportation terminal (C) | Updated to match current C-2 zoning district |
| Truck and trailer sales and rental (C) | Updated to match current C-2 zoning district |
| Transportation services remove | Removed |
| Utility Services, minor | Updated to match current C-2 zoning district |
| Veterinary Services, large (C) | Updated to match current C-2 zoning district |


| Veterinary Services, small (C) | Updated to match current C-2 <br> zoning district |
| :--- | :--- |
| Wireless Transmission Facility, attached <br> (C) new use | Updated to match current C-2 <br> zoning district |
| Wireless Transmission Facility, stealth (C) <br> new use | Updated to match current C-2 <br> zoning district |
| All other civic remove - Included in <br> Governmen Facilities and Offices, <br> government | Removed (included in updated <br> land use category) |

If you have any questions or comments regarding this request, please contact me at 512-617-8504.
Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Ethan Harwell
Project Manager

December 15, 2022
Ethan Harwell
Kimley-Horn and Associates, Inc.
10814 Jollyville Road, Campus IV, Suite 200
Austin, TX 78759
Re: Agent Authorization - Application to Amend an approximately 9.41 ac portion of the Manor Heights PUD generally located at 13201 Old Kimbro Road.

## Dear Mr. Harwell:

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on behalf of RHOF LLC for the purpose of preparing and submitting all required applications associated with the rezoning application for the approximately 9.41 acre tract within the Manor Heights PUD generally located at 13201 Old Kimbro Road.

Please contact Jordan Litwiniak at 716-675-1200 if additional information is required.





Front Facades are defined as residential elevations facing a street or park.
Facades adiacent to a park with a wall or fence between the feade Facades adjacent to a park with a wall or fence between the facade and park is
not a front facade. Both street facing facades on corner lots are considered front not a fron f acaade. Both street tacing facades on corner lots are considered front
facades and must be articulated; continue the siding material palette on both streetfacing facades and incorporate architectural elements. The percentage of
design elements, materials and detailing are not required to be consistent on both facades.
Streetscape Variety. The same elevation can be repeated no more than every fourth Lot The same elevation cannotion be claced bed on a Loted directly across the
street or diagonal from any other llan with the same e elevation. No elevations strect or diagonal from any other plan with the same e elevation. No elevations
may be repeated on a cul-de-sac having less than six (o) Lots. No color palette more than seven times on any block of more than 21 lots. Variety of facade articulation. Front elevations shall have at least two different
design features to break the wall plane. The following are examples of the types designg features to break the wall planu.) hent
of design features that meet this requirement:

- Horizortal offsets, recesses or projections, breezeways, porte-cocheres
canopies, ornamental cornices, orramental and bay windows, vertical canopies, ornamental cornices, ornamental and bay windows, vertical
"elevation" off-sests, peaked roof forms, arches, architectural details such as tile work or moldings integrated into the facade, integrated planters or wing walls, accent materials, varied roof heights, or similar design features

Front Facades should create visual interest through horizontal and vertical
articulation of the building elevation. A variety of textured suffaces and natural articulation of the building elevation. A variety of textured surfaces and natural
materials may be used, particularly at the pedestrian eye-level, with windows materials may be used, particularly at the pedestrian eye-level, with
and entrances that face the street. Blank walls should be minimized.

Front Facades


Garage doors fush with the street facing facade require design features on the facade that de-emphasizes the ne of the following is required on flush garage:

Integrated trim or banding around the garage door that matches the residential building

Garage door relief detailing; windows are a preferred element An overhead eave or porte-cocher extended above the face of the garage door in front of the garage Decorative hardware such hinges, handles, etc.

Front-loaded Garage - Flush with Facade


Garages projecting in front of the stree facing building facade may protrude in front of the building provided that desig features are provided on all exposed
garage facades to de-emphasize the garage facades to de-emphasize the
visual impact of the garage. A projecti garage may be side loaded (garage doors perpendicular to the street). Some on a projecting garage:
Extend and integrate the building siding materials on the garage facades Integrated trim or banding around the
garage door that matches the residential garage do
building

Garage door window

- Single garage doors

An architectural roof above the garage,
Front-loaded Garage - Projecting


Stain or paint colors for garage doors shall be compatible with the color palette of the building facade siding or trim of the home to deemphasize architectural building façade. Detailing and articulation of the garage doors is required.
General. Individual or two-car garag doors are permitted. The use of three garage doors is permitted provided at least one of the doors is offset two fee from the other doors. The driveway width at the curb line may be no
than 17' or the width of a 2-door garage.

Garage Door Articulation


Simple roof lines are encouraged and can be achieved by
including hips, gables, projections ( g dor including hips, gables, projections (e.g. dormers) and roof
form changes in keeping with a selected architectural style. On buildings with pitched roofs, the minimum main roof pitch is 5:12. Lower roof pitches are acceptable on porch elements, awnings or architectural feature elements.
Pitched roofs shall be clad in 25 -year minimum composition shingles or low reflectivity coated metal roofing materials. The
materials and colors of canopies, awnings and trellises should materials and colors of canopies, awnings and trellises sho
be compatible with the roof materials and complement and harmonize with the exterior design of the building.

An overhead eave or porte-cochere may extend above the face of the gavase overhed building setback line.

Roofs and Overhead Structures

Front-loaded Garage - Living Area Forward $\stackrel{5}{\operatorname{mom} 6}$


MEDIUM DENSITY RESIDENTIAL
All guidelines set forth in in these Design Guidelines apply to this housing type. In addition, the following
Residential buildings and site design:
Architectural style
A variety of quality
A variety of qualily and durable residential buildings within
a condominium lot or mall bot site must include a variety
architectural features and colors to establish an appealing streetscape
character.
$\underset{\text { Form and mass }}{\text { A single large bu }}$
A single, large build ing mass should be avoided. Building design
should incorporate evisually heavier and more massive elements, detail
 colors above the base. Groups of buildings must have
Four-flat and Mansion Home buildings are permitte.

Long walls and facades
Up to six attached dwellings may be attached in a single row as a groap.
Windows and transparency
must include windows or doors with glass, except as appropriate to ssure privacy for adjacent residents.

The PUD shall provide for a collection of privately owned, common open space lots set within the PUD and made available for residential use. Common open space will be designed to (i) serve the recreational needs of the residuns (i) prove places and opporturies for interaction within

All private open space and structures thereon shall be conveyed to and permanently owned and maintained by a Home Owner Association (HOA) or other responsible entity. The HOA may adopt rules and regulations regarding access, permitted uses, security (policing) and maintenance responsibilities for the open spaces.
Any lot designated as common open space shall consist of at least six thousand $(6,000)$ square feet. The area of the common open space lot shall be measured and calculated to the property line of the lot.

Parking for common open space uses within the PUD may be provided with adjacent on-street parking. Off-street parking may also be provided within a common open space lot, at the option of the Developer

Common Open Space

$$
5+2+2+2+2
$$

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A Master Homeowner Association shall be created and maintained for the community, mpowered to govern and establish design guidelines, review architectural and landscape will provide practical design direction which will create a special residential community environment that is consistent with these architectural design guidelines.

Each new residential unit in Manor Heights will be subject to design criteria that will be detailed in design guidelines as referenced in the Declaration of Covenants, Conditions, Review Comite (ARC) wid will bed

House plans submitted to The City shall be stamped or indicated by letter of transmittal (or similar language) that architectural review committee (ARC) has reviewed and approved the house plans as complying with the PUD Design Requirements for City Review

## Design Review and Enforcement



DOUBLE HEIGHT GARAGES (PHASE 2 ONLY) (SEE PUD NOTE 26)

[^1]
## Witite a descripition for your map.




8/30/2023

## City of Manor Development Services

## Notification for a PUD Amendment

Project Name: Manor Heights PUD Amendment
Case Number: 2022-P-1500-ZO
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission and City Council will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision, one thousand three-hundred and ninety-five $(1,395)$ lots on 477.8 acres, more or less, and being located at 13201 Old Kimbro Rd., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Planned Unit Development (PUD) Amendment for the Manor Heights (Carillon) Subdivision located at 13201 Old Kimbro Rd., Manor, TX.

## Applicant: Kimley Horn <br> Owner: RHOF LLC

The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

The Manor City Council will meet at 7:00 PM on September 20, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this PUD Amendment has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.

LOPEZ MARIA LUISA
14525 BOIS D ARC LN
MANOR, TX 78653-3812

DINH CHAU QUANG \& ANH KIM PHAM 1201 PORTERFIELD DR AUSTIN, TX 78753-1617
13105 FM 1100 LLC
5808 BALCONES DR, STE 200
AUSTIN, TX US 78731-4265

TANI INVESTMENTS LLC ETAL 608 PETERSON LANE LAKEWAY, TX US 78734-4108

KRANTZ PROPERTIES LLC 14807 US HIGHWAY 290 E MANOR, TX 78653-4513

FIVE STAR INVESTMENTS LLC 1611 WESTMEADOW TRL ROUND ROCK TX 78665-1258

REYES DAVID
14420 BOIS D ARC LN
MANOR, TX 78653-3802

PADILLA ANDRES \& MARIA E
14831 BOIS D ARC RD
MANOR, TX $78653-4039$

PORTILLO ZOILA 13342 OLD KIMBRO RD
AUSTIN, TX 78653-4511

JONSE KIRK J \& CATHY W 13326 OLD KIMBRO RD MANOR, TX 78653-4511

VU THUY TRANG NGOC \& THANH KIM NGUYEN 12609 DESSAU RD 195 AUSTIN, TX 78754-1820

NGUYEN THANH K \& THONG Q VU 14520 EAST US HWY 290 MANOR, TX 78653-4747

> 13105 FM 1100 LLC 5808 BALCONES DR, STE 200 AUSTIN, TX US 78731-4265

KLATT PROPERTIES LP 2001 PICADILLY DR ROUND ROCK, TX 78664-9511

> SUAREZ DOMINGO
> 14121 BOIS D ARC LN
> MANOR, TX $78653-3815$

BLOMBERG JOHN E \& LISA KANETTE 14424 BOIS D ARC LN MANOR, TX 78653-3802

COFFEY JOSEPH MURPHY 14212 BOIS D ARC LN
MANOR, TX 78653-3448

LANFORD LAWRENCE LEE II \& 14405 KIMBRO WEST ROAD MANOR, TX US 78653-3807

JONSE JOHN \& RITA
PO BOX 21
MANOR, TX 78653-0021

BRANT MARGARET L
545 WASHINGTON BLVD
MARINA DEL REY, CA 90292-5420

TABAREZ YNACIO \& R
Item 8. 1221 MEADGREEN DR AUSTIN, TX 78758-4712

TIMMERMANN PROPERTIES INC
PO BOX 4784
AUSTIN, TX 78765-4784

AUSTIN, 21 LLC<br>117 FORT HOOD LN<br>GEORGETOWN, TX 78628-6007

MB \& MS ENTERPRISES INC PO BOX 82653
AUSTIN, TX 78708-2653

COFFEY JOSEPH MURPHY 14212 BOIS D ARC LN
MANOR, TX 78653-3448

GALVAN FELIPE VEGA
14604 BOIS D ARC LN
MANOR, TX 78653-3803

CHEN WENKAI
1132 NORTHWESTERN AVE UNIT A AUSTIN, TX US 78702

## SCHAFER DENNIS D 2616 BUTLER WAY ROUND ROCK TX 78665-3842

FAY WALTER F (VLB)
7405 CHISOS PASS
AUSTIN, TX 78724-3205

RUIZ GUADALUPE J
14775 BOIS D ARC LN
MANOR, TX 78653-3535

LOPEZ MARIA LUISA
14525 BOIS D ARC LN
MANOR, TX 78653-3812

GONZALEZ JOSE \& MARIBELLA CORTZ 14845 BOIS D ARC LN MANOR, TX 78653-3626

LY DWIGHT CHUAN ETAL PO BOX 1139
MANOR, TX US 78653-1139
NELSON LESTER C (LIFE ESTATE)
8813 LITTLE LAURA
AUSTIN, TX $78757-6863$

MASON MARILYN M \& RONALD J
14601 US HIGHWAY 290 E APT C MANOR, TX 78653-4568

BELLO BENIGNO JR \& SONIA 14401 BOIS D ARC LN MANOR, TX 78653-3810

MORALES RENIEL RODRIGUEZ \& GRISELDA GARCIANDIA MIRON

14421 BOIS D ARC LN MANOR, TX 78653-3810

CONTRERAS JUVENTINO \& EVA
14509 BOIS D ARC LN MANOR, TX 78653-3812

BELLO BENIGNO JR \& SONIA 14401 BOIS D ARC LN MANOR, TX 78653-3810

## PATRICK CASEY ROSE

14809 BOIS D ARC LN MANOR, TX 78653-4097

TIFFANY BRICK CO LP 300 E JOHN CARPENTER FRWY STE 1645 IRVING TX 75062-2772

PATRICK DAVID L 14805 BOIS D ARC LN MANOR, TX 78653-3626

KIMCAP LLC PO BOX 14171 AUSTIN, TX 78761-4171

MASON-DARNELL TODD \& KIM
14601 US HIGHWAY 290 E
APT D
MANOR, TX 78653-4568
JONSE JOHN A \& MARY 14311 BOIS D ARC LN MANOR, TX 78653-3811

SUAREZ ERNESTO 14121 BOIS D ARC LN
MANOR, TX 78653-3815

ARANDA LORENZO \& MARIA
20918 GALILEE CT
MANOR, TX 78653-2816

DUFFY PATRICK N \& TERRIE L 14215 BOIS D ARC LN
MANOR, TX 78653-3814

> PATRICK JOSHUA DAVID 14809 BOIS D ARC LN
> MANOR, TX $78653-4097$

PEREZ-FABELA OSWAL Item 8. 14605 BOIS D ARC LN MANOR, TX 78653-3804

SALAS ISIDORO RODRIGUEZ \& OSCAR GERARDO MACEDO 11900 BRIARCREEK LOOP MANOR, TX 78653-4622

BMR LAND LLC ETAL 5260 N PALM AVE STE 400 FRESNO, CA US 93704-2217

KONDRATH AMY L \& JEREMY C 14601 US HWY 290E UNIT B MANOR, TX 78653-4568

GALINDO THOMAS ELISIO III LIFE ESTATE
PO BOX 343
MANOR, TX 78653-0343

JONSE JOHN A \& MARY
14311 BOIS D ARC LN
MANOR, TX 78653-3811

LANDEROS LETICIA C \& JOSE J
REVOCABLE TRUST
14315 BOIS D ARC LN
MANOR, TX 78653-3811
GEBAUER JOHN JR 13330 OLD KIMBRO RD MANOR, TX 78653-4511

PATRICK DAVID L 14805 BOIS D ARC LN MANOR, TX 78653-3626

SBS MANOR, I LLC 1350 E FLAMINGO RD STE 13B PMB 849
LAS VEGAS, NV 8911

DUQUE STATES LLC
2311 W HOWARD LN
AUSTIN, TX 78728-7618

AUSTIN, 21 LLC
117 FORT HOOD LN GEORGETOWN TX 78628-6007

LGI HOMES - TEXAS LLC 1450 LAKE ROBBINS DR STE 430 THE WOODLANDS, TX

AH4R PROPERTIES LLC 23975 PARK SORRENTO STE 300 CALABASAS. CA 91302-4012

CARBAJAL NICOLAS GERARDO 14014 FM 1100 RD MANOR, TX 78653-4187

NAYLOR JALEN \& ISAIAH PIPPEN 13621 MILLARD FILLMORE ST MANOR, TX USA 78653-2009

RUSS JONATHAN JR \& LILLIE 19712 ANDREW JACKSON ST MANOR, TX USA 78653-2143

L4S LLC
1101 W 34TH ST \#308 AUSTIN, TX 78705-1907

BRIONES JUAN RODRIGO MELENDEZ 19729 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

MOE RANDALL JAMES
1 COUNTY ROAD 473
THRALL, TX 76578-8797

HEART OF TEXAS METALWORKS LLC 14405 KIMBRO WEST RD MANOR, TX 78653-3807

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DERIDDER, LA 70634-5806

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CALABASAS, CA 91302

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\#308
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EARTC INVESTMENTS DOS LLC 14719 E U S HWY 290 STE 106 MANOR, TX 78653-4588

MULUKUNTLA SUNNY \& MOUNIKA GADDAM
19733 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

SON DAU TRUST \& RANDAL<br>Item 8.<br>MOE<br>5516 HWY 71 E RICHARD C KING C EDAR CREEK, TX 78612-3940

GONZALEZ JOSE \& MARIBELLA CORTZ 14845 BOIS D ARC LN MANOR, TX 78653-3626

CARBAJAL NICOLAS \& MARIA Y 14014 FM RD 1100 AUSTIN, TX 78653

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HERBERT BROCK L 20221 GROVER CLEVELAND WAY MANOR, TX 78653-2075

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WITTKE GLENN \& ANDELIA G ADAME 19716 ANDREW JACKSON ST MANOR, TX USA 78653-2143

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L4S LLC 1101 W 34TH ST \#308 AUSTIN, TX 78705-1907
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TADI SANDEEP 19725 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

QUONOEY LOGAN 19801 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

AKINTITAN ISAAC 19805 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

MARTINEZ GLORIA JAIMES 19724 ABIGAIL FILLMORE RD MANOR, TX 78653-2461

RAO SAHIB \& SHELLY 19712 ABIGAIL FILLMORE RD

MANOR, TX 78653-2461

ADOMAKO-ADJEI SETH YAW \& CANDY M
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SMITH JENNIFER MICHELLE \& BRYAN CHASE BARGSLEY 13813 CHARLES E HUGHES ST MANOR, TX 78653-2468

KHAN MUHAMMAD ADIL 19924 ANN RICHARDS AVE MANOR, TX 78653-2474

FOO KAM MUN \& JINNY CARMEN TAM 19912 ANN RICHARDS AVE MANOR, TX 78653-2474

SUN YAN \& WANG QIULAN 13909 ALLAN SHIVERS ST MANOR, TX 78653-2469

OLIVEIRA LUCIANO VALENTE DE 19809 ABIGAIL FILLMORE RD MANOR, TX 78653-2454

VALDEZ BEATRIZ \& ELLEN DEL RIO 1400 AMBER DAY DR PFLUGERVILLE, TX 78660-5733

KARRER DUSTIN WILLIAM 19813 ANN RICHARDS AVE MANOR, TX 78653-2473

FOSTER MEGAN MARIE 19905 ANN RICHARDS AVE MANOR, TX 78653-2474

HERNANDEZ HUGO DANIEL \& BERENISE BATRES-ROMAN 19917 ANN RICHARDS AVE MANOR, TX 78653-2474

MORALES ALEX ANDRES 13805 CHARLES E HUGHES ST MANOR, TX 78653-2468

13817 CHARLES E HUGHES ST MANOR, TX 78653-2468 13817 CHARLES E HUGHES ST MANOR, TX 78653-2468

AVILA VICTORIA 19920 ANN RICHARDS AVE MANOR, TX 78653-2474

OSEGUERA CRHISTOFER B PINEDA \& ADRIANA ARELI LOPEZ SOTO 13901 ALLAN SHIVERS ST MANOR, TX 78653-2469

KULKARNI ANANT MANOHAR 13913 ALLAN SHIVERS ST MANOR, TX 78653-2469 12601 US 290-E APT E102 MANOR, TX 78653

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ABBASI CASSANDRA RAE ABBASI AND AZIZ
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GUTIERREZ DIONNYS ARGUELLES 13809 CHARLES E HUGHES ST MANOR, TX 78653-2468

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MANOR, TX 78653-2480

AU RACHEL PUI
19720 CAROLINE HARRISON ST
MANOR, TX 78653-2479

GRASSEL CHRISTOPHER 19708 CAROLINE HARRISON ST

MANOR, TX 78653-2479

CORONA KIMBERLY \& MELANIA SONIA RUIZ
19624 CAROLINE HARRISON ST
MANOR, TX 78653-2478

XAVIER FRANICS \& BINCY 19612 CAROLINE HARRISON ST

MANOR, TX 78653-2478

JAIN PRASHANT
10102 TALLEYRAN DR
AUSTIN, TX 78750-3836

BUTLER KATHERINE NICOLE \& JEREMY GLEN DAVILA
14021 MAMIE EISENHOWER RD MANOR, TX 78653

PATEL VARUNKUMAR
15009 MAMIE EISENHOWER RD MANOR, TX 78653

MALDONADO RICARDO AVELAR \& MARIO ENRIQUE AVELAR MALDONADO 15000 MAMIE EISENHOWER RD MANOR, TX 78653

MCGINTY KAYLEY 19816 CAROLINE HARRISON ST MANOR, TX 78653-2480

MIMS CASEY \& CODY HARTFORD 19804 CAROLINE HARRISON ST MANOR, TX 78653-2480

STARLING DARRIEN MARQUI \& PRECIOUS DESTINY RAYFIELD 19716 CAROLINE HARRISON ST MANOR, TX 78653-2479

> VARGAS-FLORES ALEJANDRO JOEL \& DIANA CAROLINA LOPEZ-GUERRA 19704 CAROLINE HARRISON ST MANOR, TX 78653-2479

> ESCAMILLA MICHAEL \& CHRISTA M COOK
> 19620 CAROLINE HARRISON ST MANOR, TX 78653-2478

REYES-ESPARZA ALEJANDRO 19608 CAROLINE HARRISON ST MANOR, TX 78653-2478

CONTINENTAL HOMES OF TEXAS LP 1070 PECAN PARK BLVD SUITE 400 AUSTIN, TX 78750

> PACHECO ANALYDIA 15001 MAMIE EISENHOWER RD MANOR, TX $78653-2477$

BRIONES DULCE MARIA SANCHEZ \& ELISEO HERNANDEZ 15013 MAMIE EISENHOWER RD MANOR, TX 78653

GEA ALBERT CHUARNSHIN \& YEUNJONG GEA
14020 MAMIE EISENHOWER RD MANOR, TX 78653

ALFANO KEITH MICHAEL 19800 CAROLINE HARRISON ST MANOR, TX 78653-2480

## CONTRERAS NICOLAS ACOSTA \& ALEXIS LABRA ANTUNEZ 19712 CAROLINE HARRISON ST MANOR, TX 78653-2479

THALAN MITCHELL TUAN-CONG 19700 CAROLINE HARRISON ST MANOR, TX 78653-2479

CHEPURI VARUN KUMAR 19616 CAROLINE HARRISON ST MANOR, TX 78653-2478

KITCHENS DEVIN BLAEC 19604 CAROLINE HARRISON ST MANOR, TX 78653-2478

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CONTINENTAL HOMES OF TEXAS LP 1070 PECAN PARK BLVD SUITE 400 AUSTIN, TX 78750
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ADKINS WALLACE H JR ETAL 15005 MAMIE EISENHOWER RD MANOR, TX 78653

PEDREGON JEREMY MARTIN 15004 MAMIE EISENHOWER RD MANOR, TX 78653

MARTINEZ HAZEL CONSUELO \& CARLOS ALBERTO
14016 MAMIE EISENHOWER RD MANOR, TX 78653

TO ANH THI HOANG 14012 MAMIE EISENHOWER RD MANOR, TX 78653

FILSINGER JANET SUSAN 14000 MAMIE EISENHOWER RD MANOR, TX US 78653

TAPIA JASIRIS 13908 MAMIE EISENHOWER RD MANOR, TX 78653-2475

HIPOLITO DAVID LUNA \& IRENE GONZALEZ SERRANO 19605 CAROLINE HARRISON ST MANOR, TX 78653-2478

ALCANTARA MARCO 19617 CAROLINE HARRISON ST

MANOR, TX 78653-2478

HAOUI ALI 19701 CAROLINE HARRISON ST

MANOR, TX 78653-2479

OCHOA MEZZIE LEE 19713 CAROLINE HARRISON ST

MANOR, TX 78653-2479

DOMINGUEZ OMAR TORAL \& LEONILA HERNANDEZ CABRERA 19801 CAROLINE HARRISON ST MANOR, TX 78653-2480

CHRISTIAN ELADIO RODRIGUEZ 19813 CAROLINE HARRISON ST

MANOR, TX 78653-2480

WALSH BRIAN EDWARD
19804 ANN RICHARDS AVE
MANOR, TX 78653-2473

SCOTT RAY CHARLES JR 14008 MAMIE EISENHOWER RD MANOR, TX 78653

MARTINEZ CARLOS ANTONIO HERNANDEZ \& ANDREA BEATRIZ AMAYA
13916 MAMIE EISENHOWER RD MANOR, TX 78653
CITY OF MANOR TEXAS 105 E EGGLESTON ST MANOR, TX USA 78653-3463

UGARTE MARIBEL ESQUIVEL \& JUAN CARLOS PADRON MEDINA 19609 CAROLINE HARRISON ST MANOR, TX 78653-2478

CRUZ DANIEL MELCHOR 19621 CAROLINE HARRISON ST MANOR, TX 78653-2478

WORKMAN BRITTANY NICOLE
19705 CAROLINE HARRISON ST MANOR, TX 78653-2479

OTHMAN SAEB
19717 CAROLINE HARRISON ST MANOR, TX 78653-2479

ASFAW ESKEDAR \& BEGASHAW GEBRE 19805 CAROLINE HARRISON ST MANOR, TX 78653-2480

DOUGLAS HOWARD III ETAL 19812 ANN RICHARDS AVE MANOR, TX 78653-2473

MACIAS JAIME 19800 ANN RICHARDS AVE MANOR, TX 78653-2473

GOULD CHERYL ANN Item 8. 14004 MAMIE EISENHOWER RD MANOR, TX 78653

FLORES JOSE ELEUTERIO \& MARTHA SAMANO RODRIQUEZ 13912 MAMIE EISENHOWER RD MANOR, TX 78653-2475<br>VALLE CORINA M 19601 CAROLINE HARRISON ST MANOR, TX 78653-2478

SHETH RUCHI CHANDRAKANT \& DARSHIT R 208 ROLLING FORK BND IRVING TX, 75039-3808

FARHAT HUMAYUN \& HAMIDA 19625 CAROLINE HARRISON ST MANOR, TX 78653-2478

RODRIGUEZ KATIE SUE \& JOHN THOMAS
19709 CAROLINE HARRISON ST MANOR, TX 78653-2479

TAYLOR RAYNARD SCOTT
19721 CAROLINE HARRISON ST MANOR, TX 78653-2479

PIEDRA JORGE LUIS SOSA 19809 CAROLINE HARRISON ST MANOR, TX 78653-2480

ROJAS ROBERTO NORBERTO PEREZ \& DIANELIS ACOSTA MUNOZ 19808 ANN RICHARDS AVE MANOR, TX 78653-2473

HERNANDEZ-ALVAREZ IVETTE 19720 ANN RICHARDS AVE MANOR, TX 78653-2472

FELICIANO MISSOKI JAIMES \& ISIDRO 19716 ANN RICHARDS AVE MANOR, TX 78653-2472

SALKELD JAMES B \& AMERICA A 19704 ANN RICHARDS AVE MANOR, TX 78653-2472

BYRD RODNEY 19620 ANN RICHARDS AVE MANOR, TX 78653-2471

DURING OLUFUNMILAYO O 19608 ANN RICHARDS AVE MANOR, TX 78653-2471

FORESTAR REAL ESTATE GROUP INC
2221 E LAMAR BLVD
STE 790
ARLINGTON, TX 76006-7458

GARCIA EVELYN PLACERES 20001 ABIGAIL FILLMORE RD MANOR, TX 78653

KHUDHEYER MUNTADAR FADEL \& SHAHAD SARMAD 19824 ABIGAIL FILLMORE RD MANOR, TX 78653

CORDOVA-PINOT REBECCA \& DANERY JOHEL PINOT MORAZAN 19812 ABIGAIL FILLMORE RD MANOR, TX 78653

TOVAR JOSE \& MARIEL JUDITH 19821 ABIGAIL FILLMORE RD MANOR, TX 78653

FORESTAR REAL ESTATE GROUP INC ATTN JOHN MABERRY
2221 E LAMAR BLVD STE 790
ARLINGTON TX 76006-7458

FEUMY GEORGES HERVE \& CARINE NGATCHA EPSE
19712 ANN RICHARDS AVE MANOR, TX 78653-2472

LIMBU APANA PHAGO 19700 ANN RICHARDS AVE MANOR, TX 78653-2472

KONGPACHIT JUSTIN THOM 19616 ANN RICHARDS AVE MANOR, TX 78653-2471

ECHELMEYER HENRY M 19604 ANN RICHARDS AVE MANOR, TX 78653-2471

GOVEA CESAR
20004 PRICE DANIEL DR MANOR, TX 78653

## WALSH CAITLYN \& CODY WALTHER 19912 ABIGAIL FILLMORE RD MANOR, TX 78653

BENITEZ JAILENE \& JUAN DAVID
DOMINGUEZ PACHECO
19820 ABIGAIL FILLMORE RD
MANOR, TX 78653

DAR MIKE
19813 ABIGAIL FILLMORE RD MANOR, TX 78653

HESTAND DANA ELAINE 19825 ABIGAIL FILLMORE RD MANOR, TX 78653

IRIGOLLEN CESAR \& CYNTHIA L PEREZ 20220 ANDREW JOHNSON DR MANOR, TX 78653

MARTINEZ ROGELIO BENITEZ \& JORGE ARCE CHAPARRO 19600 ANN RICHARDS AVE MANOR, TX 78653-2471

LE KHAN
20000 PRICE DANIEL DR MANOR, TX 78653

OFORI-NKWAGYIE FREDERICK \& MAVIS 19828 ABIGAIL FILLMORE RD MANOR, TX 78653

SMITH JORDAN S
19816 ABIGAIL FILLMORE RD MANOR, TX 78653

JAHANI NATASHA NUREZ \& AL-KARIM
JAHANI
19817 ABIGAIL FILLMORE RD
MANOR, TX 78653

WYNNE JARED D WYNNE \& ANNA 19829 ABIGAIL FILLMORE RD MANOR, TX 78653

MARLER ROBERT \& ALICIA 20216 ANDREW JOHNSON DR MANOR, TX 78653

GOMEZ FLORES JORGE L \& MARTHA GONZALEZ GONZALEZ \& JORGE L GOMEZ GONZALEZ 20212 ANDREW JOHNSON DR MANOR, TX 78653
LAKSHMINARAYANA VENKATESH PRABHANJAN 21017 PRICE DANIEL DR MANOR, TX 78653

VEERAMACHANENI RAVITEJ \& RAMYAPRATYUSHA TATIKONDA 21029 PRICE DANIEL DR MANOR, TX 78653 ALVAREZ MIGUEL JR 13605 REBECCA LATIMER RD MANOR, TX 78653

JIMENEZ DANIEL JONATHAN \& JAIME JIMENEZ MACEDONIO 13617 REBECCA LATIMER RD MANOR, TX 78653

FEROSE JULIA MICHELLE \& AJ ANTHONY-JOSEPH FINK 21000 ABIGAIL FILLMORE RD MANOR, TX 78653

BAWANI SHAMS ZULFIQAR 20020 ABIGAIL FILLMORE RD MANOR, TX 78653

WOOLBERT KENNAN \& LAURA 20008 ABIGAIL FILLMORE RD MANOR, TX 78653

BERRY NICHOLAS 19916 ABIGAIL FILLMORE RD MANOR, TX 78653

YIN FENGJIE \& MINJAE JUNG 20013 ABIGAIL FILLMORE RD MANOR, TX 78653
KNORI LAUREN \& DYLAN REED
20208 ANDREW JOHNSON DR
MANOR, TX 78653

HOLMES ASPEN JADE \& JARED SCOTT
ARAGON
21021 PRICE DANIEL DR
MANOR, TX 78653

GUERRERO SAMUEL 21031 PRICE DANIEL DR MANOR, TX 78653

GRANT DENIANN 13609 REBECCA LATIMER RD MANOR, TX 78653

NGUYEN LAM THANH
21008 ABIGAIL FILLMORE RD MANOR, TX 78653

KANNAN SRIPATI 20028 ABIGAIL FILLMORE RD MANOR, TX 78653

PANNELL CHRISTOPHER 20016 ABIGAIL FILLMORE RD MANOR, TX 78653

LUCEY MICHAEL C \& YAIZA E LARA 20004 ABIGAIL FILLMORE RD MANOR, TX 78653

HASANOVA SAFIYYA \& EMIL GARAYEV 20005 ABIGAIL FILLMORE RD MANOR, TX 78653

REDIN CATHY JANE \& KENNETH LEE 20017 ABIGAIL FILLMORE RD MANOR, TX 78653

LE QUANG TUYEN,THI KIM Item 8. PHAM, PHAM QUYNH TRAM LE \& THUY TO UYEN LE
20204 ANDREW JOHNSON DR MANOR, TX 78653
SANCHEZ BRANDON \& BRAYAN SANCHEZ CRUZ
21025 PRICE DANIEL DR MANOR, TX 78653

PEREZ GABRIEL LEONGUERRERO 13601 REBECCA LATIMER RD MANOR, TX 78653

KAMIKUBO HIKARU 13613 REBECCA LATIMER RD MANOR, TX 78653

HARRINGTON PRISCILLA \& BAMIDELE OGUNTUASE 21004 ABIGAIL FILLMORE RD MANOR, TX 78653

MARTINEZ MELANIE RENEE 20024 ABIGAIL FILLMORE RD MANOR, TX 78653

MARROQUIN JEFFREY \& LUCIA PINON 20012 ABIGAIL FILLMORE RD MANOR, TX 78653

RODRIGUEZ JULIO CESAR BRIZUELA \& NORMA ANGELICA DIAZ ACOSTA 20000 ABIGAIL FILLMORE RD MANOR, TX 78653

## PENA JOSHUA CHARLES \& ROBERT MAHOR JR 20009 ABIGAIL FILLMORE RD MANOR, TX 78653

KHAN AVNER ANWAR 20021 ABIGAIL FILLMORE RD MANOR, TX 78653

TRUJILLO MARIA D MALDONADO \& ABRIL G RODRIGUEZ MALDONADO \& BEATRIZ MALDONADO 20025 ABIGAIL FILLMORE RD MANOR, TX 78653 HICKMOTT CYNTHIA LENAN 21017 ABIGAIL FILLMORE RD MANOR, TX 78653

ABDULMAJEED TARIQ 21029 ABIGAIL FILLMORE RD MANOR, TX 78653
RENFRO ROSS \& WONCHANOK
VISITSAK
21020 PRICE DANIEL DR
MANOR, TX 78653

> GUERRERO JOANA \& CEZAR 20028 PRICE DANIEL DR MANOR, TX 78653

NGUYEN KHOA THANH 20016 PRICE DANIEL DR MANOR, TX 78653

CONTINENTAL HOMES OF TEXAS L P 10700 PECAN PARK BLVD STE 400 AUSTIN, TX 78750

FORESTAR REAL ESTATE GROUP INC ATTN JOHN MABERRY
2221 E LAMAR BLVD STE 790 ARLINGTON, TX 76006

DOMINGUEZ CARMEN M 20029 ABIGAIL FILLMORE RD MANOR, TX 78653

SAHA SANDIPAN 21021 ABIGAIL FILLMORE RD MANOR, TX 78653

PATIL HEMANT JIVRAM 21028 PRICE DANIEL DR MANOR, TX 78653

AL-GBURI AHMED SABRI KHAZENDAR \&
MARYAM AL-GBURI
21016 PRICE DANIEL DR
MANOR, TX 78653

RAUT NIDHI
20024 PRICE DANIEL DR MANOR, TX 78653

GONZALEZ ANA MARIA ESPARZA \& FRANCISCO LUCIO 20012 PRICE DANIEL DR MANOR, TX 78653

NGUYEN NGHIA TRUNG
21012 ABIGAIL FILLMORE RD MANOR, TX US 78653

DUQUE STATES LLC
2311 W HOWARD LN
AUSTIN, TX 78728

## REYES RICHARD \& ADOLFINA Item 8.

 21001 ABIGAIL FILLMORE RD MANOR, TX 78653AVILA RICARDO MANUEL \& YURIDIA
ESTELLA 21025 ABIGAIL FILLMORE RD MANOR, TX 78653

BLACK BRUCE FREDRICK JR \& JENNIFER WOLELY 21024 PRICE DANIEL DR MANOR, TX 78653

DICKEY ERIC ASHTON \& MARTA LORENA FONSECA 21012 PRICE DANIEL DR MANOR, TX 78653

SUAREZ JOSE A JIMENEZ 20020 PRICE DANIEL DR MANOR, TX 78653

KINCELL ALEX \& KRYSTAL ALANA KINCELL \& FRANK KINCELL 20008 PRICE DANIEL DR MANOR, TX 78653

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21005 ABIGAIL FILLMORE RD MANOR, TX 78653

## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: PREPARED BY: DEPARTMENT:<br>September 13, 2023<br>Scott Dunlop, Director<br>Development Services

## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. Applicant: Sotol Ventures
Owner: Dalton Wallace
BACKGROUND/SUMMARY:

## Updates from Preliminary PUD Site Plan:

The Preliminary PUD Site Plan was approved by P\&Z on $8 / 9 / 23$ and by the City Council on $8 / 16 / 23$. The Final PUD was updated to show an additional sidewalk trail connecting from a trail in Shadowglen to the entrance on the east side of the property as well as a painted crosswalk along the trail extending along the southern boundary where a minor road will cross the trail.

## Project Background:

This Final PUD allows up to 325 single family lots with up to $80 \%$ of the lots being $50^{\prime}$ and $20 \%$ being $60^{\prime}$ wide. The minimum lot size is $6,000\left(50^{\prime} \times 120^{\prime}\right)$ and the minimum dwelling unit size (heated/cooled area) is $1,700 \mathrm{sf}$.

There are 4.1 acres of C-2 Medium Commercial on FM 973 with certain uses prohibited.
The PUD is consistent with the land use designations in the Comprehensive Plan's Future Land Use Map with Commercial Corridor uses on FM 973 and Neighborhood uses between the commercial and Wilbarger Creek. The PUD is also consistent with the Trails Plan and Thoroughfare Plan in the Comprehensive Plan.

The PUD has 8.8 acres of non-floodplain, non-detention area parkland in three areas and connected by a trail system. The amount of parkland acreage exceeds code requirements by 3.88 acres. Within the parkland, they'll construct a 2-5 year old playground, 5-12 year old playground, minimum 20 stall parking lot, 10,000 sf dog park, minimum 20'x30' pavilion, and a basketball court. These are public amenities but maintained by the HOA.

Additionally, the owner is retaining the floodplain/open space but is dedicating an access easement for a regional trail that will be constructed with this PUD that connects to the Shadowglen trail(s) in the south and Monarch Ranch to the north, as well as internal trails that connect to the proposed Monarch Ranch internal trails. To provide a safe trail crossing across the collector road, a crosswalk with pedestrian-activated flashing lights will be installed.

The PUD also contains two unloaded collector roads that are $64{ }^{\prime}$ ROW, one of which is on our Thoroughfare Plan and would be a parallel north-south route to FM 973. This roadway, Silent Falls Way, would extend through Okra and Monarch Ranch, then cross Gregg Lane and extend north through the New Haven and Mustang Valley
subdivisions to Anderson Lane ending at Schmidt Lane. Similar to Mustang Valley, New Haven and Monarch Ranch, the collector roads will have a 10 ' landscaping buffer along them and upgraded subdivision fencing with masonry columns.

TxDOT has provided and the developer has agreed in-lieu of a TIA they will extend the center turn lane from Tinajero to the northern connection of Suncrest with it tapering off past Suncrest. A right turn lane on southbound FM 973 will also be added. No signal is planned. Travis County also waived a TIA as the County roads that are being connected to within Shadowglen are built-out and no further improvements would be required. No existing city roads are being connected to so the city is not requiring a TIA as TxDOT has worked out the necessary mitigations with the developer.

## LEGAL REVIEW: Not Applicable <br> FISCAL IMPACT: NO <br> PRESENTATION: YES <br> ATTACHMENTS: YES

- Final PUD Site Plan
- Aerial Image
- FLUM
- Commercial Corridor Dashboard
- Neighborhood Dashboard
- Mailing Labels and Notice


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

PLANNING \& ZONING COMMISSION: Recommend Approval Disapproval None
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a. Ags 5 -2 playground











3. Sunanarsts noti ised follow cose, as ameneded

C. Draminges Dedication and Fastitice

of the poond.

This Final PUD Site Plan has been submitted to and considered by This Fina PUD Site Plan has been submitted to and considered by
the Panning and ozning Comission of the City of Manor, Texas,
and is hereby recommended for approval by the C City Council. Dated this __ Day of ___ ${ }^{20}$ _



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## COMMERCIAL CORRIDOR

Commercial Corridors consist of nonresidential land uses that meet the needs of both local and regional residents. This includes big box stores and multi-tenant commercial or retail uses.

They are typically located along high volume roadways or at high volume intersections and generate large amounts of sales tax revenue.

Commercial corridors often consist of traditional and suburban commercial development with large surface parking lots that front a major roadway or highway.

While it is recognized these corridors rely upon automobile accessibility and exposure, development should seek opportunities to leverage different forms with elements of mixed-use within the non-residential use framework. This introduces walkability for people once they arrive, reducing the number of trips and increasing the area's appeal as a destination.

This district is especially appropriate for several needs that residents of Manor currently look elsewhere to provide, including

- Healthcare services, including hospitals.
- Retail and entertainment.
- Specialized facilities that support workforce and skills development, such as information technology, skilled trades and advanced manufacturing

Figure 3.6. Commercial Corridor Land Use Mix Dashboard


| DEVELOPMENT TYPE | APPROPRIATENESS | CONDITIONS |
| :---: | :---: | :---: |
| Single-Family Detached (SFD) | -○○○○ | Not considered appropriate, as the Commercial Corridors are generally oriented towards uses that rely on access and visibility to major roadways and highways and residential is not encouraged along the major roadways and highways for environmental justice and quality of life reasons. The activity and traffic generated by Commercial Corridor uses is not compatible with residential housing. |
| SFD + ADU | $0 \bigcirc 000$ |  |
| SFA, Duplex | -○○○○ |  |
| SFA, Townhomes and Detached Missing Middle | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Apartment House (3-4 units) | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Small Multifamily (8-12 units) | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Large Multifamily (12+ units) | $\bigcirc \bigcirc \bigcirc \bigcirc$ |  |
| Mixed-Use Urban, Neighborhood Scale | 100 | May be nonresidential mixed-use, such as office over retail or some residential can be appropriate if deeper within a site and less proximate to the major roadways. Residential mixed-use can also be appropriate to support transition to adjacent, lower density or residential areas. To note, mixed-use buildings are typically considered the highest fiscally performing development type on a per-acre basis. |
| Mixed-Use Urban, Community Scale | $00 \bigcirc$ |  |
| Shopping Center, Neighborhood Scale | $\bigcirc$ | Appropriate overall. |
| Shopping Center, Community Scale |  |  |
| Light Industrial Flex Space | $0 \bigcirc \bigcirc$ | Not considered appropriate due to limited potential for sales tax revenue generation and lower dependence on direct exposure to major roadways; can be appropriate if deeper within a site and less proximate to the major roadways, but should not be predominant use. |
| Manufacturing | - ○○○○ | Not considered appropriate. |
| Civic | 00 | Considered supportive to the function of this future land use category; likely more functional facilities, such as utilities, rather than people-centered or community serving facilities. |
| Parks and Open Space | 0000 | Generally considered appropriate or compatible within all Land Use Categories. |

## NeIGHBORHOODS

Residential one- and two-family/duplex homes make up the majority of this land use category. Some townhomes and lower density missing middle housing should be included to create diversity and housing choice and are good options to create transitions between neighborhoods and other land use areas. A mixture of housing types allows people to stay in the neighborhood even as their housing needs change, promoting long-term stability.

These housing types typically fall under the International Residential Code for one- and two-family dwellings, and can be financed via conventional Federally-backed mortgages.

While some neighborhood areas are currently adjacent to commercial centers, a more appropriate transition between the two would be the Mixed-Density Neighborhood land use categories.

Neighborhood lots are typically 5,000 square feet to 15,000 square feet for one- and twofamily homes, with townhome lots being between 2,000 square feet and 3,000 square feet. Given the density expectations, smaller lot sizes should be offset by open space with an emphasis on creating interconnected greenways that connect neighborhoods to one another and to jobs, services, and parks.

Figure 3.4. Neighborhoods Land Use Mix Dashboard


| DEVELOPMENT TYPE | APPROPRIATENESS | CONDITIONS |
| :---: | :---: | :---: |
| Single-Family Detached (SFD) | 0000 | Appropriate overall, but with this housing type being so prominent in the City currently, seek to integrate with other forms of housing to create diversity and housing choice. Encourage diversity of lot sizes. Encourage joint driveways, alley access and rear parking. |
| SFD + ADU | - | Lot and site design should accommodate an ADU to the side or rear; ADU should be clearly secondary to the primary residence. |
| SFA, Duplex | $\bigcirc$ | Similar in character and lot standards to single-family detached; Joint/shared driveways encouraged, as well as alleys and rear parking; ADUs can be included consistent with the above. |
| SFA, Townhomes and Detached Missing Middle | $\bigcirc \bigcirc$ | Townhouses and Bungalow Courts should include at least 4 units, Pocket Neighborhoods 8-12 units. Functions best at corner properties (excluding townhomes). Encouraged especially when retail/services are nearby. Encourage joint driveways, alley access and rear parking. ADUs consistent with above. |
| Apartment House (3-4 units) | 000 | Can be part of a diverse housing type palette within the Neighborhood category. Similar in character and lot standards to SFD; functions best at corner properties. Encouraged especially when retail/services are nearby. Encourage joint driveways, alley access and rear parking. |
| Small Multifamily (8-12 units) | $\bigcirc \bigcirc \bigcirc$ | Scale is not typically appropriate with neighborhood-scale, unless adjacent to Neighborhood Mixed Use. May be appropriate as a transitional use from land use categories containing nonresidential uses. |
| Large Multifamily (12+ units) | - $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered appropriate, but may occur in other future land use categories adjacent to Neighborhoods. |
| Mixed-Use Urban, Neighborhood Scale | - ○○○○ |  |
| Mixed-Use Urban, Community Scale | - $0 \bigcirc \bigcirc \bigcirc$ | Not considered appropriate. |
| Shopping Center, Neighborhood Scale | $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered appropriate, but may occur in other future land use categories adjacent to Neighborhoods. |
| Shopping Center, Community Scale | - ○○○○ | Not considered appropriate. |
| Light Industrial Flex Space | - ○○○○ |  |
| Manufacturing | - ○○○○ |  |
| Civic | 0000 | Considered supportive to the function and livability of this future land use category; government buildings, schools and community facilities can serve as activity hubs within neighborhoods. |
| Parks and Open Space | 0000 | Generally considered appropriate or compatible within all Land Use Categories. |

8/30/2023

## City of Manor Development Services

## Notification for a Final PUD Site Plan

Project Name: Okra Tract Final PUD<br>Case Number: 2023-P-1570-ZO<br>Case Manager: Michael Burrell<br>Contact: mburrell@manortx.gov - 512-215-8158

The City of Manor Planning and Zoning Commission and City Council will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Subdivision Final Planned Use Development (PUD) for the Okra Tract Subdivision located at 14418 N. FM 973, Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Final PUD for the Okra Tract Development, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.
Applicant: Sotol Ventures
Owner: Dalton Wallace
The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

City Council will meet at 7:00PM on September 20, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Final PUD Site Plan has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners and Council Members during the discussion of this item.

14420 Pernella Rd Intervivos Revocable Trust 14420 Pernella Rd Manor, TX 78653

BAJWA NAJM US SAQIB \& TAHIRA NAJM 139 HEARTLAND DR
Manor, TX 78653

CABRERA KEVIN E \& ISABEL S
14401 HEARTLAND DR
Manor, TX 78653

DAVIS ANISSA CHEREE \& ARTHUR JR 13925 HEARTLAND DR Manor, TX 78653

DIACONU MARIANA \& GERALD BRANDON TODD 14420 Heartland Dr
Manor, TX 78653

GHAFFAR AAMIR \& SOPHIA BAWANY 13933 HEARTLAND DR Manor, TX 78653

## GUZMAN MASON ANDREW 14208 HEARTLAND DR Manor, TX 78653

JACKSON NICOLETTE \& CARSON JAMES GOSSETT 14029 Heartland Dr
Manor, TX 78653

JOHN LIPIKA R \& SHERVIN AMBANATTU BABU 13901 Heartland Dr Manor, TX 78653

ANDERSSON CATHERINE \& DANIEL 13917 HEARTLAND DR Manor, TX 78653

BIREDDY ANVESH REDDY
14012 Heartland Dr Manor, TX 78653

CITY OF MANOR
105 E EGGLESTON ST
Manor, TX 78653

De Jesus-Martinez Ignacio ETAL 14405 FM 973 N
Manor, TX 78653

DICK GEOFFREY SCOTT \& ANIKA VAN BOOM
14316 HEARTLAND DR
Manor, TX 78653

Gliberto \& Maria Estrada
1411 FM 973 N
Manor, TX 78653

HAYNES BUCHANAN CAROL M 14200 HEARTLAND DR
Manor, TX 78653

JAIN KRITIKA \& ANAND BHAVANE JAYANTI
14032 Heartland Dr
Manor, TX 78653

Juan Chaparro
14408 Pernella Rd
Manor, TX 78653

KURIAN CLEMENT \& LIZ MANDAPATHIL 14004 Heartland Dr Manor, TX 78653

BRASSELL REBECCA \& PATRICK 14005 HEARTLAND DR Manor, TX 78653

CONROY KEVIN 13916 Heartland Dr Manor, TX 78653

## DEROCH MANDY BARBER 14108 HEARTLAND DR Manor, TX 78653

Enfield Partners LLC ETAL 2303 Camino Alto
Austin, TX 78746

GLORIA ALVARO F 13904 Heartland Dr Manor, TX 78653

Henrietta Velasquez 14315 Old Manor-Taylor Rd Manor, TX 78653

JEFF 1 LLC
5001 PLAZA ON THE LATE \#200
Austin, TX 78746

KALE MICHAEL \& LASHONDRA M 14013 HEARTLAND DR Manor, TX 78653

LAKE ELIJAH \& KANESHA 14301 HEARTLAND DR Manor, TX 78653

LEKCAM Communication LLC
16404 Marcello Dr
Pflugerville, TX 78660

Mary Clark
14404 Pernella Rd
Manor, TX 78653

Meritage Homes of Texas LLC
611 S Congress Ave, suite 510
Austin, TX 78704

PADILLA ELIAS JOSE
14308 HEARTLAND DR Manor, TX 78653

RUSSELL RACHEL R \& WILLIAM B WRIGHT 14421 HEARTLAND DR Manor, TX 78653

SANTIAGO JONA FATIMA P \& HONOFRE JOEY
14017 HEARTLAND DR
Manor, TX 78653

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SG LAND HOLDINGS LLC
2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612
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## SORATHIA BHARGAV

3472 Fitzsimmons Cmn
Fremont, CA 94538

STEVES DANIEL \& JANELLE 14400 HEARTLAND DR Manor, TX 78653

LEONARD SCOTT
13921 Heartland Dr
Manor, TX 78653

Masrur Reza, Mustafa Ali Reza Chowdhury, Fauzia Zaman 14412 Pernella Rd
Manor, TX 78653

Meritage Homes of Texas LLC 17101 Orinda Lane Pflugerville, TX 78660

PERRY HOMES LLC
PO BOX 34306
Houston, TX 77234

RUST CREEK LLC
9606 OLD MANOR RD \#1
Austin, TX 78724

SG LAND HOLDINGS LLC 2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612

## SNELL TYLER \& MATTIE <br> 13908 HEARTLAND DR <br> Manor, TX 78653

SRIHARI FNU \& PRIYANKA PUPPALA
14009 Heartland Dr
Manor, TX 78653

STEWART MARIANNE K \& LARRY N 14300 HEARTLAND DR
Manor, TX 78653

THOMPSON MATTHEW 14505 HEARTLAND DR Manor, TX 78653

MCCUE KEVIN \& BRITTANY BAMBERG 14033 Heartland Dr Manor, TX 78653

Monarch Ranch at Manor LLC 310 Enterprise Dr.
Oxford, MS 38655

Roy \& Frank Velasquez 14301 Old Manor-Taylor Rd Manor, TX 78653

SAMUEL ANCY \& SIJU THOMAS VARGHESE 14325 HEARTLAND DR
Manor, TX 78653

SG LAND HOLDINGS LLC 2646 DUPONT DR STE 60 PMB 520 Irvine, CA 92612

## SNYDER JACOB ADAM

 13913 HEARTLAND DR Manor, TX 78653Stanley \& Sandra Voelker 14401 FM 973 N Manor, TX 78653

STONE LEISA M \& ZACHARY P 14413 HEARTLAND DR Manor, TX 78653

Timmerman Commercial Investments LP 501 Vale ST
Austin, TX 78746

14205 HEARTLAND DR
Manor, TX 78653

WANG YILI \& YUNQING XIA
14001 HEARTLAND DR
Manor, TX 78653

YINGST ALEX BICERA
13920 Heartland Dr
Manor, TX 78653

UNAL BELGIN \& AYHAN
14320 HEARTLAND DR
Manor, TX 78653

WEISS KERMIT R \& EMMAGENE PO BOX 25
Manor, TX 78653

VALENZUELA MELINDA S \& MATTTLLVV 14204 HEARTLAND DR Manor, TX 78653

WILLIAMS LAURA
14305 HEARTLAND DR
Manor, TX 78653


## AGENDA ITEM SUMMARY FORM

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PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
```


## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Subdivision Preliminary Plat for Shadowglen, threehundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop.
Applicant: Kimley Horn
Owner: SG Land Holdings, LLC BACKGROUND/SUMMARY:

This plat has been approved by our engineers. Phase 3 , Section 1 and 2 has 354 single family lots and 7 open space and drainage lots. Sections 1 and 2 of Phase 3 are along Rector Loop, just north of Gregg Manor Road.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: NO
PRESENTATION: NO
ATTACHMENTS: YES

- Acceptance Letter
- Letter of Intent
- Notice and Mailing Labels
- Plat
- Engineer Comments


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located near the intersection of Gregg Manor Road and Rector Loop.

PLANNING \& ZONING COMMISSION:
Recommend Approval
Disapproval
None

## Kimley»>Horn

October 25, 2018

City of Manor
Engineering Department
105 E. Eggleston Street
Manor, TX 78653
RE: Summary Letter - Shadowglen Phase 3-Section 1 \& 2

## Dear Engineering Department:

Kimley-Horn and Associates, Inc. has prepared the following Summary Letter to support the submittal of the Preliminary Plan for the above referenced project. The project entails 306 lots, which is comprised of 299 single-family lots, 7 open space/drainage lots, street and sidewalk improvements, storm, water, wastewater improvements, and detention/water quality improvements. The streets will be constructed to city of Manor standards and be surfaced with asphalt. Water quality improvements will be comprised of partial sedimentation / filtration ponds and vegetative filter strips, and detention ponds will be constructed to reduce peak runoff rates to less than or equal to existing conditions. The subdivision will be serviced by $12^{\prime \prime}$ and 8 " water mains and 12 " and 8 " wastewater mains (see Utility Demand Calculations Letter support document for utility demands). Per the approved PUD Document governing the overall Shadowglen development, no parkland dedication will be required as this criterion has already been met.

Sincerely,


Jason Reece, P.E. Project Manager TBPE F-928

## PRELIMINARY PLAN ONLY - NOT FOR RECORDATION

FOR

## SHADOWGLEN PHASE 3 SECTION 1 \& 2

CITY OF MANOR, TRAVIS COUNTY COUNTY, TEXAS

WaTERSHED STATUS:
THIS STE L L LOCATED INTH:
FLOODLAN INFORMATION:



LEGAL DESCRIPTION
BENG 10.328 ACRE TRACT OUT OF CALLED 39.79 ACRE TRACT 1
CONVEYED TO MERTAGE HOMES OF TEXAS, LIC.

SUMNER BACON SUVVEV NO 62 , ABSTRACT No. 63
CITY OF MANOR, TTAVIS COUNTT, TEAAS
ENGINEER
Kimley»)Horn

OWNER/DEVELOPER


| AUSTNN TEXSAS 7 P759 |
| :---: |
| TEL:51. 510.4316 |



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JANUARY 2023











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## 












Date: Wednesday, November 14, 2018
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor, TX. 78653

Dear Jason Reece,
The first submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan (Preliminary Plan) submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 2477557 or by email at pgray@gbateam.com.

1. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(2)(iii), Significant Trees, within the boundaries of the subdivision and of 8 -inch caliper and larger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.
2. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(2)(vii), the locations, sizes and descriptions of all existing utilities, including but not limited to wastewater lines, lift stations, wastewater and storm sewer manholes, waterlines, water storage tanks, and wells within the subdivision, and/or adjacent
thereto should be shown on the preliminary plat.
3. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(iii), the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, nature preserves, open spaces, blocks, lots, reservations, easements, and rights-of-way; and areas within the subdivision, indicating the connection to or continuation of other improvements in adjacent subdivisions be shown on the preliminary plat.
4. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(vii), Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles on the preliminary plat.
5. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(viii), Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) 1:2 for Significant Trees eighteen (18) inches in caliper and larger, and
b) 1: 1 for Significant Trees between eight (8) and eighteen (18) in caliper.
c) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. The removal of Significant Trees larger than eighteen inches in caliper require Commission approval.
6. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(4)(iv), Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required. A scoping meeting must be conducted with City Staff prior to assembly of the TIA document.
7. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(3)(vi), the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided.
8. Some of the drawings appear to be cut off. Adding matchlines where applicable may help to clarify where each section is located.
9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2.
10. Clearly differentiate between existing and proposed waterline and wastewater lines.
11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.
12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), $25 \%$ can be 5,000 sf, $20 \%$ can be 5,500 sf, $20 \%$ can be 6,000 sf, $20 \%$ can be $6,500 \mathrm{sf}$, $7.5 \%$ can be 7,400 sf and $7.5 \%$ can be 8,000 sf. These are percentages for what has been already been constructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}, 20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}$, $20 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
iii. Is taken from the DA and is fine.
iv. Is taken from the DA and is fine.
v. Is taken from the DA and is fine.
vi. Is taken from the DA and is fine.
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizes and widths for Shadowglen overall?
viii. Clarify what was revoked.
ix. Would full construction plan sets be submitted for the pathways?
x. Is ok.
xi. Please provide documentation as to when the variance request was granted along with a copy of the approved request.
13. There appears to be now variance process in the DA so the only way to have any new variances approved would be through an amendment to the DA. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended.
14. It is highly unlikely that any waivers to deviate from the DA will be granted.
15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and 8.5 acre community park is required.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

11/14/2018 4:58:19 PM
Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan
2018-P-1154-PP
Page 4
Pauline Gray, P.E.
Lead AES
GBA

## Kimley») Horn

February 18, 2019

City of Manor
Pauline Gray, P.E.
105 E. Eggleston Street
Manor, TX 78653

RE: Preliminary Plan for Shadowglen Phase 3 (Permit No. 2018-P-1154-PP)
Section 1 \& 2
Manor, Texas 78653

Dear Ms. Gray:

Please accept this Comment Response Letter for the above reference project. This submittal is in response to the comments provided by the City of Manor on November 14, 2018. The original comments have also been included below, for reference.

Comment 1. Significant Trees, within the boundaries of the subdivision and of 8-inch caliper and larger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.

Response: A tree survey has been included with this submittal.
Comment 2. The locations, sizes and descriptions of all existing utilities, including but not limited to wastewater lines, lift stations, wastewater and storm sewer manholes, waterlines, water storage tanks, and wells within the subdivision, and/or adjacent thereto should be shown on the preliminary plat.

Response: All existing utilities have been shown and labeled.
Comment 3. The locations, dimensions, names and descriptions of all proposed streets, alleys, parks, nature preserves, open spaces, blocks, lots, reservations, easements, and rights-of-way; and areas within the subdivision, indicating the connection to or continuation of other improvements in adjacent subdivisions be shown on the preliminary plat

Response: Proposed street names, easements, right-of-way and dimensions have been shown on the Preliminary Plan.

Comment 4. Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles on the preliminary plat.

Response: All Significant Trees within the project limits to remain and/or removed have been shown with this submittal.

## Kimley»)Horn

Comment 5. The Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) 1:2 for Significant Trees eighteen (18) inches in caliper and larger, and
b) 1:1 for Significant Trees between eight (8) and eighteen (18) in caliper.
c) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. The removal of Significant Trees larger than eighteen inches in caliper require Commission approval

Response: The Development Agreement requires a minimum of 2-2" caliper trees to be planted for each residential lot.

Comment 6. A Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required. A scoping meeting must be conducted with City Staff prior to assembly of the TIA document.

Response: TIA Scope has been approved and will be submitted as soon as it has been completed.

Comment 7. Provide the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided

Response: Lengths are depicted for each proposed property line for all lots except for future lots on Sheet 3 \& 4. Area for every lot is provided in Sheet 5.

Comment 8. Some of the drawings appear to be cut off. Adding match lines where applicable may help to clarify where each section is located

Response: Match lines have been added. In addition, a Key Map is provided on each sheet where drawings are cut off.

Comment 9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2.

Response: The MUD that will serve the proposed project is Wilbarger Creek M.U.D. \#1 and is noted in Note 3 on Sheet 2.

Comment 10. Clearly differentiate between existing and proposed waterline and wastewater lines.
Response: All proposed utilities are shown in bold and existing utilities are thin.
Comment 11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.

Response: The proposed wastewater connection tie-in location is shown on Sheet EX-L and the proposed water tie-in locations are shown on Sheet EX-J.

Comment 12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), 25\% can be 5,000 sf, 20\% can be 5,500 sf, 20\% can be $6,000 \mathrm{sf}, 20 \%$ can be $6,500 \mathrm{sf}, 7.5 \%$ can be 7,400 sf and $7.5 \%$ can be

## Kimley»"Horn

$8,000 \mathrm{sf}$. These are percentages for what has been already been constructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.

> Response: This information was shown on the Cover Sheet (Sheet \#1) just under the Vicinity Map.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}$, $20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}, 20 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
Response: This information was shown on the Cover Sheet (Sheet \#1) just under the Vicinity Map.
iii. Is taken from the DA and is fine.

Response: Noted
iv. Is taken from the DA and is fine.

Response: Noted
v. Is taken from the DA and is fine.

Response: Noted
vi. Is taken from the DA and is fine.

Response: Noted
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizes and widths for Shadowglen overall?
Response: The report and development plan were submitted with the initial submittal of the Preliminary Plan review.
viii. Clarify what was revoked.

Response: This noted was copied from Phase 2 Preliminary Plan. This note has been removed.
ix. Would full construction plan sets be submitted for the pathways?

Response: Yes, a full separate construction plan set will be submitted for the pathways.
x. Is ok.

Response: Noted
xi. Please provide documentation as to when the variance request was granted along with a copy of the approved request.
Response: This noted was copied from Phase 2 Preliminary Plan. There are no new variance being requested. The variance as discussed in the general notes refers to the existing approved PUD variances.

Comment 13. There appears to be now variance process in the DA so the only way to have any new variances approved would be through an amendment to the DA. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended

## Kimley»Horn

Response: No additional waivers to deviate from the Development Agreement are being requested at this time.

Comment 14. It is highly unlikely that any waivers to deviate from the DA will be granted.
Response: No additional waivers to deviate from the Development Agreement are being requested at this time.

Comment 15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and 8.5 -acre community park isrequired.

Response: Lot 1 in Section 1 ( 7.7 acres) will be utilized for the amenity center and detention pond. The subsequent sections of Shadowglen Phase 3 will satisfy the remaining parkland requirements.

Please contact me at 512-551-1839 if additional information is required.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.


Jason Reece, P.E.
Project Manager

Date: Wednesday, March 27, 2019
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor 78653
Dear Jason Reece,
The subsequent submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Pauline Gray, P.E.. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 247-7557 or by email at pgray@gbateam.com.

1. Per City of Manor Code of Ordinances Chapter 10 , Section 10.02 Exhibit A Subdivision Ordinance-263B-Section 22(c)(2)(iii), Significant Trees, within the boundaries of the subdivision and of 8 inch caliper andlarger, shall be shown accurately to the nearest one (I) foot, Critical Root Zones of these trees shall also be shown on the preliminary plat.
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thereto should be shown on the preliminary plat.
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3. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(vii), Significant Trees to remain during construction showing the Critical Root Zones as solid circles, and Significant Trees designated to be removed showing the Critical Root Zones as dashed circles onthe preliminary plat.
4. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(viiii), Replacement Trees shall be shown on the Preliminary Plat based on a replacement ratio (inches removed to inches planted) of:
a) $1: 2$ for Significant Trees eighteen (18) inches in caliper and larger, and
b) $1: 1$ for Significant Trees between eight (8) and eighteen (18) in caliper.
e) Replacement Trees shall not be required for the removal of trees smaller than eight (8) inches in caliper. Theremoval of Significant Trees larger than eighteen inches in caliper require Commission approval.
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6. Per Gity of Maner Gode of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance263B Section 22(c)(3)(vi), the lengths of each proposed property line of all lots. The area of each nonrectangular lot shall be provided.
7. Some of the drawings appear to be cut off. Adding matchlines where applicable may help to clarify where each section is located.

## 9. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2. (See upper left corner of sheet).

10. Clearly differentiate between existing and proposed waterline and wastewater lines.
11. Clearly show where the proposed waterline and wastewater lines will tie in to the existing systems.
12. The following comments pertain to the requested variances:
i. The lot sizes have been determined for the entire Shadowglen Development. Per the Development Agreement (DA), $25 \%$ can be 5,000 sf, $20 \%$ can be 5,500 sf, $20 \%$ can be 6,000 sf, $20 \%$ can be 6,500 sf, $7.5 \%$ can be 7,400 sf and $7.5 \%$ can be 8,000 sf. These are percentages for what has been already been eonstructed and approved. It should be shown how many of each lot type has already been constructed and approved and how many are proposed with this Phase.
ii. There are set percentages for lot widths that need to be followed: $15 \%=65 \mathrm{ft}, 20 \%=60 \mathrm{ft}, 20 \%=55 \mathrm{ft}$, $20 \%=50 \mathrm{ft}$ and $25 \%=40 \mathrm{ft}$. You can deviate from those percentages $+/-5 \%$. It would be helpful to have a table of where the development currently is and what it will be at with the proposed lots.
iii. Is taken from the DA and is fine.
iv. Is taken from the DA and is fine.
v. Is taken from the $D A$ and is fine.
vi. Is taken from the DA and is fine.
vii. This needs to be clarified as to what the development plan and report are. Would this show the lot sizesand widths for Shadowglen overall?
viii. Glarify what was revoked.
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x. Is ok.
xi. Please provide documentation as to when the variance request was granted along with a copy of theapproved request.
13. There appears to be a new variance process in the DA so the only way to have any new variances approved would be through an amendment to the DA. There are already agreed to variances in the DA, so if additional ones are requested the DA would need to be amended.
14. It is highly unlikely that any waivers to deviate from the DA will be granted.
15. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and an 8.5 acre community park is required. The $\mathbf{8 . 5}$ acres is shown on the park plan as a contiguous tract that is 100\% non-floodplain and contains only approved "Parkland Infrastructure". Lot 1 in Section 1 is shown as open space on the park plan, which is separate from the required community park space, and the lot contains detention facilities which are not approved "Parkland Infrastructure" for a community park. Any lot proposed to meet the "Additional Land" requirement of the DA should be labeled as only "Additional Land" or "Upland Park" with separately defined acreage from any open space or drainage lots.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Pauline Gray, P.E.
Lead AES
GA

Date: Wednesday, September 9, 2020
Jason Reece
Kimley Horn
10814 Jollyville Road
Austin 78759
Jason.Reece@kimley-horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor, TX. 78653

Dear Jason Reece,
The first submittal of the Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan (Preliminary Plan) submitted by Kimley Horn and received on July 31, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (737) 2477557 or by email at pgray@gbateam.com.

## THE FOLLOWING COMMENTS ARE FOR THE FIRST SUBMITTAL OF THE DETENTION WAIVER REQUEST:

## 1. The detention waiver request will need to be approved by TRAVIS COUNTY as well the City of Manor.

2. Clarify why the Areas for the curve numbers are different for existing vs proposed in Table 3.
3. Clarify which section of the City of Austin Drainage Criteria Manual you are requesting the Waiver Request for.
4. Per the City of Austin Drainage Criteria Manual Section 1.2.2(D), stormwater runoff peak flow rates shall not be increased at any point of discharge from a site for the two (2), ten (10), 25 and 100-year storm frequency events.
5. The waiver request states that minor changes in velocity occur within Wilbarger Creek and that the changes are minor. The report states that increases in peak flows during the 2 - and 25 -year storm events are less than $0.02 \%$ of their existing peak flows and will have no adverse impact on Wilbarger Creek and no additional adverse flooding will take place as a result of the proposed development. Please provide calculations showing that the increased velocities will not affect erosion.
6. Provide calculations showing that the developed intensity curve numbers include streets, sidewalks and any other impervious cover items in their calculations. The residential curve numbers appear low.

## 7. PROVIDE DOCUMENTATION THAT THE WAIVER REQUEST HAS BEEN APPROVED BY TRAVIS COUNTY.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Pauline Gray, P.E.
Lead AES
GB

André Betit, PE
Daniela Guthrie, PE
Travis County TNR Road and Bridge
Mailing Address: P.O. Box 1748; Austin, TX 78701-1748
Physical Address: 700 Lavaca Street; Austin, TX 78701

## Traffic Impact Analysis for Shadowglen Phase 3 TIA

Please accept this Comment Response Letter in reply to Travis County Completion Check review, dated December 14, 2020 regarding the referenced project. Original comments have been included for reference, while Kimley-Horn responses are listed in maroon.

## COMPLETION CHECK COMMENTS

1. Sight Distance Analysis: The TIA shall include horizontal and vertical sight distance analysis for both Stopping Sight Distance (SSD) and Intersection Sight Distance (ISD); however, only the horizontal intersection sight distance analysis was included in the report. Please include all exhibits as part of the update.
Response: Vertical sight distance figures have been included in this submittal in Appendix M along with the horizontal sight distance figures.
2. Section I.5.d requires a roadway sizing analysis for all connecting internal roadways. It appears the driveways/internal roadways weren't included in the report.
Response: A roadway sizing analysis has been included in the Phase 1 section of the report (Page 40-41) for the primary entrance roads to the Phase 1 development (2023) - called Driveway 1 and Driveway 2. The roadway sizing analysis for Driveway 3/Misty Grove Boulevard is included with the Phase 2 development (2025) of the report (Page 60).

The roadway classifications are noted on the overall site plan included as Figure 1, including notes for each classification used.
3. Section II. 1 (a): Annual growth rate. Please provide printouts or screen shots of the TxDOT count maps in the appendix of the report.
Response: Growth rate calculations and the relevant TxDOT historical data has been included in Appendix C.

The growth rate table included shows an average growth rate of 9\%; however, we are proposing a $3 \%$ growth rate as a more realistic growth rate to be sustainable over a 5 -year development schedule. A 3\% growth rate also aligns with the growth trends utilized in the background projects included in this TIA, as shown in the table below.

| Project | Growth <br> Rate |
| :---: | :---: |
| Wildhorse PUD | $*$ |
| Lagos | $1.00 \%$ |
| Equinox East | $3.00 \%$ |
| Shadowglen PUD | $2.00 \%$ |
| *Not induded in report <br> provided |  |

4. Please provide the electronic version of the NCHRP 457 spreadsheets. They appear to be missing.
Response: The Excel spreadsheets are included with this submittal.
Please contact me with questions or if additional information is required before January 4, 2021. I can be reached at 9793075030 or via email at allison.adams@kimley-horn.com. Sincerely,
Ollison ITM. Adams
Allison Adams, P.E.

For future communication, questions and comments may continue to be directed to Santiago Araque Rojas, P.E., the project manager, using the following information:

Santiago A. Araque Rojas, P.E.
Project Manager
santiago.araque@kimley-horn.com
(512) 418-4514

February 8, 2021
Mr. Santiago A. Araque Rojas, P.E.
Kimley-Horn and Associates, Inc.
10814 Jollyville Road
Campus IV, Suite 200
Austin, TX 78759
SUBJECT: Review Comments for Traffic Impact Analysis Report Shadowglen - Phase 3 (Manor, TX) ( $1^{\text {st }}$ Submittal)

As requested by the City of Manor, GBA's traffic and transportation engineers have completed a technical review of the above referenced Traffic Impact Analysis (TIA) report submitted by Kimley-Horn. This TIA report submittal was received by the City of Manor on January 8, 2021 and provided to GBA at that time. In addition, we have also reviewed your supplemental information provided in response to the Travis County Completion Check review, dated December 14, 2020.

We would offer the following comments and observations regarding both our independent review of the submitted TIA report, as well as the County's comments provided during their content review and Kimley-Horn's subsequent responses:

1. There are several minor mistakes within the report document's Table of Contents:

- It appears that there is a gap in the report page numbering, with Pages 12-19 missing.
- The "Trip Distribution and Assignment" description is actually provided on Page 10.
- In the Listing of Tables, Tables 9-10 (2023 AM/PM Queuing Summary) and Tables 16-17 (2025 AM/PM Queuing Summary) have been omitted, and items from Table 9 to Table 21 have been mislabeled as a result.

2. We find the submitted TIA report to be in general compliance with the Scope \& Study Area guidance provided by Travis County personnel, as depicted in Appendix A, but would offer these observations:

- We generally concur with the "factoring" of the existing traffic counts, including Kimley-Horn's COVID adjustment process and the use of some historical traffic growth factors to adjust 2019 traffic counts to current conditions (see further discussion of utilized traffic growth factors provided below in comment \#4).
- Please provide additional description, clarification and illustrations of the data collected for the purposes of calibrating the existing Synchro operational analyses.
- We noted that there was an increase of 6 dwelling units proposed within the development between the scoping stage and this report submittal, resulting in negligible increases in expected trip generation of 58 daily trips, 4 total AM trips, and 6 total PM trips.
- In Appendix B, the Exhibit B1 does not explicitly provide the trip generation estimates for each adjacent approved project individually as required, nor does Exhibit B2 allow for any tracking of site-generated trips from these adjacent projects on an individual basis with the way that these trips have been aggregated and summarized.
- While we did note that existing traffic signal timing sheets were included within the electronic submittal package, they were not included in the Appendix of the TIA as listed in Submittal Requirement \#5.

3. Please clarify the background traffic development volumes used for the purposes of this TIA. Good description is provided for the adjacent approved developments on Page 3 for the 2023
scenario. However, different (i.e., higher) assumptions for the background traffic from the adjacent approved developments may have been appropriate for the 2025 scenario.

- Was additional traffic beyond Phase 1 of the Lagos development included in the 2025 scenario, as this development progresses toward completion in 2030? If not, why?
- The Equinox East development is expected to be completed by 2027. Should additional traffic (up to 75\% if linear growth is assumed) from this development have been considered for the 2025 scenario?

4. We have independently reviewed the supplemental TxDOT historical data provided by Kimley-Horn and summarized in the attached Appendix C. We understand that a 3\% annual growth rate appears consistent with the growth trends utilized in the several background projects included in this TIA report, and why it is therefore recommended for use by Kimley-Horn. The TIA report also says that this $3 \%$ growth rate has previously received concurrence from both City and County staff.

However, our independent review of the TxDOT data in Appendix C indicates that annual growth rates in the range of $6 \%$ to $12 \%$ have been demonstrated over the five-year period from 2015 to 2019 at several of the nearby count stations, most notably those on US-290, Lexington Street south of US-290, and at the two locations on FM 0973 to the north of US-290. Therefore, more substantial background traffic growth has recently been demonstrated and sustained in the vicinity of this project site, and a more aggressive background growth rate may be advisable. We would note that any substantial increase in the background traffic volumes under the 2023 and 2025 development thresholds could result in additional mitigation countermeasures being required at the study intersections.
5. When reviewing the provided Trip Generation estimates in Table 4 and Appendix D, we confirmed that Kimley-Horn utilized the Average Rates from ITE for Land Use 210. In this case, we concur with the use of these Average Rates since doing so represents a "conservative" approach that actually generates additional daily, AM, and PM trips from the Shadowglen - Phase 3 development.
6. Please provide additional clarification and/or justification for the intermittent usage of both ICU and $\mathrm{HCM}-6^{\text {th }}$ Ed. overall intersection Levels of Service within Table 6. These appear to be used interchangeably at times, and in some cases the summarized LOS values do not correlate with the provided Synchro analysis for each respective intersection? We would suggest a thorough review to ensure the completeness and accuracy of this table.
7. Regarding the traffic signal warrants provided throughout the TIA report for both the 2023 and 2025 scenarios, please provide additional clarification for your recommendations about MUTCD Peak Hour Warrant 3. If the poor operations at several of the study intersections will not be improved using traffic signalization per Kimley-Horn's recommendations, what additional geometric and/or traffic control mitigation countermeasures should be considered, if any?
8. We have reviewed the Sight Distance Analysis provided within this TIA, both the prior horizontal measurements and the supplemental vertical analysis now included in Appendix M. Although the Intersection Sight Distance (ISD) condition looking west from Drive 1 onto Rector Loop is marginally deficient (i.e., by about 35 feet from the 400 feet required), in general we concur that no detrimental sight conditions are expected for egress drivers at the site access street connections onto either Rector Loop (Drives 1 and 2) or Fuchs Grove Road (Drive 3).
9. The roadway sizing analyses completed for Drives 1 and 2 during Phase 1 of this development, as well as for Drive 3 during Phase 2, appear to be complete and accurate. As noted by Kimley-Horn, the proposed roadway classifications are included on Figure 1 provided in the TIA report.
10. We have reviewed the Excel calculation spreadsheets provided by Kimley-Horn to perform evaluations for the mainline auxiliary turn lane warrants, as described by NCHRP 457. We have independently confirmed the results of these auxiliary turn lane warrant analyses, in particular those at the location of Drive 3 onto Fuchs Grove Road (see Pages 61-63 of the TIA report) that indicate both a southbound left-turn lane and a northbound right-turn lane are warranted. These recommended mainline turn lane improvements appear to have been properly accounted within the phased mitigation plans and "pro rata" cost estimates within the TIA, with the southbound left-turn lane being accommodated by the recommended roadway widening to provide a three-lane section with a two-way left-turn lane (TWLTL) on Fuchs Grove Road from Rector Loop to Gregg Lane and the northbound right-turn lane indicated as the last item in Table 21 on Page 75.
11. In Tables 11-12 and Tables 18-19, there are numerous instances where the lane group MOEs provided (i.e., v/c ratios and movement delays) do not directly correspond with the associated LOS colorations and are misrepresented. This is especially true for many of the shared mainline through/right-turn lane groups. It would be very helpful if the overall delay and LOS results for the signalized intersections was also depicted in these tables. For the AM conditions provided in Table 11, the comparative overall signalized data provided references the Existing PM Peak Hour results and should instead reference the Existing AM Peak Hour MOEs in our opinion.

Again, please provide additional clarification and/or justification for the intermittent usage of both ICU and HCM $-6{ }^{\text {th }}$ Ed. overall intersection Levels of Service within these tables. These appear to be used interchangeably at times, or in some cases the summarized LOS does not correlate with either LOS found in the provided Synchro analysis for each respective intersection? We would suggest a thorough review to ensure the completeness and accuracy of these MOE summary tables.
12. The adopted Austin Transportation Criteria Manual (TCM) considers an LOS "F" to be unacceptable. The TIA report must include proposed improvements that will raise the level of service to an acceptable level. Please confirm during your review of the reported MOEs in revised versions of Tables 11-12 and Tables 18-19 that these acceptable levels have been achieved at all study intersections.
13. Tables 16-17 appear to be mislabeled, as they are supposed to be indicating the " 2025 " AM and PM Queue and Storage Length summaries.
14. Comments from Travis County and TxDOT have not been included within this review letter.
15. Additional comments may be generated as the requested information is provided. A comment response letter, indicating how each comment has been addressed, must be submitted with the resubmittal. Review of this submittal does not constitute a verification of all data, information, and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not the City Engineers review the application for Ordinance compliance.
16. The phased mitigation cost estimates and "pro rata" cost sharing summaries may need to be reviewed pending the identification of any additional mitigation countermeasures at the study intersections.

Please feel free to contact us if you should have any questions regarding these independent review comments or need additional information.

Sincerely,

## GEORGE BUTLER ASSOCIATES, INC.



Eric Sierra-Ortega, P.E. Project Manager


David J. Mennenga, P.E., PTOE Traffic Engineer
cc: City of Manor, TX
Pauline M. Gray, P.E. (GBA)
file

# Kimley») Horn 

January 31st, 2022

City of Manor
Pauline Gray, P.E.
105 E. Eggleston Street
Manor, TX 78653

RE: Preliminary Plan for Shadowglen Phase 3 (Permit No. 2018-P-1154-PP)
Section 1 \& 2
Manor, Texas 78653

## Dear Pauline Gray:

Please accept this Comment Response Letter for the above reference project. This submittal is in response to the comments provided by the City of Manor on March $27^{\text {th }}, 2019$. The original comments have also been included below, for reference. A summary of changes made since the previous submittal has also been included with this submittal.

Comment 1. Per City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A Subdivision Ordinance 263B Section 22(c)(4)(iv), Traffic Impact Analysis (TIA), consistent with the City of Austin Transportation Criteria Manual is required.

Response: Noted. The TIA for this project has been submitted and is currently in the final stages of review/approval.

Comment 2. The MUD number that will serve the proposed project is not listed on under the General Information on Sheet 2. (See upper left corner of sheet).

Response: Noted. The MUD number has been added to Sheet 2.
Comment 3. Parkland is required to be dedicated with Phase 3 of Shadowglen and should be consistent with Exhibit I of the DA. For Phase 3, 6.4 acres of greenbelt trails/linear parks and an 8.5 acre community park is required. The 8.5 acres is shown on the park plan as a contiguous tract that is $100 \%$ non-floodplain and contains only approved "Parkland Infrastructure". Lot 1 in Section 1 is shown as open space on the park plan, which is separate from the required community park space, and the lot contains detention facilities which are not approved "Parkland Infrastructure" for a community park. Any lot proposed to meet the "Additional Land" requirement of the DA should be labeled as only "Additional Land" or "Upland Park" with separately defined acreage from any open space or drainage lots.

Response: Noted.

## Kimley»Horn

Please contact me at 512-551-1839 if additional information is required.
Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Jason Reece, P.E.
Project Manager

# Kimley»)Horn 

12/19/2022
David Peyton
Travis County TNR
Mailing Address: P.O. Box 1748; Austin, TX 78701-1748
Physical Address: 700 Lavaca Street; Austin, TX 78701

Re: Project: APP-Sub 450
Shadowglen Ph 3 Sec 1 \& 2
Dear David Peyton,
Please accept this Comment Response Letter in reply to the Traffic Engineering Division review, dated March $10^{\text {th }}, 2022$, regarding the above-referenced project. Original comments have been included below for reference. All Kimley-Horn's responses are listed in Blue

## GENERAL

1. Add subdivision plat notes from 482.945 .

Response: Acknowledged. Subdivision plat notes have been added to page 4 of the plat.
2. Note: If applicable, add a note when the preliminary plan associated with this project was approved.
Response: We are currently resubmitting for our preliminary plan for this project.

## WATERWAY, CEF SETBACK AND TREE PRESERVATION

3. Provide a copy of the full environmental resource inventory more per the requirements found in 482.942.
Response: Acknowledged. A copy of the ERI has been attached with this submittal titled "Phase 3 ERI"
4. Any waterway and or critical environmental feature setback areas identified by the ERI must be shown as a protective, platted easement, and once the plat is approved by the County Executive, must be recorded by the owner in the Official Public Records of Travis County, Texas as stated in 482.914.
Response: Based on the ERI there are no CEFs or waterways within the property. See Figure 5 and 6 (sheet 17 and 18) of the ERI.

## Kimley»Horn



## Kimley»"Horn


5. An exception request would need to be approved by the Division Director under 482.941.j.7.for the waterway buffer encroachments noted.

Please submit your request for approval.
Response: As discussed in our previous comment response a buffer averaging is proposed for the residential lots and Pond B located within the 300' setback per COA ECM 1.5.2.D. The 4.61ac area of reduction shown on Exhibit $G$ will be averaged with three areas of expansion that account for a total of 4.9 acres. See exhibit $G$ below and on sheet 12 of the prelim plan.

## Kimley»Horn



## PERMANENT WATER QUALITY BMPs

6. Provide a general description of any future improvements (permanent water quality controls (PWQC) or storm water plan) that are planned for the site as described in Sec 482.931.b.
Response: The proposed improvements include storm network, a wet pond and 2 partial sedimentation/filtration ponds for water quality and detention as shown in the Preliminary Engineering report attached with this submittal.

## Kimley»)Horn

## 7. NOTE

Clearly mark and label the location and dimensions of any easement for placement of a permanent water quality control.

A Protective Easement document has been must be submitted to postinspection@traviscountytx.gov for review and approval prior to notarizing it.

Once the easement document receives review approval, the document will be returned to be legally recorded with the County Clerk's Office. A digital recorded copy must be provided.
Response: Water Quality Easement Lots have been called out on plat and coordination has been started for easement documents. Recordation number will be provided when available.
8. Please add the following permanent water quality plat note:

As depicted on the plat, all water quality easement areas are subject to periodic inspection and monitoring by Travis County for the purpose of ensuring water quality compliance, as applicable, according to Sec. 16.014 of the Texas Water Code.
Response: Acknowledged. The note has been added to general notes as note \#21.

## **** PLEASE NOTE ****

1. Additional ENV comments may be issued and based on the answers and information provided to items listed above.
2. Include a response to comments memo.
3. When resubmitting information on mypermitnow.org please include an email to david.peyton@traviscountytx.gov indicating that new information has been added to the application. REEFERNCE YOUR APPLICATION \#

## End of Report

Please contact me at (512) 418-1771 if additional information is required.

## Kimley»Horn

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Jacob Kondo, P.E.
Project Manager

# Shadowglen Phase 3 Sections 1 And 2 - Formal Review <br> S-23-147 <br> City of Manor, Precinct 1 <br> July 20, 2023 Lauren Winek, P.E. 

## Engineering Review

Lauren Winek, P.E.

## General

1. Please submit a signed and sealed code compliance summary.

## R1: Cleared.

2. Please provide the subdivision checklist and ensure all applicable documents have been provided.
R1: Cleared.
3. Please provide updated documentation that LCRA has no objection to the roadways and drainage improvements in their easement. The acceptance letter LCRA provided has approval dates of plans from 2019. Plans from 2023 have been submitted to the County. Please show that LCRA has no objection to the current plans.

## R1: Cleared.

4. Please clarify if the note that indicates all existing easements will be vacated prior to plat recordation will apply to the existing electrical easements?
R1: Please update the note to accurately reflect the easements that will be vacated.

RESPONSE: Note has been updated to specify that the trail and water easement will be vacated within the ROW.

5. Please label the existing electric easements on all sheets.

R1: Cleared.
6. Please remove the duplicate numbering shown on the lots for clarity.

R1: Cleared.
7. Please show all line weights in the legend on all applicable sheets.

## R1: Cleared.

8. Please provide approval from the Fire Marshal.

R1: Cleared.
9. Please ensure and confirm the preliminary plan complies with all requirements of 482.203.

R1: Cleared.

## Transportation

10. Please show that you have the 50 -foot minimum tangent between curves including on Tollington Street. Please show all tangent measurements where required for curves.

## R1: Cleared.

11. Please provide information on what criteria are being met with the site distance exhibits in accordance with the COA TCM. Please ensure the building setback lines are clearly visible so we can ensure the sight distance easement is outside of the building envelope.

## R1: Cleared.

12. Confirm all sight-distance easements have been shown on the preliminary plan.

R1: Cleared.
13. Ensure and confirm your vision clearance conforms to the 30 mile per hour design speed.
R1: Cleared.
14. Per 482.203(b)19, are there any proposed clustered mailboxes and roadway pullouts with the subdivision? Please indicate the location on the preliminary plan and subsequent final plat and construction plans.

## R1: Cleared.

15. Please confirm the classification of roadway that is assumed for Rector Loop and the minimum right-of-way that will be available from the center line with this preliminary plan. This is to confirm that the boundary street ROW per Chapter 482.202(G).

R1: Cleared.
16. Please include the dotted line indicator for sidewalk construction along Rector Loop.
R1: Cleared.
17. Per Chapter 482.202(Q), please include sidewalks along both sides of the street for all streets located internally in the subdivision including along Rothwell Road. Please also make sure the dotted line for sidewalk locations is visible where the phasing line is shown.

## R1: Cleared.

18. Please include a note indicating that a certification from a Registered Accessibility Specialist will be provided with the construction plans stating compliance with accessibility standards has been met per Chapter 482.202(Q).
R1: Cleared.
19. Ensure and confirm all cul-de-sacs and eyebrows comply with Chapter 482.202(J).

## R1: Cleared.

## Drainage

20. Confirm and ensure that all drainage analysis and calculations comply with Chapter 482 and the DCM.

## R1: Cleared.

21. The drainage report shows two different CN values pages 3 and 4 for existing conditions. Please clarify or correct the discrepancy in the two CN values stated in the report for on-site drainage (page 3) and water quality detention (page 4).
R1: Cleared.
22. Please show the FEMA 500-year and Atlas-14 fully developed conditions and show that the greater extents of these two floodplains is contained within a drainage easement or confirm you will be constructing under Alt Fiscal and processing a LOMR before you can record the plat, per chapter 482.207(e). Please provide all associated analysis and calculations for drainage conditions.

## R1: Cleared.

23. Please note a LOMR will need to be recorded prior to platting the lots containing floodplain that will significantly impact the buildable area.

## R1: Cleared.

24. Please note that right-of-way cannot be located in a floodplain drainage easement unless the roadway is intentionally crossing the floodplain. A LOMR will be required prior to recordation of FEMA 500-year floodplain in the right-ofway.

## R1: Cleared.

25. Please note the final plat cannot be recorded until all improvements for the subdivision have been removed from the floodplain including drainage pond improvements.
R1: Cleared.
26. Please confirm time of concentration calculations accurately reflect the conditions shown on sheet 6 and 7, in particular the segments that are shown as channel flow.
R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: TC path for EX BP A and EX BP D have TC lines that cross into another drainage area. Please revise. Channel flow for EX DA C does not make sense for the drainage area shown. Please review and revise all TC paths and calculations.
27. Please include a time of concentration calculation for each drainage area shown. There are more drainage areas than time of concentration calculations in the tables on sheet 7, including but not limited to, BP A-1.
R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: Please clarify if BP D is included in the analysis.
28. Please be sure all drainage areas are included in the analysis on sheet 7. There are more drainage areas on the plan than in the Pond Pack schematic for points of analysis.

R1: Cleared for preliminary. Please note the following that will need to be addressed prior to construction plan approval: There are several points of analysis that show increased flows in the post-developed condition where flows leave the site. Please revise.
29. Please be sure all drainage areas have flow arrows, time of concentration paths, and TC paths that are contained within the drainage area boundary. At a minimum, OS-BP A and BP A-1 have TC paths that appear to cross drainage boundaries.

## R1: Cleared.

30. Please clarify the TC path for BP A-1 and why it starts in the middle of the drainage area and crosses drainage area boundaries.
R1: Cleared.
31. Please be sure all labels in the plan match the labels in the table. For example, BP A is shown in the table but is not shown in the plans on sheet 7 .
R1: Cleared.
32. Ensure that all lots can provide driveways that allow for a minimum transition of 10 feet from the inlet. For example, Block F, Lot 26 appears to have an inlet in the middle of the lot. Please ensure the transition can be met or relocated the inlet. Please note the minimum inlet size is 10 -feet.

## R1: Cleared.

## Advisory Comments

33. Please be advised every time a final plat is submitted a drainage report will need to demonstrate all proposed flows leaving the portion of the project area to be platted do not exceed the existing flows leaving the site.

Date: Monday, August 21, 2023
Alex Rubio
Kimley Horn
10814 Jollyville Road
Austin TX 78759
Alex.Rubio@Kimley-Horn.com
Permit Number 2018-P-1154-PP
Job Address: Shadowglen Phase 3 Section 1 \& 2 Preliminary Plan, Manor 78653
Dear Alex Rubio,
The submittal of the revised Shadowglen Phase 3 Section $1 \& 2$ Preliminary Plan Site Plans submitted by Kimley Horn and received by our office on 7/31/2023, has been reviewed for compliance with the City of Manor Zoning Ordinance 185. The Plans appear to be in general compliance with City Ordinance requirements and we therefore take no exception to their approval as presented.

Please submit a hard copy of the cover sheet to Scott Dunlop at the City of Manor for signatures. A copy of the signed cover sheet will be uploaded under project files on the my permit now website.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E.
Lead AES
GBA


8/30/2023

## City of Manor Development Services

# Notification for a Subdivision Preliminary Plat 

Project Name: Shadowglen Phase 3 Section $1 \& 2$ Preliminary Plan
Case Number: 2018-P-1154-PP
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission will be conducting a Regularly Scheduled meeting for the purpose of considering and acting upon on a Subdivision Preliminary Plat for Shadowglen located at the intersection of Rector Loop and Gregg Manor Rd., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Subdivision Preliminary Plat for Shadowglen, three-hundred and six (306) lots on 103.7 acres, more or less, and being located at 13301 E US Hwy 290, Manor, TX.
Applicant: Kimley Horn
Owner: SG Land Holdings, LLC
The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Subdivision Preliminary Plat has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.




## AGENDA ITEM SUMMARY FORM

```
PROPOSED MEETING DATE: September 13,2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
```


## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX.
Applicant: Trine Engineering, PLLC
Owner: Al Noor MCC

## BACKGROUND/SUMMARY:

This plat has been approved by our engineers. It is combining two lots into one. A religious assembly use has filed a site development plan to construct on this lot.

| LEGAL REVIEW: | Not Applicable |
| :--- | :--- |
| FISCAL IMPACT: | NO |
| PRESENTATION: | NO |
| ATTACHMENTS: | YES |

- Plat
- Notice and Mailing Labels
- Engineer Comments
- Conformance Letter


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Short Form Final Plat for the Light Grove Subdivision located at 414 \& 416 W. Parsons Street, Manor, TX.

KNow ALL MEN BY THESE PRESENTS:



## light grove

AND DO HEREBY DEDCATE TO THE PUBLC THE USE OF AL STREETS AND EASEMENT SHOWN
GERERON SUBUCCT TO ANY AND ALL EASEMENTS OR RESTRITTONS HERETOFORE GRANTED ANO NOT RELEASED.
al noor muslim community center of manor

## BY: $\operatorname{INAMULLA~M~YYOO~}$ goo LOW BRIM COVE

900 LOW BRM COVE
PFLUGERVLLE, TEXAS
STATE OF TEXAS
COUNTY OF TRAVIS $\$$

 UNDER MY HAND AND SEAL OF OFFICE, THIS THE __-_-_ DAY OF
20___, AD.

NOTARY PUBLIC FOR THE STATE OF TEXAS
(name:
MY COMMISSION EXPRES
SURVEYOR'S CERTIFICATION:
THE STATE OF TEXAS
COUNTY OF TRAVS



## ABRAM C. DASHNE RPR NO 5901 S448 EHMT 290 <br> 6448 E. HW 290 SUITE B-105 AUSTIN, TEXAS 7872

this subingion plat is located wthin the city or manor corporate city lumits as of this DATE _-_-_ DAY OF _-_____-__ 20
accepted and authorized for record by the planning and zoning commission of the city

APPROVED: ATTEST

accepted and authorized for record by the city council of the city of manor, texas, on
THIS THE _-_-_-_-_ DAY OF _-_-_-_-_-_-_-_-_

${ }_{900}$ AL NOR MUSLIM COMMUNITY CENTER OF MANOR

ACREAEE 1.0044
PATET SUVVE. JAMES MANOR SURVEY NO. 40, ABSTRACT No. 546
NUMBER OF ELOCKS.
 NEEAGE B. B. NOT THPE: DEVELOPMENT: 1.004
NUMBER OF LOTS BY TYPE: DEVELOPMENT:


 TRINE ENGINERNG, PLLC
STOT W. HIGHWA 290, BLDG. BN
SUTE


FINAL PLAT LIGHT ${ }^{\text {of }}$ GROVE

MILDRED CASIMNIO O.347. ACRE
DOC. NO, 2020023833


FLOOOWAY
IN ZONE MAE $^{\prime \prime}$
ACRES OUT OF THE JAMES MANOR SURVEY NO
ABSTRACT NO. 546, TRAVIS COUNTY, TEXAS


GENERAL NOTES
 2) ALL LOT CORNERS OF THIS SUBDIVIION SHALL BE MONUMENTED WITH A $1 / 2$-INCH IRON ROD
 4) A 10 ' Publc U UTIUTH AND
5) PUBLC SIDEWALKS BULTT TO IITY OF MANOR STANDRDS, ARE REQURED ALONG ALL STREETS



8) No Lot in this subovision shall be occupied until connection is made to the ciry of

10) ALL STRETS, DRANAGE IMPROVEMENTS, SIIEWALKS, WATER AND WASTEWATER LINES, AND
ERSSIONS CONTROLS SHALL BE CONSTRUCTED AND INTALLED TO CITY OF MANOR STANDAROS.





4) THE LOTS IN THIS SUBOIVSION ARE INTENDED TO BE USED FOR COMMERCIAL PURPoses.
15) Performance and malitenance guarantees as required by the city


LOCATION MAP

Date: Friday, June 23, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX, TX. 78653
Dear Javier Barajas, P.E.,
The first submittal of the Light Grove Short Form Final Plat (Short Form Final Plat) submitted by Trine Engineering, PLLC and received on August 03, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Dyana Limon-Mercado. The clerk's name was only updated in one of the two locations.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Tyler Shows Staff Engineer GA

Dear reviewer, below please find responses to your plat comments in red. Thank you.
Date: Friday, June 23, 2023

Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX, TX. 78653

Dear Javier Barajas, P.E.,
The first submittal of the Light Grove Short Form Final Plat (Short Form Final Plat) submitted by Trine Engineering, PLLC and received on May 24, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies. RESPONSE: We are not intending to dedicate ROW unless the city requires it. Ties have been added to show the width. The street is classified per city as an Urban Main Street.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners. RESPONSE: $X$ and $Y$ coordinates have been included as indicated.
iii. Provide a copy of the deed.

RESPONSE: Attached are unofficial copies of the deeds downloaded from the County Clerk's website.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by the City." RESPONSE: The note has been added as Note \#15.
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey. RESPONSE: The City of Manor Chairperson and Mayor have been corrected as indicated.
vi. The current Travis County clerk is Dyana Limon-Mercado. RESPONSE: The current Travis Clerk has been included as indicated.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Date: Tuesday, August 1, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
The subsequent submittal of the Light Grove Short Form Final Plat submitted by Trine Engineering, PLLC and received on August 03, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Tyler Shows. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Deana Limon-Mercado. The clerk's name was only updated in one of the two locations.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


8/1/2023 12:07:04 PM
Light Grove Short Form Final Plat 2023-P-1544-SF
Page 2
Pauline Gray, P.E.
Lead AES
GBA

Date: Tuesday, August 1, 2023

Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
The subsequent submittal of the Light Grove Short Form Final Plat submitted by Trine Engineering, PLLC and received on July 07, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

## Engineer Review

The following comments have been provided by Tyler Shows. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Is ROW being dedicated along W Parsons St? If so, provide the ROW width instead of ROW varies.
ii. Using the state plane coordinate system, provide $X$ and $Y$ coordinates for four (4) property corners.
iii. Provide a copy of the deed.
iv. Add the following note under general notes "Performance and maintenance guarantees as required by theCity."
v. The current City of Manor Chairperson is Lakesha Small. The current Mayor is Dr. Christopher Harvey.
vi. The current Travis County clerk is Deana Limon-Mercado. The clerk's name was only updated in one of the two locations. RESPONSE: The correction has been made, thanks.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


8/1/2023 12:07:04 PM
Light Grove Short Form Final Plat 2023-P-1544-SF
Page 2
Pauline Gray, P.E.
Lead AES
GBA

Date: Monday, August 7, 2023
Javier Barajas, P.E.
Trine Engineering, PLLC
5307 W Hwy. 290, Ste 6
Austin TX 78735
jbarajas@trineengineering.com
Permit Number 2023-P-1544-SF
Job Address: 414 \& 416 W Parsons St., Manor, TX 78653
Dear Javier Barajas, P.E.,
We have conducted a review of the final plat for the above-referenced project, submitted by Javier Barajas, P.E. and received by our office on August 03, 2023, for conformance with City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A, Article II, Section 24. The Plat appears to be in general compliance with City Ordinance requirements and we, therefore, take no exception to their approval as presented. Please submit TWO (2) mylar copies of the final plat along with a current tax certificate and a check made out to Travis County for the filing fees to the City of Manor for signatures. One mylar is for City records and the other is for Travis County.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E. Lead AES
GB


8/30/2023

## City of Manor Development Services

# Notification for a Subdivision Short Form Final Plat 

Project Name: Light Grove Short Form Final Plat

Case Number: 2023-P-1544-SF
Case Manager: Michael Burrell
Contact: mburrell@manortx.gov - 512-215-8158
The City of Manor Planning and Zoning Commission will be conducting a regularly scheduled meeting for the purpose of considering and acting upon on a Subdivision Short Form Final Plat, one (1) lot on 1.004 acres, more or less, and being located at $414 \& 416$ W. Parsons St., Manor, TX. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a Subdivision Short Form Final Plat located at 414 \& 416 W. Parsons St., Manor, TX.

Applicant: Trine Engineering, PLLC
Owner: Al Noor MCC

The Planning and Zoning Commission will meet at 6:30PM on September 13, 2023 at 105 East Eggleston Street in the City Hall Council Chambers.

You are being notified because you own property within 300 feet of the property for which this Subdivision Short Form Final Plat has been filed. Comments may be addressed to the email address or phone number above. Any communications received will be made available to the Commissioners during the discussion of this item.



## AGENDA ITEM SUMMARY FORM

```
PROPOSED MEETING DATE: September 13,2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
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## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Final Plat for the Shadowglen Subdivision, Phase 2 Section 18B, twenty (20) lots on 6.102 acre, more or less, and being located near the intersection of Arbor Hill Cove and Pinyon Way, Manor, TX.
Applicant: Kimley-Horn and Associates, Inc.
Owner: SG Land Holdings, LLC
BACKGROUND/SUMMARY:
This plat has been approved by our engineers. It has 18 single family lots and 2 non-residential (open space/drainage) lots.

LEGAL REVIEW:
FISCAL IMPACT:

## Not Applicable

PRESENTATION: NONO

ATTACHMENTS:
ATTACHMENTS: ..... YES

- Plat
- Engineer Comments
- Conformance Letter


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Final Plat for the Shadowglen Subdivision, Phase 2 Section 18B, twenty (20) lots on 6.102 acre, more or less, and being located near the intersection of Arbor Hill Cove and Pinyon Way, Manor, TX.

IF YOU ARE BUYING A LOT OR HOME, YOU SHOULD DETERMINE WHETHER IT IS INSIDE OR OUTSIDE THE CITY LIMITS.

DEPENDING ON STATE LAW AND OTHER FACTORS, LAND OUTSIDE THE CITY LIMITS MAY BE SUBJECT TO FEWER LOCAL GOVERNMENT CONTROLS OVER THE DEVELOPMENT AND USE OF LAND THAN INSIDE THE CITY LIMITS.

BECAUSE OF THIS, LOCAL GOVERNMENT MAY NOT BE ABLE TO RESTRICT THE NATURE OR EXTENT OF DEVELOPMENT NEAR THE LOT OR HOME NOR PROHIBIT NEARBY LAND USES THAT ARE INCOMPATIBLE WITH A RESIDENTIAL NEIGHBORHOOD.

THIS CAN AFFECT THE VALUE OF YOUR PROPERTY. TRAVIS COUNTY REQUIRES THIS NOTICE TO BE PLACED ON SUBDIVISION PLATS. IT IS NOT A STATEMENT OR REPRESENTATION OF THE OWNER OF THE PROPERTY, THE SUBDIVIDER, OR THEIR REPRESENTATIVES.


SHADOWGLEN PHASE 2 SECTION 18B
6.102 ACRES

OUT OF A CALLED 276.88 ACRE PARCEL 2 CONVEYED TO SG LAND HOLDINGS LLC





CouMENCING ata 12 2-inch iron rod found on the westerly ight:-ofway line of Shadowglen Trace (90) feet wide) makking the



THENCE, North $77^{2} 19099^{\text {" }}$ West, 105.85 feet, continuing along the southery Ine of said Parcel toa 112 -inch iron rod foin maxking the nothwest corner of ssidid Lot 101, same being the east corner of LLot 35 , Bock Uof Shadodovglen Phas
 One section 9 , same being the southwest comere of said Parcell 2 on the on the easterly line of called 200.38 acre trat oo land described in instument to the City of Manor in Document No. 2012141817 of the official Public Records of Trais
cont






## City of Manor Subdivision Variances.

rather than a tree surve)

3. The number of feplacementit rees that will be installed, without the itentification of the particulur Iocation a a which the
4. Significant outtonwood, hackbery or mespuite tres removed shal be replaced 1 at atat of $50 \%$ per raliper inch with an Ordinance





sss the stree
8. Side lot tines shal not be ereaured to project taway from the front tot ine a tapproximately right angles to street tines and

10. The area of non-rectangular lots shal be provided with hef filing of a final plaz
A. Singe-family residential lots is the property shall have a minimum of 6,000 sq. ft., and ten percent $(10 \%)$ of the lots in
B. Single-falily residential lots in the property shall have a minimum of 50 feet of width along the fort property line, excepp
as othenwise approved by the City of Manor.

Singe-family residential lois in the propertys shal have a minimum setback toon the ded lot twenty (20) feel
Singe-family residential lots in the proenty shal have a minimum seltack from the sides of each lot of five ( 5 ) feet
E. Single-family residential llots in the property shall have a minimum setback foom the rear of each lot of ten (10) feet
F. The clubhouse and related permitted structures in the space shall have a maximum height of three (3) stories or fifty (50)
-. Ad
H. Revoked by Cotton Holding

- A wakwayblicycle palh system shall be submited with the filing of each final pla.

K. Single-family residenitial lots have been granted a variance foom the minimum lot widths as shown on the prefimina


| Lot table |  |  |
| :---: | :---: | :---: |
| Lot No. | ACRES | sQ. FT. |
| BLock 6 Lot 26 | 0.181 | 7.866 |
| вLOCK 6 Lot 27 | 0.185 | 8,055 |
| вLOCK G Lot 28 | 0.187 | 8,142 |
| вLOCK G Lot 29 | 0.185 | 8.074 |
| вLOCK ¢ LOT 30 | 0.201 | 8.750 |
| вLOCK 6 Lot 31 | 0.203 | 8.856 |
| вьоск ¢ Lot 32 | 0.203 | 8,831 |
| вLock 6 Lot 33 | 0.184 | ${ }^{8,036}$ |
| вLOCK G Lot 34 | 0.340 | 14,813 |
| BLOCK G Lot 35 - OPENSPACEIDRAINAGE LOT | 0.771 | 598 |
| BLOCK L LOT 39 - OPEN SPACEIRAAINGE LOT | 1.002 | 43,641 |
| BLock Lot 41 | ${ }^{0.232}$ | 10,114 |
| BLoCK G Lot 42 | 0.184 | 8,002 |
| вооскк LOT 11 | 0.198 | ${ }_{8} 8.616$ |
| вLоскк Lot 12 | 0.172 | 7.500 |
| вьоскк Lот 13 | 0.173 | 7.515 |
| вооскк Lot 14 | 0.190 | 8,278 |
| вьоСкк Lot 15 | 0.194 | 8,451 |
| вLоскк Lot 16 | 0.178 | 7,773 |
| вLоскк Lот 17 | 0.176 | 7,652 |
| Boundary | 6.102 | 265,803 |
| RIGHT-OF-WAY | 0.763 | 33,240 |



OPEN SPACE \&
DRAINAGE

$\frac{\text { TYPICAL SETBACK DETALL }}{\text { NOTTO SCALE }}$

101 REUNION NLACE SUIITE 400
 SIIER, R.P.L.S. IIVLENGINER:




6.102 ACRES LAND HOLDINGS LLC
DOC. NO. 2012217281, OPRTC WILLIAM SANDERFORD SURVEY NO. 69, ABSTRACT NO. 742 WILLIAM SANDERFORD SURVEY NO. 70, ABSTRACT NO. 743

The State of Califonia
Count of orange
§



 herefy didical
thene show
not released.

The State of Califoria
County of Orange
$\$$


## Notary Public Notary Registion Number <br> My onmmsision expires Couns The Sate of of Califormia

Consent of Liennolder
Ihe undersigned, being the holder of deed of tust lien dated in the rear recrded as Document Ne
 aries that it doed of trust iien is subiect ond ond subordinale tothe final patat and that he undersigned has auth

Inemationa Bank of Cornmerce
By:_-_
Name:
Name:
$\begin{array}{ll}\text { The State of texas } & \S \\ \text { County of Travis } & \S \\ 8\end{array}$
This instument was acknowedged before eme on the _-day of of the Intemational Bank of of ormmerce, on benalf of said bank.

## $\underset{\substack{\text { Notarar Pubic } \\ \text { Notary Reistration Number }}}{ }$


$\begin{array}{ll}\text { The State of Texas } & \S \\ \text { County of } T \text { Tavis } & 8 \\ \$\end{array}$
 This site is located in the Wiblarger Creeek Waiesshed.


```
\ason
Megitered Profssion
M
```

$\begin{array}{ll}\text { The State of Texas } & \mathbb{S} \\ \text { Count of Bexar }\end{array}$
John $G$. Mosier, am authorized under the laws of the State of Texas toppracice the profession of surveying, and hereby certify that
his
hepareocompies with

| John G. Mosier |
| :---: |
| Regisiered Prof |




General Notes:


3. Public sidewalks built to city of Manor standards, ree required along al streets witin this subdivision, these sidewalks shal be in


5. No Iotin this subbivision shall be occupied until connection is made to the Travis Count Municipal Uutily District No. 2 Water and

7. Erosion controls are reauired for al construction on indivic
8. Al strees sin the subdivision shal be constructed to City of Manor U Uran Street Standards and Travis County Standards. All
9. Prior to construction, except detached single family on any lot in this subdivision, a site development pernit must be obtained from

 responsibility of hhe ownerdevevioper to
Department of Licensing and Resulation
11. No objects, including but not inited to buididings. fences, landscapaing or other structures shal be allowed within any draingese

13. Builiding setbacks shall be in accordance with the design guidelines of 2010 Shadowglen LLC and hisher assigns.
14. A Travis County Develomemen Pax is required prior to ste develoment of any lots in the sudivisin


16. All open space and drinages Itt are restrited to non-residential uses, incuring no buildings, fences, walls, or similiar structures,

17. Propenty owners andolo hisher assigns shall provide for accass st the edriange easements as may be neecessary and shal nol pronibt access by the City of
mantenance of said casement.
19. Before beginning construction activities on a s sudivision lot the owner must obtain $a$ Tavis County Development Permit and
 and permanent best management practices, including erosion and sediment contros, tor protection of storm water runoff qually, in
accordance with the Travis county ocoe.

 Commisisioners Courtat the owner's expense. The property owner is to maintain an unobstuccied view corididr within the bounds
 ground in in anhtof.e.
Travis county Code.
23. Drainage plann shal be subvitied to the City of Manor and Travis Country for evieve prior to site development. Rainfall run-off shall
2. This subadivision is sujuect to the Travis County 2016 Waier Quality Rules.
25. No cut of fil on any lot may exceed eight feet, excluding diriveways, a building structures's footprint, ora a parking area footprint, in

 protedive easement. A residenial lawn or trai is allow
feature in acocrdance with the Travis County Code.

28. Betore begining construction activities on a subdivision ot the owner must obtain 9 Travis Count development pemit and

29. The ouneris responsible for maintaining and operating all permanent water quality controls in compliance with all appicable

. The preimininay plan associaed witht this project was approved on
32. Performance and maintenance guarantees as requiried by the City.
aitr of Manor Acknowledgments
THIS SUBDIVIIIN IS LOCATED WTHIN THE GITY OF MANOR CORPORATE CITY LIMTS AS OF THIIS DATE.___DAY O
ACCEPTED AND AUTHORIZED For RECORD BY THE PLANNIN AND ZONING COMMISSION OF THE CITY OF MANOR,
TEEAS, ON THIS THE DATE.
DAY OF
APProved
attest
LAKESHA SMALL, CHARPERSON
LUUVIAT. ALMARAZ, CTTY SECRETTARY

APPROVED:
ATTEST:
OR. CHRISTOPHER HARVEY, MAYOR
LUUVAA T. ALMARAZ, CITY SECRETARY
The State of Texas $\left.\begin{array}{c}\text { County of Travis } \\ \text { s }\end{array}\right]$
1, DYANA LIMON-MERCADO, CLERK OF TRAVIS COUNTY, TEXAS DO HerEBY CERTIFY THAT THE FOREGOING

 WitNess MY hand and seal of office of the countr clerk, This ___ day of dYana LImon - mercado, county clerk
travis countr, TEXAS
$\overline{\text { DEPUTY }}$
The State of Texas $\left.\begin{array}{l}\text { County of Travis } \\ \text { § }\end{array}\right]$
1, DYANA LIMON-MERCADO, CLERK OF THE COUNTY COURT, OF TRAVIS COUNTY, TEXAS, DO HeREBY CERTIFY


DYANA LIMON - MERCADO, COUNTY CLERK, TRAVIS COUNTY, TEXAS

## $\overline{\text { DEPUTY }}$

Water and Wastevater:

$\overline{\text { Date }} \quad \overline{\text { m.U.D. Engineer }}$
The State of Texas
County of Travis
$\S$
Commissioners Court Resosulion

 The owners(s) of the subdivision shal spenstifations prescribed by y the Commisisioners count of Travis county, Texas.


 mprovements save been acceepe

SHADOWGLEN PHASE 2 SECTION 18B
6.102 ACRES
276.88 ACRE PARCEL 2 CONVEYED TO sG LAND HOLDINGS LLC
DOC. NO. 2012217281, OPRTC
WILLIAM SANDERFORD SURVEY NO. 69, ABSTRACT NO. 742 WILLIAM SANDERFORD SURYEY NO. 70 . ABSTRACT NO. 743


Date: Wednesday, June 28, 2023
Jacob Kondo
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 300
Austin 78759
jacob.kondo@kimley-horn.com

Permit Number 2023-P-1525-FP
Job Address: Shadowglen Phase 2 Section 18B Final Plat,
Dear Jacob Kondo,
The subsequent submittal of the Shadowglen Phase 2 Section 18B Final Plat submitted by Kimley-Horn and received on July 18, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

6/28/2023 9:54:53 AM

## Engineer Review

The following comments have been provided by Tyler Shows. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Reminder: The engineer and surveyor shall affix their seals to the plat in conjunction with signing thecertification requirements.
ii. Include the north arrow with Vicinity Map.
iii. Per City of Manor Orelinance Chapter 10, Section 21 Concept Plan (c)(15), including the location of City limit lines and/or outer border of the City's extraterritorial jurisdiction in the Vicinity Map.
iv. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 28 (c) Section 24 (c)(3)(i), includetrue bearings and distances to the nearest established street lines, official monuments, or existingsubdivision corner which shall be accurately described on the plat and rotated to the state plane coordinate system. Using the said system, $X$ and $Y$ coordinates shall be identified for four (4) property comers:
v. Provide building setback lines indicated by dashed lines on the plat. As per Manor Code of OrdinanceChapter 14 Section 14.02.007.
vi. Provide a letter requesting approval for any variances from the City of Manor Development Standards. (The variances listed on sheet 3 must be approved).
vii. Under general notes include the following "Performance and maintenance guarantees as required by the City".
viii. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 21 (c)(13), provide approximateboundaries and anticipated timing of proposed phases of development and uses.
ix. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 21 (c)(16), provide a proposed phasingplan for the development of future sections.
$x$. Provide documentation that water is available in adequate supply at the time of submission. Water is provided by the Travis County Municipal Utility No .2. (If a subdivision is located in an area served by any utility other than the City, the developer shall furnish a letter from such utility certifying their approval of the location of the utility easements shown on the plat and indicating the utility's intent to serve the property,
xi. The 100 year flood plain is near this site, show the location of it on page 2 .
xii. For projects located within the City's extraterritorial jurisdiction, one (1) extra copy of the abovereferenced items must be provided to the County for review and approval. The applicant shall beresponsible for any additional information required by the County for Final Plat approval. (Referenced is Any attendant documents needed to supplement the information provided on the Final Plat)
xiii. The signature block for Commissioners Court is missing from the plat.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (737) 247-7557, or by e-mail at pgray@gbateam.com.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


6/28/2023 9:54:53 AM
Shadowglen Phase 2 Section 18B Final Plat
2023-P-1525-FP
Page 3
Pauline Gray, P.E.
Lead AES
GBA

## Kimley»)Horn

June 1, 2023

Tyler Shows, P.E.
Staff Engineer
Jay Engineering Company, Inc.
P.O. Box 1220

Leander, Texas 78646

RE: Shadowglen Section 18B
Manor, TX 78653
Permit No. 2023-P-1525-FP
Dear Tyler Shows:
Please accept this Comment Response Letter in response to Jay Engineering Company, Inc's report to the above-mentioned project dated June 18, 2021. Original comments have been included for review. Kimley-Horn responses are listed in maroon.

1. Reminder: The engineer and surveyor shall affix their seals to the plat in conjunction with signing the certification requirements.

Response: Noted. Engineer and surveyor shall affix seals upon approval.
2. Include the north arrow with Vicinity Map.

Response: North arrow included in reference to Vicinity Map.
3. Per City of Manor Ordinance Chapter 10, Section 21 Concept Plan (c)(15), including the location of City limit lines and/or outer border of the City's extra-territorial jurisdiction in the Vicinity Map.

Response: Vicinity map now includes location of City limit lines and border of the extra-territorial jurisdiction.
4. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 28 (c) - Section 24 (c)(3)(i), include true bearings and distances to the nearest established street lines, official monuments, or existing subdivision corner which shall be accurately described on the plat and rotated to the state plane coordinate system. Using the said system, X and $Y$ coordinates shall be identified for four (4) property corners.

Response: Four property corners are now identified using said coordinate system.

## Kimley»)Horn

5. Provide building setback lines indicated by dashed lines on the plat. As per Manor Code of Ordinance

Chapter 14 Section 14.02.007.
Response: Building setback lines are now indicated on the final plat as per Manor Code of Ordinance.
6. Provide a letter requesting approval for any variances from the City of Manor Development Standards. (The variances listed on sheet 3 must be approved).

Response: Variance request letter has been uploaded to the portal with this submission package.
7. Under general notes include the following "Performance and maintenance guarantees a's required by the City".

Response: Note has been added under general notes.
8. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 21 (c)(13), provide approximate boundaries and anticipated timing of proposed phases of development and uses.

Response: Shadowglen Phase 2 Section 18B is the final section of Shadowglen Phase 2. Construction will begin pending approvals from Travis County.
9. Per City of Manor Subdivision Ordinance Exhibit A Article II Section 21 (c)(16), provide a proposed phasing plan for the development of future sections.

Response: Shadowglen Phase 2 Section 18B is the final section of Shadowglen Phase 2. Construction will begin pending approvals from Travis County.
10. Provide documentation that water is available in adequate supply at the time of submission. Water is provided by the Travis County Municipal Utility No .2. (If a subdivision is located in an area served by any utility other than the City, the developer shall furnish a letter from such utility certifying their approval of the location of the utility easements shown on the plat and indicating the utility's intent to serve the property,)

Response: Will serve letter has been uploaded to the portal with this submission package.
11. The 100-year flood plain is near this site, show the location of it on page 2 .

Response: The 100-year flood plan has been added to this plat on page 2.

## Kimley»Horn

12. For projects located within the City's extra-territorial jurisdiction, one (1) extra copy of the above-referenced items must be provided to the County for review and approval. The applicant shall be responsible for any additional information required by the County for Final Plat approval. (Referenced is Any attendant documents needed to supplement the information provided on the Final Plat)

Response: Noted.
Please contact me at (512) 551-1839 or jason.reece@kimley-horn.com should you have any questions.

Sincerely,

Jason Reece, PE
Project Manager

## Kimley») Horn

July 17 ${ }^{\text {th }}, 2023$

Tyler Shows, P.E.
Staff Engineer
Jay Engineering Company, Inc.
P.O. Box 1220

Leander, Texas 78646

RE: Shadowglen Section 18B
Manor, TX 78653
Permit No. 2023-P-1525-FP
Dear Tyler Shows:
Please accept this Comment Response Letter in response to Jay Engineering Company, Inc's report to the above-mentioned project dated June 28, 2021. Original comments have been included for review. Kimley-Horn responses are listed in maroon.
13. The signature block for Commissioners Court is missing from the plat.

Response: Signature block added.
Please contact me at (512) 551-1839 or jacob.kondo@kimley-horn.com should you have any questions.

Sincerely,


Jacob Kondo, PE
Project Manager

Date: Monday, August 14, 2023
Jacob Kondo
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 300
Austin 78759
jacob.kondo@kimley-horn.com
Permit Number 2023-P-1525-FP
Job Address: Shadowglen Phase 2 Section 18B Final Plat,
Dear Jacob Kondo,
We have conducted a review of the final plat for the above-referenced project, submitted by Jacob Kondo and received by our office on July 18, 2023, for conformance with City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A, Article II, Section 24. The Plat appears to be in general compliance with City Ordinance requirements and we, therefore, take no exception to their approval as presented. Please submit TWO (2) mylar copies of the final plat along with a current tax certificate and a check made out to Travis County for the filing fees to the City of Manor for signatures. One mylar is for City records and the other is for Travis County.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E. Lead AES
GB


## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 13, 2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Final Plat for the Las Entradas-Gregg Manor Road
Subdivision, being 2.663 acres of right-of-way dedicated to the city, and being located near the intersection of Gregg Manor Road and Tur Weg Lane, Manor, TX.
Applicant: Sotol Ventures
Owner: Okra Land Inc.
BACKGROUND/SUMMARY:
This plat creates the right-of-way for the newly extended Gregg Manor Road from Tur Weg Lane (near Riata Ford) to Parsons Street (by the Lions Club).

| LEGAL REVIEW: | Not Applicable |
| :--- | :--- |
| FISCAL IMPACT: | NO |
| PRESENTATION: | NO |
| ATTACHMENTS: | YES |

- Plat
- Engineer Comments
- Conformance Letter


## STAFF RECOMMENDATION:

It is the City Staff's recommendation that the Planning and Zoning Commission approve a Final Plat for the Las Entradas-Gregg Manor Road Subdivision, being 2.663 acres of right-of-way dedicated to the city, and being located near the intersection of Gregg Manor Road and Tur Weg Lane, Manor, TX.
PLANNING \& ZONING COMMISSION: Recommend Approval Disapproval None


Whereas, LAS ENTRADAS DEVELOPMENT Corporation, A TEXAS Corporation THE OUNER OF 2.135 ACRE TRACT


 COUNTY, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY SUBDIVIDES SAD 2.903 ACRES OF LAND IN

 HERETOFORE GRANTED AND NOT RELEASED.
WITNESS MY HAND THIS DAY $\qquad$ 20
BY:
DWER
LAOO U.S. HICHAWAY 290E
MANOR, TEXAS $7855-9720$
Countr Of TRAVIS:
STATE OF TEAAS:
 EETHE PERSON OC AGENT WHOSE NAME IS SUBSCRBBED TO THE FOREGOING NSTRUMENT, AND ACKNOWLEDGED TO ME THAT HEEXCI SED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN
IVEN UNDER MY HAND AND
NOTARY PUELIC
NOTARY REGISTR
NOTARY PUBLLC
NOTARY REGISTRATION NUMBER
MY COMMIISSION EXPIR
COUNTY OF TRAVIS
COUNTY OF TRAVIS
STATE OF TEXAS
consent of Lienholder
 COUNTY, TEXAS HEREBY CONSENTS TO THE FOREGOING FINAL PLAT AND AGREES THAT ITS DEED OF TRUST LIEN IS
SUBJECT TO AND SUBORDINATE TO THE FINAL PLAT, AND THAT THE UNDERSIGNED HAS AUTHORITY TO EXECUTE AN CELIVER THIS CONSENT OF LIENHOLDER, AND THAT ALL NECESSARY ACTS NECESSARY TO BIND THE LIENHOLDER HAVE -
BANK OZ
BY:
NAME: NAME:
TITLE:
THE STATE OF
COUNTY OF $\qquad$ §

NOTARY PUBLIC
on number
MY COMMISSION EXPIRES
COUTY OF
THE STATE OF
THE STATE OF__
the state of texas
KNOW ALL MEN BY THESE PRESENTS
COUNTY OF TRAVIS
WHEREAS, LIONS CLUB OF MANOR, INC., THE OWNER OF 0.768 ACRE TRACT OF LAND LOCATED IN THE JAMES MANOR
SURVEY NO. 40, ABSTRACT NO. 546 , TRAVIS COUNTY, TEXAS; AND BEING A PORTION OF THAT CERTAIN 6.018 ACRE TRACT CONVEYED TO LIONS CLUB OF MANOR INC, IN DOCUMENT NO. 2012084132, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS AND DO HEREBY SUBDIVIDE SAID TRACT, HAVING BEEN APPROVED FOR SUBDIVIIIIN, PURSUANT TO
THE PUBLIC NOTIFICATION AND HEARING PROVIIION OF CHAPTER 212 AND 232 OF THE LOCAL GOVERNMENT CODE.
NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: THAT THE UNDERSIGNED OWNER OF THE LAND SHOWN ON
THIS PLAT, AND DESIGNATED HEREIN AS "LAS ENTRADAS-GREGG MANOR ROAD" OF THE CITY OF MANOR TRAVIS COUNTY, TEXAS, AND WHOSE NAME IS SUBSCRIBED HERETO, HEREBY SUBDIVIDES SAID 2.903 ACRES OF LAND IN
 OR THE PURPOSED AND CONSIDERATION THEREIN EXPRESSED: SUBJECT TO, ANY EASEMENT OR RESTRICTIONS WITNESS MY HAND THIS DAY $\qquad$ 20
BY: IONS CLUB OF MANOR INC.
LIONS LNE TREE DR.
MANOR. TEXAS 78653

## COUNTY OF TRAVIS: STATE OF TEXAS:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED
ECKNOWLEDGED TO ME THAT HE EXECUTED THE SAMA
EXPRESSED AND IN THE CAPACITY HEREIN STATED.
GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ___ DAY OF ___ _ ${ }^{20}$ _
NOTARY PUBLIC
number
MY COMMISSIONEXPIR
COUNTY OF TRAVIS
STATE OF TEXAS

# CITY OF MANOR ACKNOWLEDGMENTS <br> THIS SUBDIVISION IS LOCATED WITHIN THE CITY OF MANOR CORPORATE CITY LIMITS AS OF THIS DAIE.______ ${ }^{20}$ <div class="inline-tabular"><table id="tabular" data-type="subtable">
<tbody>
<tr style="border-top: none !important; border-bottom: none !important;">
<td style="text-align: left; border-left: none !important; border-bottom: none !important; border-top: none !important; width: auto; vertical-align: middle; ">ACCEPTED AND AUTHORIZED FOR RECORD BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MANOR, TEXAS, ON THIS</td>
</tr>
<tr style="border-top: none !important; border-bottom: none !important;">
<td style="text-align: left; border-left: none !important; border-bottom-style: solid !important; border-bottom-width: 1px !important; border-top: none !important; width: auto; vertical-align: middle; ">THE DATE. ${ }^{-}$DAY OF 20</td>
</tr>
</tbody>
</table>
<table-markdown style="display: none">| ACCEPTED AND AUTHORIZED FOR RECORD BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MANOR, TEXAS, ON THIS |
| :--- |
| THE DATE. ${ }^{-}$DAY OF 20 |</table-markdown></div> 

## ATTEST:

$\overline{\text { AKESHA SMALL CHAIRPERSON }}$
ACCEPTED AND AUTHORIZED FOR RECORD BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, ON THIS THE DATE.___ DAY OF

## APPROVED:

$\overline{\text { DR. CHRISTOPHER HARVEY, MAYOR }}$
LLUVIA T. ALMARAZ, CITY SECRETARY

COUNTY OF TRAVIS:
STATE OF TEXAS:
NOW ALL ME BY THESE PRESENTS:
I, DYANA LIMON- MERCADO, CLERK OF TRAVIS COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF
WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FLLED FOR RECORD IN MY OFFICE ON THE DATE.
 XXAS

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THIS ___ DAY OF ____, 20_.
DYANA LIMON - MERCADO, COUNTY CLERK, TRAVIS
COUNTY, TEXAS

BY:


BEGNNIG ata 11 -inh iron rod with cap found maxking the southeast corner of said 6.0












#  






Date: Friday, June 23, 2023
Jason Reese
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 300
Austin 78759
james.schornick@kimley-horn.com
Permit Number 2023-P-1542-FP
Job Address: , , LA.
Dear Jason Reece,
The first submittal of the Gregg Manor Road Extension Final Plat (Final Plat) submitted by Kimley-Horn and received on July 12, 2023, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Tyler Shows by telephone at (737) 247-7552 or by email at tshows@gbateam.com.
i. Provide a revision block.
ii. Provide the following note under general notes "Performance and maintenance guarantees as required by the City".
iii. True bearings and distances to the nearest established street lines, official monuments, or existing subdivision corner which shall be accurately described on the plat and rotated to the state plane coordinate system. Using said system, $X$ and $Y$ coordinates shall be identified for four (4) property corners.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Gregg Manor Road Extension Final Plat
2023-P-1542-FP
Page 2

Tyler Shows
Staff Engineer
GBA

## Kimley»Horn

July 12, 2023

Tyler Shows
Staff Engineer
GBA
1500 County Road 269
Leander, TX 78646-2029

RE: Permit Number 2023-P-1542-FP
Job Address: Gregg Manor Rd., City of Manor, TX. 78653
The purpose of this letter is to provide satisfactory answers to the comments/questions issued in a comment letter dated June 23, 2023. The answers are listed below in bold and are preceded by the comments/questions listed in the original letter.

## ENGINEER REVIEW:

Comment 1: Provide a revision block.
Response 1: Revision block has been provided.
Comment 2: Provide the following note under general notes "Performance and maintenance guarantees as required by the City".

Response 2: The above-mentioned note has been added to Sheet 2 of the Final Plat under General Notes.

Comment 3: True bearings and distances to the nearest established street lines, official monuments, or existing subdivision corner which shall be accurately described on the plat and rotated to the state plane coordinate system. Using said system, X and Y coordinates shall be identified for four (4) property corners

Response 3: Four (4) property corners have been identified using said coordinate system

## Kimley»Horn

Please contact me at 757-685-7200 if additional information is required.

Thank You

KIMLEY-HORN AND ASSOCIATES, INC.
Goln Pickens
John Pickens, P.E.
Project Manager

Date: Monday, August 7, 2023
Jason Reece
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 300
Austin 78759
james.schornick@kimley-horn.com
Permit Number 2023-P-1542-FP
Job Address: ,
Dear Jason Reece,
We have conducted a review of the final plat for the above-referenced project, submitted by Jason Reece and received by our office on July 12, 2023, for conformance with City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A, Article II, Section 24. The Plat appears to be in general compliance with City Ordinance requirements and we, therefore, take no exception to their approval as presented. Please submit TWO (2) mylar copies of the final plat along with a current tax certificate and a check made out to Travis County for the filing fees to the City of Manor for signatures. One mylar is for City records and the other is for Travis County.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E. Lead AES
GB


## AGENDA ITEM SUMMARY FORM

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PROPOSED MEETING DATE: September 13,2023
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services
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AGENDA ITEM DESCRIPTION:
Consideration, discussion, and possible action on a Rezoning Application for two (2) lots on . 297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB).
Applicant: Jiwon Jung
Owner: Build Block
BACKGROUND/SUMMARY:
The property at 108 W . Boyce was previously requested to be rezoned to Downtown Business by the same applicant. At the February $8^{\text {th }}$ P\&Z meeting, discussion was held and the rezoning request for 108 W . Boyce was recommended for denial due to the lot's small size and the remaining single family home at 104 W . Boyce between 108 W. Boyce and 109 N. Lexington. The City Council also denied the request for 108 W . Boyce for the same reasons. The applicant has purchased the lot at 104 W . Boyce to alleviate the prior concerns as the property is now larger and there won't be a single family residence between two commercial/mixed-use developments.

The applicant has provided a conceptual layout of 3 -story mixed-use building for the property. Downtown Business zoning is consistent with the area's designation in the Comprehensive Plan's Future Land Use Map as Downtown Mixed-Use. A combination of on-site and off-site (street) parking is envisioned.

Action on this item was postponed at the $8 / 9 / 23 \mathrm{P} \& Z$ so the applicant can provide additional conceptual renderings. Those have been added to the backup.
LEGAL REVIEW: NO
FISCAL IMPACT: NO
PRESENTATION: NO
ATTACHMENTS: YES

- FLUM
- Letter of Intent
- Rezoning map
- Downtown Mixed-Use Dashboard
- Aerial Image
- Public Notices and Labels
- Updated Conceptual Site Plan

STAFF RECOMMENDATION:
It is the City Staff's recommendation that the Planning and Zoning Commission approve a Rezoning Application for two (2) lots on . 297 acres, more or less, at 108 W Boyce \& 104 W Boyce St., Manor, TX from Single Family (SF1) to Downtown Business (DB).

May. 15, 2023
Development Services
City of Manor
105 E Eggleston Street
Manor, TX 78653

# Letter of Intent for Rezoning 

Project Address: 104 Boyce St, Manor, TX 78653<br>Property ID: 238661<br>Legal Description: W 1/2 OF LOT 16, 17 \&E 1/2 OF LOT 18 BLK 29 MANOR TOWN OF

The property owner seeks to rezone the $0.165-$ acre lot located at 108 W Boyce St, Manor, TX 78653 from SF-1(Single Family Suburban) to DB (Downtown Business).

Manor city is planning to expand its central commercial area to revitalize the city and improve the quality of life of adjacent residential areas. To keep up with that idea, dense development of urban areas, especially divided into Downtown Mixed-Use uses including the site, will be required. However, the subject site, which is in the Downtown Mixed-Use area, is currently designated as an SF-1(Single Family Suburban) zone, and only low-density development is possible, which is not in line with Manor city's urban planning. In this situation, I hope that we can create a dense commercial and residential community to meet the idea of Manor city planning, through this zoning change.

As a large multi-family and mixed-use development project such as Manor Crossing Project is planned, the owner seeks an opportunity to respond to the population growth. Rezoning this tract will allow providing opportunities for cultural diversity and commercial growth. The property currently sits along West Boyce Street as a cross lot being DB-zoned parcel. I believe that rezoning the subject tract as proposed will not alter or impair the adjacent uses/properties.

I appreciate your consideration of the proposed rezoning application for approval and will be available to answer questions you might have regarding this matter. Please do not hesitate to email with your questions and comments.

Sincerely,

Jiwon Jung
CEO of Build Block Inc.
2700 E 2nd St
Los Angeles, CA 90033


Current:
Single Family Suburban (SF-1)

## Proposed:

Downtown Business (DB)




Subject Property: Lots 101-107 W. Boyce Street Property ID: 238627, 238628
Lots 1-3 Block 43 Town of Manor (. 396 acres) Lots 4-5 Block 43 Town of Manor (. 264 acres) Lot size- .66 acres 28,749.6 sf
Proposed Mixed Use
Zoning- DB
Setbacks:
Front - 15 '-
Side- 0 -10' to Non-Residential
20'-0' to Residential)
Rear- $20^{\prime}-0$ " to Residential
Street Side - 15'-0"
Max Bldg Ht-60'-0"
Max Bldg Coverage- 9
Minimum Dwelling Size- 1000 s
Max \# of Dwelling Units- 500 sf Historic Allowable \# of Dwelling units $.66 \times 25=16$

Dwelling Units Provided:
Level 2- 7 two bedroom units
Level $3-6$ two bedroom units
Commercial Space Provided: 7254 s

## Parking Analysis

esidential: 14 Unit
5 Spaces for each 1 BR dwelling unit
Spaces required for each $2=B R$ dwelling unit and
$1 / 2$ space required for each unit above 2
Bedrooms
13 units $\times 2=26$ Spaces Required
Commercial Parking 1:250
$\frac{\text { Commercial Parking 1:250 }}{7,692 \text { sf @ 1:250-31 Spaces Required }}$
TOTAL PARKING SPACES REQUIRED $=57$
34 On-Site Parking Spaces Provided es Provided TOTAL SPACES PROVIDED $=57$


MANOR Mixed Use Development

Lots 101-107 Lots 104 \& 108 BoyceStreet Manor, TX 78653

SCHEMATIC DESIGN -1 LOT PODIUM
02.1

Zoning- DB
Setbacks:
Front - $15^{\prime}-0$

$\begin{array}{ll}\text { Side- } & 0-10^{\prime \prime} \text { to Non-Residen } \\ 20^{\prime}-0 " \text { to Residential) }\end{array}$
Rear- $\quad 20^{2}-0^{\prime \prime}$ to Residential
$0-10^{\prime}$ 'to Non Residential
Street Side - 15'-0"
Street Side - 15'-0"
Max Bldg Ht- $60^{\prime}-0^{\prime \prime}$ Max Bldg Coverage- $95 \%$
Minimum Dwelling Size- 1000 sf
Max \# of Dwelling Units 500 sf Historic Max \# of Dwelling Units- 25 per Acre
Allowable \# of Dwelling units $.66 \times 25=16$

Dwelling Units Provided:
Level $2-5$ one bedroom units- 2 two bedroom units Level 3 - 5 one bedroom units- 2 two bedroom units TOTAL- 10 one bedroom units

4 two bedroom units
Commercial Space Provided: 7254 sf

## Parking Analysis

Residential: 14 Units
1.5 Spaces for each 1 BR dwelling unit

2 Spaces required for each $2=B R$ dwelling unit and space required for each unit above 2 Bedrooms
10 units $\times 1.5$ (one bedroom) $=15$ Spaces 4 units $\times 2$ (two bedroom) $=8$ Spaces Required 23 Residential Spaces Required
Commercial Parking 1:250
$\frac{\text { Commercial Parking 1:250 }}{7,692 \text { sf @ 1:250- } 31 \text { Spaces Required }}$
TOTAL PARKING SPACES REQUIRED $=54$
37 On-Site Parking Spaces Provided 23 Off-Site Street Parking Spaces Provided TOTAL SPACES PROVIDED= 60


MANOR Mixed Use Development

Lots 101-107 Lots 104 \& 108 BoyceStreet Manor, TX 78653

SCHEMATIC DESIGN-1 LOTNO PODIUM
02.2


Subiect Property: Lots $104 \& 108 \mathrm{~W}$. Boyce Street

 Manor (.165 acres) 7, 187.4
Lot size . 297 acres $12,937.32$ sf
Proposed Mixed Use
Zoning- DB
Zoning. DB
Setbacks:
R.


Street Side - $155^{0}-0^{\prime \prime}$
Max Bldg Ht - $60^{\circ}-\mathrm{O}^{\prime \prime}$

Max \# of Dwelling Units- 50 sper st Astoric
Max \# of Dwelling Units- -25 per Acre
Allowable \# of Dwelling units. $297 \times 25=7.4$
Dwelling Units Provided $\frac{\text { Level } 3 \text { - } 4 \text { ( } 4 \text { one bedroom units }}{\text { TTTAL- }}$ (8) one bedroom units
Commercial Space Provided: 3600 sf ( $39.8^{\prime}$ deep)
$\frac{\text { Parking Analvsis }}{\text { Residential }} 8$ Units
$\frac{\text { Residential: } 8 \text { Units }}{1.5 \text { Spaces for each }} 1$ BR dwelling unit 2 Spaces reauired for each dwelling unit and $1 / 2$
space required for each unit above 2 2edrooms space equired for each unit above 2 Bedroo
(8) 1 BR units $\times 1.5=12$ Spaces Required
Commercial Parking 1:250
$\frac{\text { Commercial Parking } 1: 250}{3,600 \text { sf @ } 1: 250 \text { - } 14 \text { Spaces Required }}$
TOTAL PARKING SPACES REQUIRED= 26
14 On-Site Parking Spaces Provided
19 Off-Site Street Parking Soaces Provides $\frac{19 \text { Off-Sitit Street Parking Spaces } P \text { Pion }}{\text { TOTAL SPACES PROVIDED }}$




1) Perspective


2 Perspective
SCALE: 1:111.63


Perspective
SCALE: 1:73.85


5 Perspective
SCALE: 1:106.67


MANOR Mixed Use Development

Lots 101-107 Lots 104 \& 108 BoyceStreet
Manor, TX 78653

SCHEMATIC DESIGN 1 LOTPERSPECTIVES
(4) Perspective
05.1



## DOWNTOWN MIXED-USE

Downtown Mixed-Use is intended for the residential, commercial, business, and office uses that line the Old Highway 20 corridor and adjacent streets, including the traditional downtown shopping district of Manor.

Not only is this area currently a mixed-use environment currently, but it is envisioned to see a strong reinvention via more density and a higher mix of uses in the future. This area should be designed to accommodate transit, should rail services extend to Manor from Austin. However, even if the rail does not come, a downtown that is comprised of high-density mixed-use development will still bring many opportunities and benefits to the community.

Densities range between 4 and 40 units per acre, although individual sites may achieve higher densities if they are coordinated within the rest of the area, provide superior access to services and amenities, and appropriate compatibility to adjacent uses is provided.

Here, infill development especially presents opportunities for small businesses, unique and dense housing options and potentially even small scale/artisan manufacturing

The pedestrian environment and experience should be top priority in Downtown and feature public gathering places, active streets, engaging storefronts, and sidewalk cafes. This is the best place in Manor to double down on and invest in creating a sense of place and identity for the community.

Figure 3.10. Downtown Mixed-Use Land Use Mix Dashboard


| DEVELOPMENT TYPE | APPROPRIATENESS | CONDITIONS |
| :---: | :---: | :---: |
| Single-Family Detached (SFD) | $\bigcirc \bigcirc \bigcirc$ | Not considered compatible since the intent is to provide retail/services, activity centers and diversified housing to support surrounding neighborhoods and drive community identity/gathering |
| SFD + ADU | $\bigcirc \bigcirc \bigcirc$ |  |
| SFA, Duplex | $\bigcirc \bigcirc \bigcirc$ |  |
| SFA, Townhomes and Detached Missing Middle | $\bigcirc$ | This can be compatible provided that the overall Downtown Mixed Use area also contains mixed-use urban flex buildings or shopping centers with which this housing product integrates in a manner to promote walkability and transitions; these development types should be located on secondary roads rather than primary thoroughfares within Downtown, as those areas are best reserved for ground-floor retail and services |
| Apartment House (3-4 units) | $\bigcirc$ |  |
| Small Multifamily (8-12 units) | $\bigcirc$ |  |
| Large Multifamily (12+ units) | $\bigcirc$ |  |
| Mixed-Use Urban, Neighborhood Scale | 00 | This is the ideal form of development within the Downtown Mixed Use category; provides for activity centers, retail, services and diverse housing options at a scale compatible with and supportive of surrounding neighborhoods to promote walkability; design should emphasize the pedestrian experience rather than people driving automobiles |
| Mixed-Use Urban, Community Scale | $\bigcirc$ | Not generally considered compatible due to incompatible scale with neighborhoods, but can be depending on adjacencies to green space or more intensive uses |
| Shopping Center, Neighborhood Scale | $\bigcirc$ | While less preferred than a mixed-use urban flex building, the use provides for activity centers, retail and services at a scale compatible with and supportive of surrounding neighborhoods to promote walkability; becomes more compatible if a horizontal approach to mixed-use is deployed, such as inclusion of small apartments nearby or within the same site, or to match the scale of adjacent historic buildings |
| Shopping Center, Community Scale | $\bigcirc \bigcirc$ | Not generally considered compatible due to incompatible scale with Downtown, but can be depending on adjacencies to green space or more intensive uses; may function better on the western and eastern edges of the Downtown Mixed Use area |
| Light Industrial Flex Space | $\bigcirc \bigcirc$ | Not generally considered compatible due to incompatible scale with Downtown, but can be if particularly small-scale and included alongside more appropriate development types, or with integration of a storefront experience. Examples of appropriate uses might include maker spaces, coffee roasting, microbreweries, and similar businesses |
| Manufacturing | $\bigcirc \bigcirc \bigcirc \bigcirc$ | Not considered compatible |
| Civic |  | Considered supportive to the function and livability of this future land use category, government buildings, schools and community facilities can serve as activity hubs. |
| Parks and Open Space |  | Generally considered appropriate or compatible within all Land Use Categories. |


[^0]:    DOUBLE HEIGHT GARAGES (PHASE 2 ONLY) (SEE PUD NOTE 26)

[^1]:    DOUBLE HEIGHT GARAGES (PHASE 2 ONLY) (SEE PUD NOTE 26)

